

Minutes of the MEETING of TIBSHELF PARISH COUNCIL
held in The Parish Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf. DE55 5NU on
Tuesday 20th September 2016 at 7.30pm

Present:

Cllrs: A Beckett, I Brentnall, M Coupe, S A Ellks, G M Foley, R A Heffer, D Rutland, K Salt MBE, P. Trevelyan, W. Vardy and R Vaughan.

In attendance:

Members of the public, Councillor C Moesby (DCC), Mrs. R. Price, Parish Clerk.

NON EXEMPT ITEMS

0916/1704 Apologies for Absence

There were no apologies for absence.

0916/1705 Declarations of Members Interests

Councillor K Salt declared an interest in one application to be discussed at Item 12 on the agenda – Planning.

0916/1706 Public Speaking

Members of the Public:

Concern had been expressed by members of the public about the recent approval for development at Spa Croft. They were of the opinion that the ground in that area may be unstable as a result of a honeycomb of historical mine works running below the surface which raised their concerns about the safety of buildings on the site and the impact that any works may have on existing neighbouring buildings.

A member of the public reported several instances of anti social behaviour and asked for the issue to be raised with the police. He also raised concerns about problems of fly tipping in the village.

Information was received from the organiser of Derbyshire Sport Scene who explained the purpose of his organisation which was to provide opportunities for people of all ages to play casual football without the need to commit to joining a football club. He was establishing sessions in Tibshelf and looking to the Parish Council for support.

A member asked if an item could be placed on Amenities Committee to consider replacing the roadside seat at St Thomas' Close.

Police:

The Clerk provided information on recorded incidents taken from the police website for the months of June and July 2016. Members expressed concern about the number of anti social behaviour incidents which had occurred over those months and asked the Clerk to follow up with the police what action had been taken.

County Council:

Cllr. Moesby presented the following report - the County Council had resurfaced over 250 miles of roads and footpaths in Derbyshire at a cost of £10 million. Consultation was currently being undertaken on changes to opening hours for the record office. Grants totaling £1.2 million were to be made to voluntary and community groups and £2 million was being put in to health and well being. The County Council were again inviting Snow Warden volunteers from the community to help in the event of the need for snow clearing. Councillor Moesby advised members of the importance of responding to current consultation on the boundary changes to parliamentary boundaries proposed by the Boundary Commission. He also asked the Parish Council if they would be able to action their previous decision in principle to install a litter bin at Doe Hill Country Park as agreed with the Liaison Group.

District Council:

There was nothing to report from the District Council.

0916/1707 Minutes of the Meeting held on 19th July 2016.

It was proposed by Councillor Trevelyan, seconded by Councillor Beckett and RESOLVED that the Minutes of the Council meeting held on 19th July 2016, be approved as an accurate record and were duly signed by the Chairman.

0916/1708 Chair's Announcements

The Chair reported:

The application for the designation of Tibshelf as a Neighbourhood Plan area was submitted to BDC at the beginning of August. Copy of the Formal Notice prepared by BDC has to be displayed and gives 4 weeks for representations to be made. The deadline for representations is 17th October. The notice has been posted on the notice boards and on the website.

Further information had been received concerning grants for the upkeep of church property. The Clerk advised that this was still a grey area as there was conflicting advice and therefore any applications affected should be carefully considered with this in mind

A couple of meetings had been held to discuss content for the film for the Arts Project funded by BDC from S106 Arts money from the Keepmoat development. The project was at a crucial point and was very time limited. The film maker was committed to producing a film which has been totally influenced locally and reflected how local people wanted to portray Tibshelf. The film would be accompanied by small poems before each section composed specifically to reflect the content of the film by an ex Derbyshire poet laureate. There will also be music specially composed by an internationally renowned composer – again reflecting the content of the film. A further meeting was to be held with Martyn Harris, the film maker, to try and pull everything together, and, once the film had been made, members would have an opportunity to view it and suggest edits where appropriate before it was finalised.

The next Newsletter was being planned for printing mid October. Suggestions for articles were requested.

There had to date been no enquiries for tickets for the film show.

It was agreed that the meetings of the Amenities Committee and Village Hall Committee scheduled for 27th September be moved to Tuesday 4th October.

0916/1709 Christmas Events

It was agreed that the Christmas Events be held on the following dates:

Christmas Market – 12th November 2016

Christmas Lights – 2nd December 2016

Christmas Carol Concert – 19th December 2016

0916/1710 Invitation to tender for Hire of Venues and Meeting Rooms

The Clerk reported receipt of an invitation from DCC for the Parish Council to tender for the hire of venues and meeting rooms. It was Proposed by Councillor Beckett, Seconded by Councillor Coupe and Resolved that the Parish Council register their interest as a tenderer for the hire of venues and meeting rooms.

0916/1711 Bolsover District Council Active Communities Programme

The Clerk circulated copy of a letter from Bolsover District Council outlining a programme the Sports Development Team were proposing to implement. The programme was intended to develop activities for several target groups including early years and 50+ groups. The cost to the Council to become part of the programme was £1000 with a further £1500 provided by the District Council. It was Proposed by Councillor Beckett, Seconded by Councillor Vardy and Resolved that the District Council be notified that, whilst the Parish Council were supportive of the programme in principle, they did not feel they had the capacity to contribute at this point in time.

0916/1712 Village Hall Extension Project

It was Proposed by Councillor Heffer, Seconded by Councillor Trevelyan and Resolved that the recommendations of the meeting held at 6.30 p.m. on 20th September, set out below, be Resolved

- That the Village Hall Extension Project continue to be pursued without the gym extension
- That, in view of recent information concerning doubt over the availability of the Excercise4All building for the Community Gym project, investigations be made as to the likelihood of the availability of the old Cooperative building and that the Community Gym project continue to be pursued.

0916/1713 Community Defibrillator

The Clerk explained that a defibrillator bought for the community had been passed to the Parish Council on the closure of the Exercise4All facility. She also informed the members that a First Responders kit had also been passed to the Parish Council from the same organisation. This kit was only of use to a first responder. It was Proposed by Councillor Heffer, Seconded by Councillor Beckett and Resolved:

- To finance the purchase of accessories for the defibrillator to meet current standards and to arrange and finance the installation of the unit in a public place.
- To pass the First Responders kit to the local First Responders Unit.

0916/1714 Village Hall Financial Report

It was proposed by Councillor Heffer seconded by Councillor Vardy and RESOLVED that the following Village Hall Financial Report be approved:

August & September 2016

Mrs H J Simpson Chq No 627 £100.00
Village Hall Petty Cash Float

Mr Ben Moffatt Chq No 628 £395.00
Boarding Out of section of
Roof Space

Mr Roger Cook Chq No 629 £126.00
Repair to Mirror Ball and new
Spot Lights

Delta Cleaning Services Chq No 630
Cleaning products £154.74

Initial Services Chq No 631
Hand wash & Jumbo Rolls £108.25

Financial Report as at 1st September 2016.

Current Account Balance £9,619.23

Reserve Account Balance £2,787.43

0916/1715 Applications for Funding Support

The Clerk reported receipt of two applications for funding support.

Derbyshire Sports Scene	To support a football community project for casual, non competitive non commitment based football games aiming to encourage people in to regular sport	It was Proposed by Councillor Vardy, Seconded by Councillor Coupe and Resolved to make a grant of £500.00.
Tibshelf Tots	To support activity costs, arts, crafts and new play equipment	It was Proposed by Councillor Beckett, Seconded by Councillor Vardy and Resolved to make a grant of £400.00.

0916/1716 Planning

It was Proposed, Seconded and RESOLVED that no objections be made in respect of the applications as detailed on the schedule of planning applications except in relation to:

16/00355/FUL – 17 Chesterfield Road, Tibshelf – The Parish Council consider that the 2 conditions which were placed on this property in December 2015 by Bolsover District Council should be complied with, and the proposed development does not appear to comply with those conditions.

16/00428/DETA2R – Cedar Farm, Chesterfield Road - The Parish Council are aware that there have been several previous applications for this site which have been refused. They are of the opinion that the fabric of the building which the applicant intends to convert is not strong enough to convert and will indeed require substantial demolition and rebuild and that the application is therefore not appropriate. The location and site of the proposed conversion is also quite remote and on the fringes of the village.

0916/1717 Derbyshire Association of Local Councils

It was noted that the following circulars had been received:-

13/16	<ul style="list-style-type: none">• General Circular• What does Vote leave mean for Town and Parish Councils?• Derbyshire Dales CVS Seminar – Automatic Enrolment for Employers.• Chair Skills Training Course
14/16	<ul style="list-style-type: none">• General Circular• Appointment of Chief Officer for DALC• DALC Annual Executive Committee Meeting and AGM Reminder – Change of Venue• Training and Events• NALC• Information Commissioner’s Tool Kit.

0916/1718 Parish Clerk’s Report

a. Accounts for Payment

It was PROPOSED by Councillor Heffer, SECONDED by Councillor Beckett and RESOLVED that the following accounts for payment be approved:-

Date	CQ No:	Payee	Description	Amount
15 th August			Total Salaries	£4607.72
15 th August	4818	AML Midlands	Office 365 and cloud care	£11.60
			Broadband and Data Storage	£39.60
15 th August	4819	Biffa Waste Services Ltd	4 lifts and rental	£180.49
15 th August	DD	Talk Talk	Office Telephone Bill	£39.83
15 th August	4820	DCC LGPS	Pension – August 2016	£693.00
15 th August	4821	HMRC	PAYE & NI – August 2016	£834.29
15 th August	4822	Clarks Cemetery Services	Grass and Verge Cutting etc	£1280.00
15 th August	4823	Cancelled		

15 th August	4824	Delta Cleaning Services Ltd	Cleaning Products for Pavillion	£148.82
15 th August	4825	Sage UK Ltd	Sage Cover Extra (Payroll) renewal	£313.20
15 th August	4826	Running Imp Ltd	3m Feather Flag	£81.59
15 th August	4827	Cancelled		
15 th August	4828	P & S Building Services	Repairs to Pavillion and Score Hut	£260.00
17 th August	4829	Groundworks Architects	Final Balance Feasibility Study	
			Tibshelf Village Hall	£600.00
			Final Balance Feasibility Study	
			Community Gym	£1740.00
17 th August	4830	Appleyard and Trew	Quality Surveyors – providing cost	
			Estimates for Village Hall & Gym	£840.00
26 th August	DD	British Gas	Parish Clock – Electricity	£120.33
24 th August	4831	CF Corporate	Lease rental - photocopier	£158.95
24 th August	4832	L B & J Mather	Polycarbonate sheets	£396.00
24 th August	4833	Time Assured	Annual Service Parish Clock	£168.00
24 th August	4834	The Knotweed Company Ltd	Herbicide treatment	£156.00
24 th August	4835	Staples	Paper	£37.44
			Total	£12706.86

Date	CQ No:	Payee	Description	Amount
15 th Sept			Total Salaries	£4772.80
20 th Sept	4836	AML Midlands	Office 365 and cloud care	£11.60
			Broadband and Data Storage	£39.60
20 th Sept	4837	Biffa Waste Services Ltd	4 lifts and rental	£180.49
20 th Sept	DD	Talk Talk	Office Telephone Bill	£39.83
20 th Sept	4838	Sage (UK) Ltd	Laser Payslips and envelopes	£56.05
20 th Sept	4839	Mr Roger Cook	Replacement of outside lights at pavilion	£150.00
20 th Sept	4840	Tibshelf Village Hall	Annual Office Rent	£4000.00
			Reimbursement of VAT 2015/2016	£743.67
20 th Sept	4841	DCC LGPS	Pension – September 2016	£693.00
20 th Sept	4842	HMRC	PAYE & NI – September 2016	£841.09
20 th Sept	4843	Clarkes Cemetery Services	Grass and Verge Cutting etc	£1280.00

	DD	British Gas	Parish Clock – Electricity	£125.58
20 th Sept	4844	Grant Thornton	Fee for Annual Return 2016	£480.00
20 th Sept	4845	Guy Martin	Mileage re presentation	£29.70
20 th Sept	4846	E R Price	Fuel for truck	£120.00
20 th Sept	4847	Mr I T McCandless	Grass Cutting on Cricket Field	£144.00
			Total	£13,707.41

(b) Financial Report –

The Bank Balances at 31st August 2016 stood at:-

Current Account	£ 4000.00
Reserve Account	<u>£120155.51</u>
Total	<u>£124155.51</u>

(c) Completion of Annual Audit of Accounts 2015/2016

Notification has been received from Grant Thornton UK LLP that the Annual Audit of Accounts for 2015/2016 had now been completed and the certified Annual Return for the financial year ending 31 March 2016 has been received. On the basis of their review it was their opinion that the information contained in the annual return was in accordance with the Audit Commission's requirements and no matters had come to their attention giving cause for concern.

c) Staffing Report

The Clerk submitted a report setting out details of staff toil during the months of May, June, July and August 2016 and holidays booked, sickness and office closures for July, August, September and October 2016.

The meeting closed at 8.45 p.m.

Chairman.....

Date.....