

Minutes of the MEETING of TIBSHELF PARISH COUNCIL
held in The Parish Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf.
DE55 5NU on Tuesday 16th February 2016 at 7.00pm

Present:

Cllrs: A Beckett, I Brentnall, M Coupe, S A Ellks, G Foley, D Rutland, P. Trevelyan, W Vardy, R Vaughan.

In attendance:

R Price, Parish Clerk

NON EXEMPT ITEMS

0216/1604 Apologies for Absence

Apologies for absence were received from Councillors R A Heffer, K M Salt MBE and Councillor C Moesby DCC.

0216/1605 Declarations of Members Interests

There were no declarations of interest.

0216/1606 Public Speaking

Members of the Public:

No issues raised.

Police:

As figures were no longer submitted to the meeting by the police, the Assistant Clerk had prepared a summary of the information available on incidents occurring within the Tibshelf area in December 2015 from the Police UK website. The Clerk distributed the summary of the information to members. 21 incidents had occurred, 8 of which were anti-social behaviour, 3 criminal damage & arson, 3 violence and sexual offences, 2 drugs, 2 burglary, 1 shoplifting and 2 other thefts. A message was received from the police that the Road Safety Unit were unable to undertake speeding checks on Mansfield Road but investigations would be made into alternative ways of carrying out the checks. A member referred to a number of vehicle break-ins which had recently occurred on Lincoln Street and advised people to ensure that nothing of value was left in vehicles.

County Council:

Cllr. Moesby submitted his apologies.

District Council:

There was no district council report.

0216/1607 Minutes of the Meeting held on 19th January 2016.

It was Proposed by Councillor Coupe Seconded by Councillor Ellks and Resolved that the Minutes of the meeting of the Council Meeting held on 19th January 2016 be approved.

0216/1608 Chairman's Announcements

The Chair made the following announcements:

- The newly formed Tibshelf Local History and Civic Society had asked if Parish Council would allow them to maintain the Tibshelf Past and Present page on website. It was proposed, Seconded and Resolved that they be thanked for the offer and that the request be approved.
- An invitation has been received to attend Bolsover District Council's Civic Service on Sunday 10th April at Shirebrook. It was agreed that Councillor Wendy Vardy attend.
- A response has been received from Councillor K Reid to the comments made by the parish council concerning the Community Save a Life Scheme and a copy was distributed to all members at the meeting.

- A Notice had been received of temporary road closure on Doe Hill Lane at the Railway Bridge 20th – 21st February from 23.15 until 09.00.
- The next Bolsover LSP Parish Liaison Meeting would be held 22nd February. Councillors Ray Heffer and Kathryn Salt were the Parish Council's representatives.
- An email had been received from DCC advising that there was to be a proposed consultation on the future use of the old school site. A copy was distributed to members at the meeting.
- Information has been received from NALC advising of possible contact by the media concerning increases in precepts by town and parish councils. The NALC response was set out in the letter and it was agreed that if the Parish Council was contacted they would support the NALC statement.

0216/1609 Village Hall Financial Report

There was no Village Hall Financial report.

0216/1610 Village Hall Extension Project

The Chair reported that a meeting had been arranged with three providers, on Monday 22nd February, to discuss the development of a feasibility study. The providers would be introduced to the project and asked to submit proposals as to how they would approach the feasibility study together with the costs involved. These would then be submitted to the Working Party for consideration.

0216/1611 Replacement of Printer/Photocopier

Members considered the replacement of the printing and photocopying facilities which were becoming inefficient. Members recognised that there were no facilities for the public in the village and agreed that a machine be acquired which provided a variety of facilities and which could be made available to members of the public. Three quotes had been received and it was Proposed by Councillor Beckett, Seconded by Councillor Ellks and Resolved that the lowest quote be accepted for the rental of the machine.

0216/1612 Lamppost Testing

The Clerk reported that Councillor Heffer had identified a firm for lamppost testing who provided the service in South Normanton. A quote had been received from the provider which was considerably cheaper than the one currently used by the Parish Council. It was Proposed by Councillor Brentnall, Seconded by Councillor Coupe and Resolved that the Parish Council commission Nortest Limited to test the lampposts for the hanging baskets.

0216/1613 Applications for Funding Support

There was one application for funding support:

Tibshelf Youth Committee	Request for £500 as Start up funding for purchase of games, craft materials and sporting equipment	Proposed by Councillor Coupe, Seconded by Councillor Vardy and Resolved to make a grant of £500
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0216/1614 Planning

The applications and decisions on this month's schedule were discussed and it was Proposed, Seconded and Resolved that no objections be raised.

0216/1615 Derbyshire Association of Local Councils

It was noted that the following circulars had been received:-

2/16	<ul style="list-style-type: none"> • Revised Legal Topic Notes and Legal Briefing • Consultation – National Planning Policy Executive Summary • Consultation – New Homes Bonus • DALC Executive Vacancies
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	<ul style="list-style-type: none"> • DALC Spring Seminar • Training – March 2016 • HM Queen's 90th Birthday Celebrations • Vacancies
3/16	<ul style="list-style-type: none"> • External Audit for Smaller Authorities • Transparency Fund • DALC Subscriptions 2016/2017 • DALC Spring Seminar • Training • Vacancies

0216/1616 Parish Clerks Report.

(a) Accounts for Payment

It was PROPOSED by Councillor Brentnall, SECONDED by Councillor Vaughan and RESOLVED that the following accounts for payment be approved:-

Tibshelf Parish Council - Clerk's Report – February 2016

a) The following accounts are for payment from 20th January 2016 – 16th February 2016

Date	CQ No:	Payee	Description	Amount
15 th February			Total Salaries	£4692.16
16 th February	4724	Staples	Stationary	£44.80
16 th February	4725	P & J Fencing	Repair to gate and fence	£210.00
16 th February	D/D	Talk Talk	Telephone	£38.09
16 th February	4726	Biffa Waste Services Ltd	4 lifts & rental	£172.99
16 th February	4727	DCC LGPS	Pension February	£749.10
16 th February	4728	HMRC	PAYE & NI	£823.46
16 th February	4729	Clarkes Cemetery Services	Gardening Services	£60.00
16 th February	4730	Church Notice Board Company	Balance for notice board	£270.00
16 th February	4731	AML (Midlands) Ltd	Data storage and broadband	£39.60
16 th February	D/D	EDF Energy	Electricity Bill for Pavilion	£128.00
16 th February	4732	High Street Auto Centre	Repairs to drivers door on truck	£48.00
16 th February	4733	AML (Midlands) Ltd	Office 365 licence & cloudcare	£11.60
16 th February	D/D	British Gas	Electric – parish clock	£123.58
			Total	£7411.38

(b) Financial Report –

The Bank Balances at 31st January stood at:-

Current Account	£ 4291.00
Reserve Account	<u>£ 139325.26</u>
Total	<u>£ 143616.26</u>

c) Staffing Report

The Clerk submitted a report setting out details of staff holidays, sickness and toil taken during the months of November and December 2015 and January 2016 and holidays booked, sickness and office closures for December 2015 and January, February and March 2016.

d) Action Plan

Members reviewed the Parish Council's Action Plan and updated actions since the last meeting. A copy is attached to the minutes and will be updated on the website. There were no specific problems to report with regard to timescales of projects.

Meeting closed at 7:40 p.m.

Signed _____

Dated _____

2015/2016	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Annual Council – Elections, New council, declarations of interest, acceptance of office												
Publish Annual Report												
Prepare Final Accounts and Submit Audit of Accounts by due date												
Newsletters												
Fitness Equipment – prepare funding application, obtain estimates, quote for works, commission contractor, install equipment												
Village Hall extension project, appoint working party and commission feasibility study												
Village hall extension project – review feasibility study, determine whether project feasible, prepare project plan, identify funders, go out to tender for works												
Arrangements for Community events (Remembrance Day & Christmas)												
Arrangements for Christmas lights installation and removal												
Arrangements for hanging baskets												
Review storage of documents for archive/destroying												
Pensions Regulations - Automatic Enrolment – Enrolment date 1.3.16												
Local Council Award Scheme accreditation (unbroken)												
Prepare budget and precept												

