



110 High Street, Tibshelf, Derbyshire, DE55 5NU Tel: 01773 875093



QC 05-08-00580

# PARISH OF TIBSHELF

The **Annual Assembly Meeting** for the **Parish of Tibshelf** will be held on  
**Tuesday 21st May 2013 at 7.00 pm** in the  
**The Parish Meeting Room, The Village Hall, High Street, Tibshelf**  
and is convened in accordance with Schedule 12 of the Local Government Act 1972

## ORDER OF BUSINESS

- 1 Appointment of Clerk to the Meeting.
2. To confirm the Minutes of the Annual Assembly Meeting held on the 15th May 2012 as a correct record.
3. Income/Expenditure 2012/2013 and Precept 2013/2014
4. Members Attendances at Meetings 2012/2013.
5. Chairman's Report.
6. To consider any other Parish matter that may be brought forward by the Council or local government electors.

N.B. The public are entitled to be present but such persons only as are registered as local government electors for Tibshelf will be allowed to vote at the meeting.

Dated this 15th day of May 2013

Cllr. Ray Heffer  
Chairman  
Tibshelf Parish Council 2012/2013

**Minutes of the ANNUAL PARISH MEETING**  
**held in The Parish Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf.**  
**DE55 5NU**  
**on Tuesday 15<sup>th</sup> May 2012 at 7.00 pm.**

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**Present:**

Cllrs. A. Beckett, D. Watson, G M Foley, M Scarborough, R. Heffer, P. Trevelyan, E Parton, S Ellks, R Vaughan and W. Vardy.

**In attendance:**

County Cllr Clive Moesby, PC D Evans, and Mrs. R Price, Parish Clerk.

**2012/01 Appointment of Clerk for the Meeting**

It was **Resolved** to appoint Mrs. R Price, Parish Clerk as Clerk for the Annual Meeting.

**2012/02 Minutes of the Annual Parish meeting held on 17<sup>th</sup> May 2011**

It was proposed by Cllr. Heffer, seconded by Cllr Beckett and **Resolved** to approve the minutes of the meeting held on 17<sup>th</sup> May 2011 and these were duly signed by the Chairman.

**2012/03 Income and Expenditure 2011/12 and Precept 2012/13**

Below is a summary of the Annual Return of the Council to be submitted to the Audit Commission. Under the Accounts and Audit Regulations 2003 as amended by the Accounts and Audit (Amendment) (England) Regulations 2006, The Annual Return, Accounts and other documents were available for inspection by any person interested at The Village Hall, High Street, Tibshelf between 8.45am and 3.30pm, Monday to Friday, until 23<sup>rd</sup> May 2012. The precept for 2012/2013 remains at £134,312.

Acceptance of the Summary below was proposed by Cllr Heffer, and seconded by Cllr Trevelyan.

|   | Year ended<br>31 <sup>st</sup> March 2011<br>£ | Year ended<br>31 <sup>st</sup> March 2012<br>£ |
|---|--|--|
| Balances brought forward                | 89,168   | 112,074  |
| Annual precept                          | 134,312  | 134,312  |
| Total other receipts                    | 4,686  | 4,343  |
| Staff Costs                             | 67,334   | 63,354   |
| Loan interest/capital repayments        | Nil  | Nil  |
| Total other payments                    | 48,738   | 50,317   |
| Balances carried forward                | 112,074  | 137,058  |
|   |  |  |
| Total cash and investments              | 114,489  | 138,233  |
| Total fixed assets and long term assets | 267,624  | 273,993  |
| Total borrowings                        | Nil  | Nil  |

**2012/04 Members Attendance 2011/12**

The table below shows the attendance record of Councillors for Council Meetings for the year 2011/12. The Average attendance at Council Meetings was 88%.

| Meetings          | Attendance | Attendance % |
|-------------------|------------|--------------|
| A.E. Beckett      | 11         | <b>92%</b>   |
| S. Elks           | 11         | <b>92%</b>   |
| G. Foley          | 12         | <b>100%</b>  |
| D. Watson         | 10         | <b>83%</b>   |
| E. Parton         | 12         | <b>100%</b>  |
| M.<br>Scarborough | 12         | <b>100%</b>  |
| R.A. Heffer       | 8          | <b>67%</b>   |
| P.J. Trevelyan    | 11         | <b>92%</b>   |
| W. Vardy          | 11         | <b>92%</b>   |
| R. Vaughan        | 11         | <b>92%</b>   |
| T.M. Watson       | 7          | <b>58%</b>   |

### 2012/05 Chairman's Report

I was pleased to be elected Chairman of the Council for the financial year 2011/2012, the first year of the new council following the parish council elections which were held in May 2011 when we were pleased to welcome four new members on to the parish council. I would like to give a brief overview of some of the things that have been happening over the year.

The Parish Council has staged or supported a number of Community Events during the past year including the Remembrance Parade, the Parish Carol Service in December and Santa's visit to the village hall which happily this year went ahead as planned and was not snowed off!!

The Parish Council continued to hold the level of its precept in recognition of the difficult times that people are currently facing.

The Office at the Village Hall is generally open from 8.30 am until 3.45 pm weekdays. Because the staff work part time it is inevitable that, due to holidays or sickness, there will be some occasions when the office has to be closed. Any closures will be publicised as widely as possible including on the parish council notice boards, at the office and on the website. If you are planning to make a special journey to the office just give them a ring first and you can then be sure that there is someone there to deal with your query.

Parish Council meetings are held on the third Tuesday in every month, with the exception of August, with meetings commencing at 7pm. Residents are welcome to attend the meetings and raise any issues during the Public Forum which is held at the start of each meeting.

Amongst the many issues considered by the parish council over the past year perhaps the most prominent have been the successful lobbying to get bollards installed on the High Street, a continuing commitment to provide CCTV, ongoing discussions to establish a bike track in the parish and the decision to revert to a real Christmas Tree - which met with much approval from residents.

I have really enjoyed my year in office and hope to continue to contribute to the delivery of effective and efficient parish council services in the future

*Best Regards, Councillor Wendy Vardy*

### 2012/06 Parish Matters

No matters were raised.

The meeting closed at 7.10pm.

Signed.....

Date.....