



110 High Street, Tibshelf, Derbyshire, DE55 5NU Tel: 01773 875093



QC 05-08-00580

10th May 2016

To: All Members of Tibshelf Parish Council

Dear Councillor,

NOTICE OF ANNUAL MEETING OF TIBSHELF PARISH COUNCIL

You are summoned to the **Annual Meeting of Tibshelf Parish Council** to be held at **the rising of the Annual Assembly Meeting or 7.30pm, whichever is the earlier, on Tuesday 17th May 2016** in the **The Parish Meeting Room, The Village Hall, High Street, Tibshelf.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available in the Council Chamber.

Ruth Price
Parish Clerk

AGENDA

NON EXEMPT ITEMS

1. To elect a Chairman for the ensuing year
2. The Chairman to take and sign a Declaration of Acceptance of Office
3. Vote of thanks to the retiring Chairman
4. To elect a Deputy Chairman for the ensuing year
5. The Deputy Chairman to take and sign a Declaration of Acceptance of Office
6. To receive apologies for absence
7. Declaration of Members Interests
Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest

8. Public Speaking

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

9. To confirm the minutes of the meeting held on 19th April 2016 (attached)

10. To appoint Committees

- Amenities & Environment
- Village Hall
- Personnel
- Audit

11. Calendar of Committee Meetings (draft attached)

12. Dates and Times of Council Meetings 2016/2017 (Draft for discussion attached)

13. Chairman's Announcements

- Thank you letters from Old People's Club and Tibshelf Local History & Civic Society
- Trees on Newton Road - TPO

14. Audit Committee Meeting 10th May 2016

15. Village Hall Financial Report

16. Neighbourhood Planning – Report on Seminar from Councillor M Coupe

17. S106 monies – information from Bolsover District Council

18. To discuss a letter from Councillor K Reid

19. Proposed Village Hall Extension Project Update

20. Consideration of new letter head to take account of LCAS award

21. Applications for Funding Support (if any)

22. Planning

Council to consider planning applications received as detailed on the attached schedule.

23. Derbyshire Association of Local Councils

To note that the following correspondence has been received and is available in the office:

8/16	<ul style="list-style-type: none">• Governance and Accountability• Locum Clerks• Neighbourhood Planning Champion• Local Council Award Scheme• Section 137 and the Power of General Competence• Tesco Bags of Help• NALC launches Star Councils 2016 Awards• Sheepwatch UK• Arnold-Baker on Local Council Administration Tenth Edition – 25% discount• Certificate in Local Council Administration Training Sessions• Vacancies
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24. Parish Clerks Report

- Accounts for Payment
- Financial Report
- Staff Report

25. Items for Information

26. Exclusion of Public: To Resolve to exclude the public from this section of the meeting on the grounds that the business is of a confidential nature and relates to employees of the Council.

27. To receive and consider submissions from the Parish Clerk in relation to the staffing review and the recommendation of the Personnel Committee 3rd May 2016

28. To consider the Minutes of the meeting of Personnel Committee held on 3rd May 2016