



110 High Street, Tibshelf, Derbyshire, DE55 5NU Tel: 01773 875093



QC 05-08-00580

13th May 2015

To: All Members of Tibshelf Parish Council

Dear Councillor,

NOTICE OF ANNUAL MEETING OF TIBSHELF PARISH COUNCIL

You are summoned to the **Annual Meeting of Tibshelf Parish Council** to be held at **the rising of the Annual Assembly Meeting or 7.30pm, whichever is the earlier, on Tuesday 19th May 2015** in the **The Parish Meeting Room, The Village Hall, High Street, Tibshelf.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available in the Council Chamber.

Ruth Price
Parish Clerk

AGENDA

NON EXEMPT ITEMS

1. To elect a Chairman for the ensuing year
2. The Chairman to take and sign a Declaration of Acceptance of Office
3. Vote of thanks to the retiring Chairman
4. To elect a Deputy Chairman for the ensuing year
5. The Deputy Chairman to take and sign a Declaration of Acceptance of Office
6. To receive apologies for absence
7. Declaration of Members Interests

Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest

8. Public Speaking

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

9. To confirm the minutes of the meeting held on 21st April 2015 (attached)

10. To appoint Committees

- Amenities & Environment
- Village Hall
- Personnel
- Audit

11. Calendar of Committee Meetings (draft attached)

12. Dates and Times of Council Meetings 2015/2016 (Draft for discussion attached)

13. To Review and Adopt the Local Code of Conduct for Tibshelf Parish Council (copy enclosed)

14. To Review and Adopt Standing Orders and Financial Regulations for Tibshelf Parish Council (copies enclosed)

15. Chairman's Announcements

- a) Letter from Derbyshire Constabulary
- b) Quotation for installation of seat in bus shelter

16. Village Hall Financial Report (attached)

17. Reform of the Landfill Communities Fund – Consultation by HMRC

18. Quotations for Insurance Cover 2015/16 – 2017/18

19. Proposed Village Hall Extension Project Update

20. Applications for Funding Support

- 3rd Tibshelf Scouts

21. Planning

Council to consider planning applications received as detailed on the attached schedule.

22. Derbyshire Association of Local Councils

(a) Nominations for DALC Executive Committee

(b) To note that the following correspondence has been received and is available in the office:

11/15	<ul style="list-style-type: none">• Parish and Town Councils which are inquorate• CiLCA 2015 and CPD Points• The General Power of Competence• Connecting Derbyshire• Training
12/15	<ul style="list-style-type: none">• DALC executive committee
13/15	<ul style="list-style-type: none">• Good Councillor Guide – Addendum• New Documents – Finance and Audit section of DALC website• Governance and Accountability• Connecting Derbyshire – Consultation• Derbyshire Dales CVS – Funding Talk• Clerk/RFO Vacancy – Holbrook Parish Council

23. Parish Clerks Report

- Accounts for Payment
- Financial Report
- Staff Report

24. Items for information

- Council to note correspondence received as detailed on the attached schedule (if any)