

Minutes of the MEETING of TIBSHELF PARISH COUNCIL
held in The Parish Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf.
DE55 5NU on Tuesday 21st June 2016 at 7.00pm

Present:

Cllrs: A Beckett, I Brentnall, M Coupe, S.A. Ellks, G Foley, R. Heffer, D Rutland, K Salt MBE, P. Trevelyan and W. Vardy

In attendance:

Mrs. R. Price, Parish Clerk

NON EXEMPT ITEMS

0616/1675 Apologies for Absence

There were no apologies for absence.

0616/1676 Declarations of Members Interests

Councillor Salt declared an interest in Agenda Item 13 relating to a planning application at 17 Chesterfield Road as she was a neighbour and Councillors M Coupe, P Trevelyan, K Salt and W Vardy declared an interest in item 8 on the agenda relating to free use of the village hall for the drama group meetings.

0616/1677 Public Speaking

Members of the Public

There were no members of the public present but an e mail had been received concerning the Parish Council's consideration of planning applications in their capacity as a statutory consultee. It was Proposed by Councillor Heffer, Seconded by Councillor Brentnall and resolved that the contents of the email be noted and that the enquirer be advised to refer any future comments to Bolsover District Council as they were the decision making body in relation to the determination of planning applications and that, whilst the parish council had a right to be consulted as a statutory consultee, they had no decision making powers in relation to the approval or otherwise of planning applications.

Police:

The Police were not present. The Clerk provided information from the Police website on the number of recorded incidents in April – 6 Anti Social behaviour, 1 shoplifting, 2 vehicle crime, 3 violence and sexual attacks, 7 other theft and 3 criminal damage and arson.

County Council:

Cllr. Moesby was not present.

District Council:

Councillor Heffer reported that the 12 BDC dwellings for Derwent Drive were now at the planning stage and it was expected that they should be started by end September/beginning October.

0616/1678 Minutes of the Meeting held on 17th May 2016.

It was proposed by Councillor Heffer, seconded by Councillor Coupe and RESOLVED that the Minutes of the Council meeting held on 19th April 2016, be approved as an accurate record and were duly signed by the Chairman.

0616/1679 Chair's Announcements

The Chair reported:

Notes of the meeting on speeding which was held at Morton had been distributed to all members.

Confirmation had been received that the Quality Council logo could no longer be used.

Keep Britain Tidy had notified the Clerk that we should be receiving our signs within the next couple of weeks for the 'We're Watching You' campaign. The campaign had also recently won an award at the National Charity Awards.

Following confirmation with most Members, arrangements had now been finalised with Guy Martin to attend on Tuesday 12th July at 6:30 p.m. to talk about Neighbourhood Planning.

Notice of CVP (Community Voluntary Partners) Annual General Meeting had been received – 14th July at 12:30 at Post Mill Centre.

0616/1680 Amenities Committee 14th June 2016

It was Proposed by Councillor Heffer, Seconded by Councillor Beckett and Resolved that the Minutes of the Amenities Committee held on 14th June 2016 be accepted and the following recommendations be Resolved:

- That increases shown on the attached schedule be imposed on the Burial fees for 2016/2017 with effect from 1st September 2016.

The Clerk updated Members on matters which had been raised at Amenities Committee as follows:

A contractor had been asked to survey the allotment site where around 35 trees had been planted several years ago on behalf of the parish council. In his opinion it would not be cost effective to move these from the site because they had become too well established and he recommended clearing the site for which he could submit a quote. It was Proposed by Councillor Brentnall, Seconded by Councillor Coupe and Resolved that Councillor Brentnall carry out some tidying up on the site and leave the trees in place for the time being.

Initial enquiries had been made on the price for purchase and installation of horse chestnut trees at the recreation ground which were coming out quite expensive. The Clerk was asked to seek further quotes.

The Clerk confirmed that, following discussions at Amenities Committee there were only two adult burial plots available on the current area and following their use it would then be necessary to move onto the new section in the cemetery.

0616/1681 Village Hall Management Committee 14th June 2016

It was Proposed by Councillor Heffer, Seconded by Councillor Ellks and Resolved that the Minutes of the Village Hall Management Committee held on 14th June 2016 be accepted and the following recommendations be Resolved:

- That the work necessary to provide safe working in the loft be approved and comparative quotes be obtained.
- That a request for free use of the hall and meeting room from September 2016 until February 2017 be approved.

The Clerk reported that enquiries had been made about possible alternative suppliers for the Film Show but that this would involve purchasing or leasing equipment, licenses and the DVD's and that the terms of the license were very restrictive. It was therefore agreed that the original intention, to commission the Rural Cinema Service, be upheld and arrangements continue for a showing on 1st October.

0616/1682 Village Hall Financial Report

It was proposed by Councillor Heffer seconded by Councillor Trevelyan and RESOLVED that the following Village Hall Financial Report be approved:

June 2016

Clearfirst Services Ltd Chq No 619	£198.00
Clearing of Blocked Drain to Disabled Toilet.	

Chesterfield Contract Flooring Ltd	£117.60
Chq No 620 Repairs to floor in main hall.	

Severn Trent Water Ltd Chq No 621 £271.20
Half Year Water Bill.

Phil Cotterill Chq No 622 £311.73
New Push Button flush and seals on
Ladies Toilets
2 automatic air vents in loft and new
flue turret.

Delta Cleaning Services Ltd Chq No 623 £108.04
Cleaning Materials

Financial Report as at 31st May 2016.

Current Account Balance £10,106.67

Reserve Account Balance £2,787.08.

0616/1683 Village Hall Extension Project

The Clerk submitted notes of two meetings held on 8th June and 15th June. The consultants had reported back on the results of consultation on the design options and on the principle of extending the village hall. The feedback had been favorable in the majority. There had been encouraging proposals from user groups which could see both halls in full usage during the daytime. It was proposed at that meeting to investigate the feasibility of removing the gym facility from the extension and considering the acquisition of the old Exercise4All building as a dedicated gym facility.

A meeting was held on 15th June at the Exercise4All building with the consultants to identify whether it would be plausible to go down this route. The owner of the building was happy to provide any information to assist the parish council in determining the feasibility of taking on the property. As the building was not in the original specification from Groundworks it would need to be dealt with as a separate proposal. The consultant also recommended that a structural survey of the premises needed to be carried out.

With relation to the Village Hall extension, the consultant had now drawn up alternative plans – with and without the gym, for wider consultation and was also looking at how parking could be maximised.

It was Proposed by Councillor Heffer, Seconded by Councillor Coupe and Resolved:

- That the proposal to remove the gym from the village hall extension project with a view to developing it in the Exercise4All building be agreed in principle.
- That the quote from Groundwork Architects in relation to the feasibility study for Exercise4All building be accepted as follows: Stage 1(Investigation) - Architects Fee £800 and Structural Engineer £450, Stage 2 (Feasibility and Design) – Architect £1000 and Quantity Surveyor £200.
- That enquiries be made of Bolsover District Council about any support and advice they may be able to give in relation to the project.
- That the work on the Village Hall extension project continue including consultation on the proposals being distributed in the Newsletter.
- That a further £15000 be allocated to the existing budget of £15000 in relation to the Village Hall extension project.

0616/1684 2016-2018 National Salary Award

The Clerk reported that agreement had been reached by the National Association of Local Councils on a National Salary Award for 2016-2018 to take effect from 1st April 2016. She explained that the estimated gross increase per annum on the total salary bill was estimated at £1300.00. It was Proposed by Councillor Heffer, Seconded by Councillor Coupe and Resolved that the report be accepted and the increase implemented.

0616/1685 Funding Central Newsletter

The Clerk reported receipt of information from Funding Central explaining that Cabinet Office had ended their funding of the facility which provided information to volunteers and organisations with a guide to over 4000 sources of grants, contracts and loans. In future the facility would only be available through subscription. As this resource could prove extremely useful in relation to the parish council's village hall extension and gym project it was Proposed by Councillor Heffer, seconded by Councillor Coupe and Resolved that the Parish Council subscribe to Funding Central for a period of one year at a cost of £100 plus VAT.

0616/1686 Applications for Funding Support

The Clerk reported receipt of one application for funding support.

Rhubarb Farm	Donation to assist in the purchase of a mini bus to transport volunteers.	It was Proposed by Councillor Heffer, Seconded by Councillor Beckett and Resolved to make a donation of £25.00.
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0616/1687 Planning

It was Proposed, Seconded and RESOLVED that no objections be made in respect of the applications as detailed on the schedule of planning applications except in relation to 16/00240/FUL – 64 High Street, single storey extension including insulation and cladding of main gable – That the Parish Council were concerned about the appropriateness of the use of ship lap boarding for the cladding as they considered it was not in keeping.

0616/1688 Derbyshire Association of Local Councils

It was noted that the following circular had been received:-

9/16	<ul style="list-style-type: none"> • PAY SCALES 2016 2018 • NEW FINANCIAL REGULATIONS 2016 • TRANSPARENCY FUND FOR SMALLER AUTHORITIES • COMMUNITY RESILIENCE – HOW PARISHES CAN BE INVOLVED • COMMUNITY PAYBACK CONTACT DETAILS • COURSES – CEMETERIES MANAGEMENT; THE LOCAL COUNCILS AWARD SCHEME; UNDERSTANDING THE PLANNING PROCESS • VACANCIES
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0616/1689 Parish Clerks Report.**a. Accounts for Payment**

It was PROPOSED by Councillor Heffer, SECONDED by Councillor Beckett and RESOLVED that the following accounts for payment be approved:-

Date	CQ No:	Payee	Description	Amount
15 th June			Total Salaries	£4627.14
20 th May	4778	Miss H L Ogden	Grant	£100.00
2 nd June	4779	Came & Company	Truck Insurance Annual Premium	£445.29
21 st June	4780	Sage (UK) Limited	Sage 50 Accounts renewal	£201.60
21 st June	4781	Severn Trent Water	Cemetery Water Bill	£42.93

21 st June	4782	Severn Trent Water	Pavillion Water Bill	£103.06
21 st June	4783	AML Midlands	Office 365 and cloud care	£11.60
			Broadband and Data Storage	£39.60
21 st June	4784	Spire Marketing Ltd	2 x Hi-Vis Jackets	£55.08
21 st June	4785	J & B Electric Power Tool Co. Ltd	2 x Pairs of Work Boots	£101.91
21 st June	4786	Biffa Waste Services Ltd	4 lifts and rental	£180.49
21 st June	4787	Staples UK Ltd	Stationery	£130.52
21 st June	4788	Nomix Enviro	HiLite UK Weedkiller & Cleaner	£240.17
21 st June	4789	Playsafety Limited	Annual Playground Inspection	£92.40
21 st June	4790	DCC LGPS	Pension – June 2016	£682.21
21 st June	4791	HMRC	PAYE & NI	£818.82
21 st June	4792	AMJ IT	Cemetery Management Software – 30%	£297.00
21 st June	4793	Chimera Consulting	Interim payment	£1600.00
21 st June	DD	Talk Talk	Office Telephone Bill	£ 33.35
21 st June	4794	Lexis Nexis	Arnold Baker Local Council Administration	£97.45
21 st June	DD	British Gas	Electricity – Parish Clock	£107.28
21 st June	4795	Clarkes Cemetery Services	Grass and Verge Cutting etc	£1280.00
21 st June	4796	Councillor K Salt	Mileage	£19.20
21 st June	4797	Keep Britain Tidy	'We're Watching You' Posters	£420.00
			Total	£11727.10

(b) Financial Report –

The Bank Balances at **31st May 2016** stood at:-
Current Account £ 4618.00
Reserve Account £166423.11
Total £171041.11

c) Staffing Report

The Clerk submitted a report setting out details of staff toil during the months of February, March, April and May 2016 and holidays booked, sickness and office closures for April, May June and July 2016. The Chair explained that the Clerk now sent a weekly report to her to keep her up to date on a regular basis

The meeting closed at 8.30 p.m.

Chairman.....

Date.....

**TIBSHELF PARISH COUNCIL
BURIAL FEES 2016/2017
With effect from 1st September 2016**

NEW GRAVE FROM 16 YEARS	220.00 increased to 230.00
Still born (up to 1 year)	0.00
1 Year to 8 Years	0.00
8 Years to 16 Years	0.00
16 Years Plus	220.00 increased to 230.00
Double price for non-resident of six months or more	
With exception of stillborn burials (non Resident) where the fee is	30.50 increased to 31.00
REOPENING OF BURIAL PLOT	48.00 increased to 50.00
CREMATED REMAINS	90.00 increased to 95.00
Cremated remains – re opening of plot	41.00 increased to 42.00

NB - The grave digger is Anthony Clarke. Arrangements with the grave digger are the responsibility of the Undertaker.

MEMORIAL PRICES

Memorial Application Fee (Maximum size 21” x 21”
533mm x 533mm) Desk Top Style not exceeding 18” x 18” **81.00 increased to 82.00**

NB If one of the sizes exceeds 21” (or 18” for desktop style)
Then this will be subject to larger size memorial fee

Memorial Application Fee (Minimum size 21” x 21”(533mm x 533mm)
Design to be submitted to the Committee for approval before manufacture **158.00 increased to 165.00**

Additional inscription on existing monument **36.00 increased to 38.00**

TREES, ROSEBUSHES OR SHRUBS

To plant a tree, rosebush or shrub with a plaque owner
To provide tree, site to be agreed with Parish Council **70.00 no change**

MEMORIAL SEAT WITH OR WITHOUT A PLAQUE

Please refer to Parish Council for further details
Desk top style memorials and stand alone vases are not acceptable in the rose bush area of the cemetery.
Memorial vases may only be placed on a cremated remains plot
Memorial stones may not be placed on a burial plot for at least six months after the burial has taken place but a temporary small plaque can be placed on the plot during that time.