

13th April 2016

To: All Members of Tibshelf Parish Council

**PLEASE NOTE THAT
SARITA PRESLAND - CEO OF DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS
WILL BE ATTENDING THE MEETING TO PRESENT THE COUNCIL WITH THE
FOUNDATION AWARD OF THE LOCAL COUNCIL AWARD SCHEME (LCAS)**

Dear Councillor,

NOTICE OF MEETING OF TIBSHELF PARISH COUNCIL

You are summoned to the **Meeting of Tibshelf Parish Council** to be held at **7.00pm** on **Tuesday 19th April 2016** in **The Parish Meeting Room, The Village Hall, High Street, Tibshelf.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available in the Council Chamber.



Ruth Price
Parish Clerk

AGENDA

NON EXEMPT ITEMS

1. To receive apologies for absence.
2. Declaration of Members Interests.
 - (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).
Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.
 - (b) To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest.
3. Public Speaking.
A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward. Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

4. To confirm the minutes of the Parish Council Meeting held on 15th March 2016. (Attached)
5. Chairman's announcements:-
 - Thank you letter – 3rd Tibshelf Scout and Guides
 - Thank You card - Tibshelf Youth Committee and illumine8 Youth Club
 - Temporary Road Closure – Hardwick Street
 - Opening of M1 Junctions 28-31 Smart Motorway
 - Cessation of funding for Clean Up Projects.
6. Personnel Committee Minutes - 15th March 2016. (Attached)
7. Amenities Committee Minutes – 5th April 2016. (Attached)
8. Village Hall Management Committee Minutes – 5th April 2016. (Attached)
9. Village Hall Financial Report. (Attached)
10. Village Hall Extension Project – Notes of briefing meeting with Ground-works Architects 30 March 2016.
11. DCC report – Consultation on Organisation of Primary Education in Tibshelf and on the disposal of part of the former secondary school site.
12. Applications for Funding Support.
 - Tibshelf Local History and Civic Society
 - Flower Festival
 - Tibshelf Old People's Club
13. Planning – to consider planning applications. (See attached schedule).
14. To agree a charge per sheet for photocopying service in parish office.
15. Derbyshire Association of Local Councils – Circulars received:

6/16	Governance and Accountability for Smaller Authorities in England Section 137 Expenditure Limit 2016/17 Local Council Audits 2015/16 New External Audit Regime for Smaller Authorities (from 1 April 2017) National Living Wage DALC Spring Seminar An Introduction to Neighbourhood Planning Vacancy
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7/16	DALC is running several training courses/seminars over the next few months: Finance for Councillors Neighbourhood Planning Health and Safety Tree and Woodland Management Mediation Chair Skills Grave Matters – Managing Cemeteries and Closed Churchyards Code of Conduct The Dark Arts of Minutes and Procedures
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16. Parish Clerks Report:- (attached)

- a) Annual External Audit - Consideration and completion of Annual Governance Statement 2015/2016 (attached)
- b) Council Tax Support Scheme 2017/2018 onwards
- c) Accounts for Payment
- d) Financial Report
- e) Staff Report
- f) Action Plan.

17. Items for information - Council to note correspondence received.