

Minutes of the MEETING of TIBSHELF PARISH COUNCIL
held in The Parish Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf. DE55 5NU on
Tuesday 13th September 2017 at 7.00pm

Present:

Councillors A Beckett (Chair), I Brentnall, M Coupe, G Foley, R A Heffer, D E Rutland, W Vardy and R Vaughan

In attendance:

13 members of the public, Mrs R Price Parish Clerk, Councillor C Moesby (DCC).

NON EXEMPT ITEMS

0917/1864 Apologies for Absence

Apologies for absence were received from Councillors S Ellks, K M Salt MBE and P Trevelyan.

0917/1865 Declarations of Members Interests

Councillors A Beckett, D Rutland and G Foley declared an interest in Item 14 on the agenda relating to the application for funding for Tibshelf Community Association

0917/1866 Public Speaking

Members of the Public:

There were 13 members of the public present. They advised the parish council that they were experiencing considerable disruption around and on the Shetland Road recreation ground. The police had been called and had visited but the disruptive behaviour had persisted. Large groups of young persons were deterring people from visiting the play area with their children and from people visiting and using the outdoor fitness equipment, as well as causing noise and anti social activity problems for local residents. There was a view that the lack of pro active policing was not helping the issue which was a result of the police's policy to centralise resources at Shirebrook. Councillor Moseby (DCC) explained that he was already following up the lack of police cover in Newton, Blackwell and Tibshelf areas, and that he was in the process of arranging a meeting between the appropriate parish councils, the Police and Crime Commissioner and the Community Safety Sergeant. Residents were advised to contact 101 on every disruptive occasion as this would alert the police to the fact that there was indeed a problem in the area that needed to be addressed.

Police:

The Clerk circulated information to members on 32 recorded incidents in June 2017.

County Council:

Cllr. Moesby attended the meeting and explained he would be in touch with some dates in relation to his previous report about the intention to arrange a joint meeting of the local parish councils to discuss policing issues for the area. He also reminded members that he had a small amount of funding available for local organisations to apply for.

Councillor Heffer raised an issue about increased problems of cars parking around the vicinity of the school at drop off and pick up time. The school no longer allowed traffic in to the school at the end of the school day which was creating difficulties for local residents. Councillor Moesby agreed to bring the matter up with DCC.

District Council:

Councillor Heffer was asked to investigate, with BDC, the problems relating to missed bin collections on Lincoln Close, Lincoln Street and Haddon Street

0917/1867 Minutes of the Meeting held on 18th July 2017 and Special Council Meeting 7th August 2017

It was proposed by Councillor Vardy , seconded by Councillor Coupe and RESOLVED that the Minutes of the Council meeting held on 18th July 2017 and the Special Council Meeting held on 7th August be approved as an accurate record, and were duly signed by the Chairman.

0917/1868 Chair's Announcements

The Chair reported:

- The side gate on to Shetland Road Recreation Ground had been damaged. Quotes had been sought from Mathers and P & J Fencing and it was Proposed, Seconded and Resolved that the lowest quote be accepted and the work to repair the gate be commissioned.
- Consideration was given to the installation of a notice board outside the village hall to contain adverts and acknowledgements for businesses who sponsored hanging baskets. It was further suggested that investigation be made in to the installation of posts at the cemetery where hanging baskets could be installed for people to sponsor in memory of loved ones. It was Proposed, Seconded and Resolved that investigations be made in to the supply of these and a report brought back to a future committee/council.
- A thank you letter had been received from Tibshelf Open Gardens for the donation by the Parish Council. The event had been a great success.
- An invitation was received for the Chair and a guest to attend the BDC Chair's Civic Service to be held at Whitwell on 15th October 2017. Councillor Beckett to attend.
- Information was circulated to Members about the British Legion's Lamp Post Poppy Campaign. It was Proposed by Councillor Heffer, Seconded by Councillor Vardy and Resolved that poppies be ordered for all main road lampposts through the village and that businesses be invited to sponsor a number of poppies.
- Public Information events were being held to provide information on the next stage of HS2
- Internet banking had now been established for the Parish Council's bank accounts and the Village Hall bank accounts.
- The stable door had now been installed in the Parish Council office

0917/1869 Personnel Committee 12th September 2017

Members were supplied with information relating to the discussions at Personnel Committee held prior to the Parish Council meeting on 12th September and it was Proposed by Councillor Heffer, Seconded by Councillor Vardy and Resolved that the report be received and the following recommendations be resolved:

- That the appointment of Mr Jeremy Tipping as the Park Warden be approved to take effect from 1st October 2017 and that a card and gift voucher be presented to Mick Wade, the retiring Park Warden, in recognition of his long and valued service.
- That, following consideration of the existing office opening hours, for a trial period of 3 months, the parish office be closed on Fridays and the Assistant Parish Clerk to work Tuesday, Wednesday and Thursday instead of Wednesday, Thursday, Friday. The Parish Clerk's work days to remain unchanged at Monday, Tuesday, Wednesday and the staff hours of 22.5 per week each to be unaffected.
- To appoint a sub committee of A Beckett, P Trevelyan, I Brentnall and M Coupe to undertake the job evaluation process
- Ashley Clarke, the Parish Ranger, to attend a training course on PAT Testing at a cost of £98 plus VAT

0917/1870 Community Gym Project

The Chair referred to the meetings held in August with the Council's solicitor and with PULSE, when, following consideration of a number of factors the decision had been taken to withdraw from the negotiations for the lease of 107-109 High Street. Notes of the meetings had been circulated to all members. Further options had been considered which would mitigate a lot of the risk factors by considering the provision of a gym and ancillary accommodation on the Parish Council's own land. It was therefore Proposed, Seconded and Resolved that the Parish Council proceed to investigate the viability of the provision of a Community Gym on the Shetland Road Recreation area by engaging with PULSE and investigating the availability of funding.

0917/1871 Bus Shelters

The Clerk reported that the bus shelter on Doe Hill Lane had now been fully refurbished. It was therefore Proposed by Councillor Beckett, Seconded by Councillor Coupe and Resolved that, as previously agreed, the remaining damaged bus shelters be refurbished by Shelter Maintenance Limited in the same GRP and pin hole materials.

0917/1872 Neighbourhood Planning

The Clerk reported that 14 people had now expressed an interest in being involved in the development of the Neighbourhood Plan. A letter had been sent to all those interested explaining the current situation and that we would be in contact in October. Your Locale had advised the Parish Council to wait until the end of September when an announcement would be made about the level of funding which would be made available. Andrew Towleron would be attending the October Parish Council meeting to make a presentation to members on the process.

0917/1873 Office Computer Systems

The Clerk informed members that problems had been experienced with the Parish Council website and that Talk Talk Business Websites, who originally designed the website was no longer in existence. The Parish Council's IT contact had investigated and commissioned an expert to diagnose a solution. A quote of £725 had been received to migrate the entire structure. In addition the Parish Council's computers were in need of an upgrade and their memory was almost full. A quote of £1062.94 (including VAT) had been received from AML (Midlands) Ltd to replace 2 boxes and upgrade the system to Windows 10.

It was Proposed by Councillor Heffer, Seconded by Councillor Beckett and Resolved that the quote for the migration of the website be accepted and it was Proposed by Councillor Beckett, Seconded by Councillor Vardy and Resolved that the quote for the replacement boxes and upgrade to Windows 10 be accepted.

0917/1874 Final Recommendations – Electoral Review of Bolsover

The Clerk circulated the final recommendations of the Electoral Commission for the electoral review of Bolsover which confirmed that the Parish of Tibshelf would be the electoral ward of Tibshelf with 2 District Councillors.

0917/1875 Section 106 monies

The Clerk reminded members that the Parish Council had been invited to submit ideas for projects for the use of S106 monies arising from development on Babbington Street. It was agreed that BDC be asked whether the funding could be used towards the proposed Community Gym Project

0917/1876 Village Hall Financial Report

It was proposed by Councillor Heffer seconded by Councillor Coupe and RESOLVED that the following Village Hall Financial Report be approved:

Roger Cook Chq No 660 £1836.00 (issued 10th August 2017)

Conversion of all Lighting to LED and associated fittings

Water Plus Ltd Chq No 661 £112.25

Quarterly Bill

Mrs H J Simpson Chq No 662 £100.00

Petty Cash Float

Bolsover District Council Chq No 663

Premises Licence Fee £70.00

Financial Report as at 31st July 2017.

Current Account Balance £11,087.02
 Reserve Account Balance £ 7,788.33
 Total £18,875.35

0917/1877 Applications for Funding Support

There were two applications for funding support:

Applicant	Reason	Amount Requested	Decision
Tibshelf Old People's Club	To help with the cost of hiring a coach because some members are unable to get out of their homes without transport	£500	Proposed by Councillor Heffer. Seconded by Councillor Vardy and Resolved to make a grant of £500.
Tibshelf Community Association	To purchase fireworks for the annual fireworks display	£4000	Proposed by Councillor Vardy, Seconded by Councillor Coupe and Resolved to make a grant of £4000

0917/1878 Planning

It was Proposed Seconded and RESOLVED that no objections be raised in respect of the applications as detailed on the schedule of planning applications except in relation to the following application:
 17/00143/FUL – Land to North of Ivy Cottage, Pewit Lane (plan amended) Object on the grounds that the proposed development is in open countryside beyond the limits of the village without any agricultural necessity and would create a precedent.

0917/1879 Derbyshire Association of Local Councils

It was noted that the following circular had been received:-

9/17	<ul style="list-style-type: none"> • DALC AGM • New General Data Protection Regulations • DALC's New Offices • Special Offer – Local Councils Explained for just £10 • HR Advice regarding statutory breaks for employees • Report published – The voice of the Councillor • Legal briefing • £13 million Woodland Creation grant confirmed
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0917/1880 Parish Clerk's Report

It was PROPOSED by Councillor Beckett, SECONDED by Councillor Vardy and RESOLVED that the following accounts for payment be approved:-

Date	CQ No:	Payee	Description	Amount
15 th August			Total Salaries	£4915.28
August 2017	5013	AML Midlands Ltd	Broadband & Data storage	£39.60
			AVG Cloudcare & Office 365	£11.60
August 2017	5014	Furnitubes International Ltd	Memorial Seat – Harry Lowe	£579.60
August 2017	5015	Glasdon UK Ltd	Waste Bins for Sportsground	£681.45

August 2017	5016	Time Assured Ltd	Annual Service – Church Clock	£168.00
August 2017	5017	3 rd Tibshelf Scouts & Guides	Newsletter Delivery	£250.00
August 2017	5018	Bolsover District Council	Dog Bin Emptying Apr – June 2017	£258.24
August 2017	5019	Sage (UK) Limited	Sage 50 Payroll Cover Extra	£313.20
August 2017	5020	Tibshelf Village Hall	Drama Group Grant – Final Installment	£87.50
August 2017	5021	HMRC	PAYE & NI	£835.71
August 2017	5022	DCC LGPS	Pension	£773.42
August 2017	5023	Clarkes Cemetery Services	Gardening Services	£65.00
			Grass and verge cutting	£1230.00
August 2017	5024	Biffa Waste Services Ltd	4 lifts and rental	£202.15
			Total	£10410.75
VILLAGE HALL				
August 2017	660	R Cook	Replacement LED lighting	£1836.00

(b) Financial Report –

The Bank Balances at **30th June 2017** stood at:-

Current Account	£ 4,241.00
Reserve Account	£ 159,205.48
Total	<u>£ 163,446.48</u>

Date	CQ No:	Payee	Description	Amount
15 th September			Total Salaries	£4979.20
22 nd August	5027	Mrs E R Price	Reimburse for Wickes Order	£65.93
12 th September	5028	AML Midlands Ltd	Broadband & Data storage	£39.60
			AVG Cloudcare & Office 365	£11.60
12 th September	5029	Delta Cleaning Services Ltd	Cleaning products for Pavilion	£132.51
12 th September	5030	Shelter Maintenance Ltd	Refurbishment of Bus Shelter, Doe Hill Lane, opposite School	£2124.00
12 th September	5031	TT Fixings Limited	DIY products for Parish Rangers	£41.71
12 th September	5032	Grant Thornton UK LLP	Fee for 2017 Annual Return	£480.00
12 th September	5033	The Knotweed Company Ltd	Herbicide Treatment – Newton Rd	£156.00

12 th September	DD	British Gas	Parish Clock – Electricity Bill	£103.80
12 th September	5034	Staples UK Ltd	Stationery Order	£63.74
12 th September	DD	Talk Talk Business	Office Telephone Bill	£39.83
12 th September	5035	CF Corporate Finance Ltd	Printer/Copier Rental	£158.95
12 th September	5036	Water Plus Limited	Cemetery Water Bill	£33.88
12 th September	5037	Water Plus Limited	Pavilion Water Bill	£30.68
12 th September	5038	HMRC	PAYE & NI	£835.71
12 th September	5039	DCC LGPS	Pension	£773.42
12 th September	5040	Clarkes Cemetery Services	Gardening Services	£65.00
			Grass and verge cutting	£1230.00
12 th September	5041	Biffa Waste Services Ltd	5 lifts and rental	£239.65
12 th September	5042	E R Price	Fuel for truck	£120.00
12 th September	5043	Hopkins Solicitors	Fee for acting in respect of negotiations at 107-109 High Street	£1050.36
12 th September	5044	B Moffatt	Supply & Fit interior door	£259.20
12 th September	5045	M Markovitz	Cement & ballast	£12.24
			Total	£13047.01

(b) Financial Report –

The Bank Balances at **31st July 2017** stood at:-

Current Account	£ 4,840.00
Reserve Account	<u>£138,452.46</u>
Total	<u>£143,292.46</u>

(c) Christmas Events

Christmas events have been penciled in the diary as follows:

Christmas Market	Saturday 11 th November 2017
Christmas Lights	Friday 1 st December 2017
Christmas Carols	Monday 18 th December 2017

It was Proposed, Seconded and Resolved that the budget of £700 to cover the cost of gifts and setting up the grotto for the Christmas Event be confirmed and that a working party be formed to discuss the arrangements of the Christmas Events

(d) Completion of Annual Audit of Accounts 2016/2017

The Clerk reported that notification had been received from Grant Thornton UK LLP that the Annual Audit of Accounts for 2016/2017 had now been completed and the certified Annual Return for the financial year ending 31 March 2017 had been received. On the basis of their review it was their opinion that the information contained in the annual return was in accordance with proper practices and no matters had come to their attention giving cause for concern.

(e) Staffing Report

The Clerk submitted a report setting out details of staff toil during the months of April, May, June, July and August 2017 and holidays booked, sickness and office closures for July, August, September and October 2017.

The meeting closed at 8:35p.m.

Chairman.....

Date.....