

**Tibshelf Parish Council**  
**Minutes of the Meeting of the Village Hall Management Sub-Committee**  
**Held on 3<sup>rd</sup> September 2013, the Village Hall, Tibshelf**

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**Present:** Cllrs. R Heffer, W Vardy, R Vaughan, D Rutland, S Elks, and P Trevelyan.  
**In attendance:** Mrs H J Simpson.

**1. Apologies.**

Cllr A Beckett.

**2. Declaration of Members Interests.**

None.

**3. Public Speaking.**

No members of the public were present.

**4. Acceptance of Minutes of Meeting held on 25<sup>th</sup> June 2013.**

The minutes of the above meeting were moved by Cllr Heffer, seconded by Cllr Elks, and **Resolved to recommend their approval to Council**, they were signed by the Chair Cllr W Vardy.

**5. Village Hall Matters.**

a) Following a request made at the June Meeting, the committee were advised that it is not a Legal requirement to install a Carbon Monoxide Alarm at the Hall but it is an advisory matter. Lowe Property services quoted approx £85 to install a battery operated alarm in the Boiler Room. It was requested that Roger Cook be contacted to obtain a price for comparison.

b) The committee were informed of the price from Ian Clipson for handmade small wooden tables, 3ft Round and 3ft Square, of approx £90 each. Cllr Heffer will obtain a price from an alternative source to be brought to a future meeting.

c) The committee were advised that the folding doors have split again and the cost of repair would be £450 - £500. It was moved by Cllr Heffer, seconded by Cllr Vardy and **Resolved to recommend to Council** that a price is obtained from Ian Clipson for the permanent removal of these doors. On receipt of this price authorisation to proceed be obtained from Chair and Vice Chair of Committee.

d) It was moved by Cllr Vardy, seconded by Cllr Vaughan and **Resolved to recommend to Council** that the fee for the 100<sup>th</sup> Birthday Party for Mrs Mary Hall is waived and a Bouquet of Flowers up to the value of £20 is purchased, and delivered to the Party from Council Members.

**6. Financial Report and Accounts for Payment.**

The following were moved by Cllr Vaughan, seconded by Cllr Trevelyan and **Resolved to recommend there approval to Council**.

a) The Balance Sheet and Profit and Loss were noted by all.

b) August payments listed on Agenda were approved.

c) The committee were advised of three new regular user bookings, Staffa Health 2 hrs every Tuesday afternoon, a Coffee and Craft group 2 Monday afternoons per month, and Martial Arts group first Saturday morning of every Month, in addition to their Friday booking, and also an increase in party bookings which require a bar.

**7. Date and Time of Next Meeting.**

5<sup>th</sup> November 2013.

Meeting Closed at 7.30pm.

Signed ..... Date .....