



110 High Street, Tibshelf, Derbyshire, DE55 5NU Tel: 01773 875093

9th May 2018

To: All Members of Tibshelf Parish Council

Dear Councillor,

NOTICE OF ANNUAL MEETING OF TIBSHELF PARISH COUNCIL

You are summoned to the **Annual Meeting of Tibshelf Parish Council** to be held at the rising of the **Annual Assembly Meeting or 7.30pm, whichever is the earlier, on Tuesday 15th May 2017** in **The Parish Meeting Room, The Village Hall, High Street, Tibshelf.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available in the Council Chamber.

Ruth Price
Parish Clerk

AGENDA

NON EXEMPT ITEMS

1. To elect a Chairman for the ensuing year
2. The Chairman to take and sign a Declaration of Acceptance of Office
3. Vote of thanks to the retiring Chairman
4. To elect a Deputy Chairman for the ensuing year
5. The Deputy Chairman to take and sign a Declaration of Acceptance of Office
6. To receive apologies for absence
7. Declaration of Members Interests

Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest

8. Public Speaking

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

9. To confirm the minutes of the meeting held on 17th April 2018 (attached)

10. To appoint Committees (2018/2019 enclosed for information)

- Amenities & Environment
- Village Hall
- Personnel
- Audit

11. Calendar of Committee Meetings (draft attached)

12. Dates and Times of Council Meetings 2018/2019 (Draft attached)

13. Chairman's Announcements

Letter of response from DCC regarding Mobile Library Service.

Correspondence - information regarding intrusion onto Footpath 7 by residents of Derwent Drive.

Correspondence from BDC regarding the Local Plan Publication.

14. Audit Committee Meeting 14th May 2018 (to follow)

15. Village Hall Financial Report.

16. Review of :-

Power of Competence

Code of Conduct

17. Neighbourhood Plan – Notes of Meeting 24th April 2018.

18. War Memorial – to consider quotes and information received

19. GDPR – To consider and adopt Privacy Notices and Consent Form (enclosed)

20. Community Gym Project (Update).

21. A commitment to review Standing Orders and Financial Regulations and bring to a future meeting.

22. Applications for Funding Support (if any)

23. Planning

Council to consider planning applications received as detailed on the attached schedule.

24. Derbyshire Association of Local Councils

To note that the following circular has been received and is available in the office:

6/18	<ul style="list-style-type: none">• General Circular• External Audit News• Neighbourhood Planning Support Grant• GDPR Update• Updated Model Standing Orders & Legal Topic Notes 1,2,5,8, and 87.• Free Webinar: Community Organising Training 24th April 2018• Project Management Training – 23rd May 2018• Councillor Essential Training – 21st June 2018
------	--

25. Parish Clerks Report

- Accounts for Payment
- Financial Report
- Staff Report

26. Items for Information