

Minutes of the MEETING of TIBSHELF PARISH COUNCIL
held in The Parish Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf. DE55
5NU on Tuesday 17th September 2013 at 7.00pm

Present:

Cllrs: R A Heffer, A Beckett, S.A. Ellks, G Foley, D Rutland, M.L. Scarborough, P. Trevelyan, W Vardy, R. Vaughan.

In attendance:

PCSO P Brownlee, Mrs. R. Price, Parish Clerk, Councillor C Moesby DCC, Selina Waltho Community Organiser, J Waite (resident)

NON EXEMPT ITEMS

0913/1204 Apologies for Absence

An apology for absence was received from Councillor A Dunn

0913/1205 Declarations of Members Interests

There were no declarations of interest

0913/1206 Public Speaking

Police:

- Crime Figures for July and August 2013 (July figures in brackets):-
Assaults 2 (4): Criminal Damage 5 (2): Burglary Dwelling 1 (3): Burglary Non-dwelling 1 (1): Theft from motor vehicle 0(1): Theft of motor vehicle 1(0): Total Crimes 10 (11):
Nuisance Incidents 20 (12). The report detailed the types of incidents listed.

July

- The assaults were on Lathkill Grove and Derwent Drive
- Criminal damage was on Derwent Drive
- The dwelling breaks were on Chesterfield Road, Babbington Street and Haddon Street
- The non dwelling breaks was a shed on High Street
- Attempted theft from motor vehicles was at on Station Road
- Nuisance incidents were on Derwent Drive, Saw Pit Lane, High Street, Mansfield Road, Lincoln Street, Wetton Lane and Brooke Street

August

- The assaults were on Back Lane and West View
- Criminal damage was on High Street, Derwent Drive, Skye Gardens and Saw Pit Lane
- The dwelling break was on Church Lane
- The non dwelling breaks was a shed on Monsal Crescent
- The theft of motor vehicle was on Back Lane
- Nuisance incidents were on Derwent Drive, High Street, Victoria Terrace, Sunny Bank, Chatsworth Street, Shetland Road, Harrison Lane, Lincoln Street Car Park, Saw Pit Lane, Back Lane, Spa Croft, Jasmine Drive, Staffa Drive and Clover Court

- The next police surgery was due to be held on Thursday 3rd October at Tibshelf Methodist Church from 2-3 p.m. and at Tibshelf Village Hall at 6.00 p.m. prior to the next meeting of the Parish Council on 15th October.

Residents' Issues:

- Joff Waite presented a proposal relating to the marking of the anniversary of WW1 in 2014.
He proposed making a short documentary film, centred around the names that appear on the war memorial, about the wars and their impact on Tibshelf. The Parish Council were very supportive of the project in principle and asked him to come back to them with some costs.
- Councillor Trevelyan reported receipt of a letter from a resident at Pewit Lane complaining about the general state of the footpaths, highways, gutters and litter. It was agreed that DCC and BDC be contacted with relation to the overgrown state of the footpath, that the Parish Council arrange for the litter to be picked in that area and that a letter be sent to the resident acknowledging the complaint and explaining the response. It was further agreed that DCC be asked to see whether better signage could improve the safety of the junction of Doe Hill Lane and Pewit Lane.

County Council:

Cllr. Moesby attended the meeting and gave the following report:

- Derbyshire County Council were charged with saving a further 30 million pounds on top of the £127million. The leader of DCC together with several district councils had requested a meeting with Eric Pickles to lobby for a reduction in the cuts which seemed to be hitting the northern shires the hardest.
- Derbyshire Skills Festival was to be held at Pride Park to encourage 15-19 year olds in their search for work
- £1.6 million was to be spent over the next five years to buy in new gritters
- £1 million had been put back into the gritting budget to support a full gritting service in the county
- It was likely that £1.3 million was to be lost from the new homes bonus which would have an effect both at County and District level.
- 35 further apprentices had now been set on making the current total 165. All successful apprentices would be offered a job at the end of their apprenticeships.
- Local Area Forums would be taking place in the Bolsover District. They would initially be attended by DCC ward members but it was intended that district, parish and community members would eventually be invited to participate. The forums would have a small amount of money which could be spent on projects agreed by the local forums.
- 95% of families have got their 1st choice for school placement. However it may prove more difficult in the future having regard to the projections for the number of children coming through for school places
- DCC inviting people to have their say as to how the Council budget should be allocated to services – Your Derbyshire Your Say – information on the website
- It was likely that the recent announcement relating to the cut in funding to the County Council would lead to an announcement on a major impact on services
- Some funding had been put aside to increase the lower wage earners hourly rate
- Councillor Moesby was questioned about the status of the new school. He confirmed that the handover would be 3rd November with the school opening on 7th November. He further assured members that monies had been set aside in relation to traffic management at the school. It had been decided that the situation in relation to traffic would be monitored over a period of 2 months and that the results would then influence if and where traffic restrictions would be put in place. He further assured members that, where restrictions were in place, the enforcement officers would be visiting to ensure that they were complied with. He did point out that, with any enforcement projects; it may ease the situation in one area but shift the problem to another area.

District Council:

There was nothing to report

0913/1207 Minutes of the Meeting held on 23rd July 2013

It was proposed by Councillor Beckett, seconded by Councillor Vardy and RESOLVED that the Minutes of the Parish Council meeting held on 23rd July 2013, be approved as an accurate record and were duly signed by the Chairman.

0913/1208 Chairman's Announcements

The Chairman reported that:

- BDC's Chairman's Charity Brass Band Concert would be held on 25th October if anyone would like to purchase a ticket
- An email had been received from a resident expressing support for the switching off of street lights.

0913/1209 Village Hall Management Committee 3rd September 2013

It was PROPOSED by Councillor Beckett, SECONDED by Councillor Heffer and RESOLVED that:

The minutes of the meeting held on 3rd September 2013 be accepted and approved and that the following recommendations be resolved:

- That a price be obtained from I Clipson for the permanent removal of the folding doors in the hall and that, on receipt of a price, authorisation to proceed to be obtained from the Chair and Vice Chair of the Committee
- That the fee for the hire of the hall for a 100th birthday party for a Tibshelf resident be waived and that a bouquet to the value of £20 be purchased

Following a discussion concerning problems which had arisen at a party where a bar had been booked it was Proposed by Councillor Beckett, Seconded by Councillor Rutland and Resolved that the Terms and Conditions of Hire be amended to include a clause stating that, when a bar has been arranged, no alcohol or soft drinks be brought on to the premises by the event users for consumption or sale.

0913/1210 Village Hall Financial Report

It was proposed by Cllr. Beckett seconded by Cllr. Vardy and RESOLVED that the following Village Hall Financial Report be approved:

August/September 2013

Mrs H J Simpson Chq No 523 Petty Cash Float	£100.00 Issued 16.8.2013
High-Tech Fire Engineering Ltd Chq No 524 Extinguisher Repair	£37.74 Issued 16.8.2013

Markovitz Limited Chq No 525
Materials for Patio Repairs

£80.61

Financial Report as at 11th September 2013.

Current Account Balance £3,334.07

Reserve Account Balance £2783.00.

0913/1211 Personnel Committee 30th July 2013 and 5th September 2013

It was PROPOSED by Councillor Beckett, SECONDED by Councillor Vardy and RESOLVED that the minutes of the meeting held on 30th July 2013 be accepted and approved , and that the following recommendation be resolved:

That a further monitoring task be undertaken by the Parish Clerk and Assistant Parish Clerk for one week in September and that this should record in detail all tasks undertaken on a minute by minute basis and that a further report be brought back to the next meeting of the Personnel Committee.

It was PROPOSED by Councillor Scarborough, SECONDED by Councillor Trevelyan and RESOLVED that the minutes of the meeting held on 5th September 2013 be accepted and approved.

0913/1212 Meeting of Organisations

The Clerk was asked to contact all known organisations in the parish to suggest convening an informal meeting where representatives could discuss their upcoming plans and events, to avoid clashes of events and to explore ways in which organisations could work together to support each other by, for example, the loan of equipment etc.

0913/1213 Fireworks 2013

It was Proposed by Councillor Vardy, Seconded by Councillor Heffer and Resolved that £3500 be allocated to support the Fireworks Event 2013.

0913/1214 Remembrance Sunday, Christmas Carol Service and Christmas Event

It was Proposed, Seconded and Resolved to delegate organisation of the Remembrance Sunday, Christmas Carol Service and Christmas Event to the Amenities Committee

0913/1215 Shetland Road Recreation Area

a) To consider the installation of Outdoor Multi Gym Equipment

It was Proposed by Councillor Foley seconded by Councillor Scarborough and Resolved that the Clerk investigate the availability of funding for the installation of outdoor multi gym equipment.

b) To consider additional works to the pavilion

The Clerk reported on additional essential works which had been carried out to the pavilion, over and above the estimate. The works had been undertaken following discussion between the contractor, Parish Clerk and Chairman. The additional works totaled £2766 net. It was Proposed Seconded and Resolved that the action be approved.

During the refurbishment the contractor had pointed out that parts of the soffit and fascia boards were rotten. It was Proposed by Councillor Beckett, Seconded by Councillor Vardy and Resolved that the estimate to cloak the soffit and fascia boards with upvc capping and to replace the guttering with upvc in the sum of £1080 be approved.

It was reported that the boarding out of the store room had not been included in the original specification. It was Proposed by Councillor Vardy, Seconded by Councillor Heffer and Resolved that the estimate received to fully board the store room at a cost of £630 be approved.

0913/1216 Applications for Funding Support

There were no applications for funding:

0913/1217 Planning

It was Proposed, Seconded and RESOLVED that no objections be made in respect of the applications as detailed on the schedule of planning applications

0913/1218 Derbyshire Association of Local Councils

It was RESOLVED to note that the following circulars had been received:-

15/13	<ul style="list-style-type: none"> • Annual Return • The Audit and Accountability Bill • Over Four Million Pounds in Grant Available • General Power of Competence • Good Councillor Guide 4th Edition • Disclosure and Barring Service (DBS) (Formerly CRB Check) • Derbyshire Policing Survey • Marie Curie Cancer Care – Derbyshire Walk • Hayfield Parish Council Vacancy • Dale Abbey Parish Council Vacancy
16/13	<ul style="list-style-type: none"> • Local Government Pension Scheme • GH Speed 2 (HS2) • 2013/2014 Pay Award • HR Workshop – Keeping your Council Compliant • Planning Seminar • Good Councillor’s Guide 4th Edition
17/13	<ul style="list-style-type: none"> • Proposed combined authority for the areas of Barnsley, Doncaster, Rotherham, Sheffield and 5 Derbyshire Districts • A new code of practice which will encourage more effective use of CCTV cameras comes into force • Seasonal Decorations • NALC - Legal Topic Notes 19 and 31 have recently been updated and are available on the DALC website, members area • Local Councils Explained • Playground Inspection Training • Finding & Bidding for Project Funding • Sport England’s Small Grant Fund • Vacancy – Clerk/RFO for Hope with Aston Parish Council

0913/1219 Parish Clerks Report.

The following payments were made in **AUGUST 2013** when there was no Parish Council meeting:

Accounts for Payment 23rd July 2013 to 15th August 2013

Date	CQ No:	Payee	Description	Amount
			Total Salaries August 2013	4081.94
28 th August	D/D	Scottish Power	Electricity Bill – Pavilion	£42.00
30 th July	4174	Ace Pest Control Services	Removal of Bees and Wasps at Pavilion	£252.00
14 th August	4175	Roy Nadin Print Ltd	Summer Newsletter 2013	£644.00
14 th August	4176	Sage UK Ltd	Sage Cover Renewal	£270.00
14 th August	4177	MSM Hygiene Ltd	Black Bags	£138.96
14 th August	4178	The Knotweed Company Ltd	Knotweed Treatment	£156.00
14 th August	4179	Shanks Waste Management	Rental and 5 lifts	£176.37
14 th August	4180	AML Midlands Ltd	Data Storage and Broadband	£39.60
14 th August	4181	3rd Tibshelf (Open) Scout and Guide Group	Newsletter Delivery	£200.00
14 th August	4182	Plantscape	Maintenance of Plants and Planters original Order	£1915.20
14 th August	4183	Plantscape	Maintenance of Plants and Planters additional order	£1080.00
14 th August	4184	Hags-Smp Ltd	Playground Repairs – Shetland Road	£240.00
14 th August	4185	HMRC	Tax and N I – August 2013	£864.86
14 th August	4186	DCC LGPS	Pension August 2013	£467.91
14 th August	D/D	Talk Talk	Telephone Bill August 2013	£53.51
14 th August	4187	Clarkes Cemetery Services	Various Gardening Services	£1180.00
			TOTAL	11802.35

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(a) Financial Report – August 2013

The Bank Balances at 31st July 2013 stood at:-

Current Account	£ 4000.00
Reserve Account	<u>£ 177146.97</u>
Total	<u>£ 181146.97</u>

The following accounts are for payment in **SEPTEMBER 2013**

Date	CQ No:	Payee	Description	Amount
			Total Salaries Sept 2013	3931.35
17 th Sept	4188	Pioneer Workshop Tibshelf	Repairs to Truck	£119.12
17 th Sept	4189	AML (Midlands) Ltd	Data storage and broadband Sept	£39.60
17 th Sept	4190	Staples	Stationery	£31.67
17 th Sept	4191	Euro Office	Headsets for training	£59.97
17 th Sept	4192	Shanks Waste Management	Rental & 4 lifts	£149.66
17 th Sept	4193	Martin Brewster	Supply & Fit gates at village hall	£175.00
17 th Sept	4194	DCC LGPS	Pension September	£450.27
17 th Sept	4195	HMRC	Tax & NI Sept 13	£797.56
17 th Sept	4196	Clarkes Cemetery Services	Various Gardening Services	£1180.00
17 th Sept	D/D	Talk Talk	Telephone	£47.41
17 th Sept	4197	cancelled		
17 th Sept	4198	Cubit Ultrasonic	Lamp post testing	£400.00
17 th Sept	4199	Printerbase	3 x toners	£298.36
17 th Sept	4200	E R Price	Fuel for Truck	£120.00
17 th Sept			Petty Cash	£100.00
17 th Sept	4201	K Nicholls	Changing Room Refurbishment	£43011.60
17 th Sept				
			TOTAL	£50911.57

(b) **Financial Report – September 2013**

The Bank Balances at 31st August 2013 stood at:-

Current Account	£ 4000.00
Reserve Account	<u>£ 168095.47</u>
Total	<u>£ 172095.47</u>

3. Staffing Report

The Clerk submitted a report setting out details of staff holidays taken and proposed, sickness, Time off in Lieu (TOIL) and proposed office closures during the months of July, August, September and October 2013.

4. Local Councils Explained

It was Proposed by Councillor Beckett, Seconded by Councillor Vardy and Resolved that the Clerk be authorised to purchase the publication 'Local Councils Explained' at a cost of £49.99 plus p&p.

5. Authority to Attend Courses

It was Proposed by Councillor Beckett, Seconded by Councillor Vardy and Resolved that the Clerk be authorised to attend the following courses and that the Parish Council meet the fees.

- a) Playground Inspection Training – 24th September 9.30 – 12.30 – The Whitworth Centre, Darley Dale – **Fee £40.00**
- b) Grant Funding Workshop – 9th October 5.30 – 8.00 p.m. - Bolsover District Council – **no charge**
- c) Health and Safety Seminar – 13th November 9.30 – 2.00 - Local Council Advisory Service – Parklands Connexions, Nottingham – **Fee £30.00**

6. Audit of Accounts 2012/2013 - Completion of Annual Audit

Notification has been received from Grant Thornton UK LLP (who are the new National auditors for parish councils in Derbyshire) that the Annual Audit of Accounts for 2012/2013 had now been completed and the certified Annual Return for the financial year ending 31 March 2013 has been received.

On the basis of their review it was their opinion that the information contained in the annual return was in accordance with the Audit Commission’s requirements and no matters had come to their attention giving cause for concern.

However they did report on other matters not affecting their opinion but to which they wish to draw the Parish Council’s attention

‘ It has come to our attention that Box 9 of Section 1 of the Annual Return – the Accounting Statements – includes fixed assets valued at insurance value and assets that have been depreciated

Local councils are required to account for fixed assets at purchase cost. If this is not known a proxy cost should be substituted (e.g insurance value). Commercial concepts of depreciation or impairment adjustments etc are not appropriate for local councils. For reporting purposes therefore, the book value of fixed assets will usually therefore stay constant until disposal. Where insurance value has been used as a proxy it should not be adjusted for annual changes’

The Clerk confirmed that she would comply with this requirement in future

It was Proposed, Seconded and Resolved that the report be received.

The meeting closed at 8.35p.m.

Chairman.....

Date.....