

**Minutes of the MEETING of The ANNUAL MEEETING of TIBSHELF PARISH COUNCIL
held in The Parish Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf.
DE55 5NU on Tuesday 20th May 2014 at 7.10pm**

Present:

Cllrs: A Beckett, A Dunn, S.A. Ellks, R. Heffer, D Rutland, M.L. Scarborough, P. Trevelyan, W. Vardy, R. Vaughan.

In attendance:

County Cllr C. Moesby, PCSO S Swaby, 2 members of the public, Mrs. R. Price, Parish Clerk.

NON EXEMPT ITEMS

0514/1320 Election of Chairman for 2014/15

It was Proposed by Cllr A Beckett, Seconded by Councillor p Trevelyan and RESOLVED that Councillor R Heffer be elected Chairman of Tibshelf Parish Council for the ensuing year 2014/15.

0514/1321 Acceptance of Office – Chairman

Cllr. Heffer took the Declaration of Acceptance of Office for Chairman of Tibshelf Parish Council and signed this in the presence of the Proper Officer of the Council.

0514/1322 Election of Deputy Chairman

It was Proposed by Councillor Heffer, Seconded by Councillor Vardy and Resolved that Councillor A Beckett be elected as Deputy Chairman of Tibshelf Parish Council for the ensuing year 2014/15.

0514/1323 Acceptance of Office – Deputy Chairman

Cllr. Beckett took the Declaration of Acceptance of Office for Vice Chairman of Tibshelf Parish Council and signed this in the presence of the Proper Officer of the Council.

0514/1324 Apologies for Absence

An apology for absence was received from Councillor G Foley.

0514/1325 Declarations of Members Interests

There were no declarations of interest.

0514/1326 Public Speaking

Police:

- Crime Figures for April 2014 (March figures in brackets):-
Assaults 2 (1): Criminal Damage 1 (4): Burglary Dwelling 1 (3): Burglary Non-dwelling 0 (1): Theft from motor vehicle 0 (0): Theft of motor vehicle 0(0): Total Crimes 4 (9):
Nuisance Incidents 10 (2). The report detailed the types of incidents listed.
- The assault had taken place on Peveril Road.
- Criminal damage was to a vehicle on Brooke Street.
- Dwelling break was on Shetland Road.
- Theft of a motor vehicle was from High Street but it had been recovered.
- There were no dwelling breaks, thefts of motor vehicles or thefts from motor vehicles this month.
- Nuisance incidents were on Shetland Road, at the Days Inn, Peveril Road, Doe Hill Country Park, Sawpit Lane, Spa Croft, Lincoln Street and Derwent Drive.
- The next police surgery was due to be held on Wednesday 11th June at St John Baptist Church.

Public Speaking:

Two members of the public attended the meeting and spoke of issues about the dilapidated state of the current accommodation for the guides and scouts and the financial problems faced in its current maintenance and in trying to bring it up to an acceptable and safe standard.

They needed to look at the options facing them which was either to make a major investment in to the current building for which they would need to look for outside funding or to look for other suitable premises which they could rent or lease in the village.

Following a discussion about different options Councillor Moesby was asked to gather some information about DCC owned assets in the village. Once further information had been collated it was agreed that a joint meeting be held to consider a way forward.

A member enquired about the regulations relating to whether it was compulsory for push bikes to use bells when they are on public footpaths to warn pedestrians. It was agreed that an article be placed in the Parish Newsletter and that DCC rangers be asked if notices could be erected on the trail asking people to be courteous to other users.

Members reported that they had attended a meeting with the residents committee and it had been agreed that the Committee join forces with the TCA and that all known organisations in Tibshelf be contacted to assess their willingness to attend an event where they could demonstrate what their group provided , encourage membership and network to see how they could support each other, to prevent duplication of effort and to ensure that events/celebrations etc didn't clash.

Members reported that they were still receiving complaints about the traffic around the school at drop off and pick up times. The issue would continue to be monitored by DCC.

County Council:

Cllr. Moesby attended the meeting and reported that:

£20,000 had been ringfenced for work to address any identified highway issues arising from the new school. Plans were in place to install flashing lights, to move and replace one bus shelter and replace the old concrete shelter opposite West View. Works would cost in the region of £18,000 and he asked whether the Parish Council would consider, at a future meeting, whether they could make a 50% contribution to the replacement of the old concrete shelter, in order to maintain a more usable pot of money which would be ring fenced to address any future highway issues. A further £100,000 capital scheme had been allocated to improve footways from Morton and Newton towards the school.

He confirmed that DCC were still very concerned about the implementation of the weight restriction at Huthwaite and the knock on effect on Newton and Tibshelf. DCC were seeking to monitor usage and would continue to look at whether anything could be done to mitigate the risk of accidents.

Stage Two of the consultation on mobile libraries was now underway and information was available on line.

The future of Children's' centre's was now out to consultation.

A new initiative was underway whereby application could be made to DCC for Community Street Lighting to address issues such as anti-social behaviour. More information available on line.

District Council:

Councillor Heffer had nothing to report.

0514/1327 Minutes of the Meeting held on 15th April 2014.

It was proposed by Councillor Heffer, seconded by Councillor Trevelyan and RESOLVED that the Minutes of the Council meeting held on 15th April 2014, be approved as an accurate record and were duly signed by the Chairman.

0514/1328 Appointment of Committees 2014/2015

It was proposed by Councillor Beckett, Seconded by Councillor Dunn and Resolved that the membership of all Committees be approved as set out in the appendix to these minutes.

0514/1329 Calendar of Committee Meetings 2014/2015

Members discussed the Calendar and it was proposed by Councillor Heffer, Seconded by Councillor Ellks and resolved that the calendar of committee meetings as appended to these minutes be approved.

0514/1330 Calendar of Council Meetings 2014/15

It was proposed by Cllr. Heffer, seconded by Cllr. Ellks and RESOLVED that the dates for Council meetings for the coming year be held as set out on the Calendar of Meetings appended to the minutes.

0514/1331 Chairman's Announcements

The Chairman reported:

- (a) A response regarding the Petition to extend waiting time on High Street. DCC Cabinet had considered the petition and had approved an extension from 20 minutes to 1 hour. They specified however that the legal processes were quite lengthy so it may be some time before it came in to operation.
- (b) A letter received from Homestart thanking the Council for the free use of the pavilion for the training of volunteers. They would be acknowledging the help of the Parish Council in all their social media, their newsletters and at their Annual General Meeting
- (c) A letter of thanks received from Tibshelf Old People's Club for the grant of £600 towards coach hire.
- (d) That, with the Commemoration of the First World War occurring this year, the war memorial was in need of some repair work. It was agreed that the Clerk be authorised to investigate the costs of the required works and that L B Mather be asked to renew the chains.
- (e) An e-mail giving information about a sponsored bike ride to raise funds for the upkeep of mission.

0514/1332 Village Hall Financial Report

It was proposed by Cllr. Beckett seconded by Cllr. Ellks and RESOLVED that the following Village Hall Financial Report be approved:

Delta Cleaning Services Ltd Chq No 551 £18.44
3 x 4ft wooden mop handles
3 x No 16 Twine Mops

Mrs Janice Jackson Chq No 552 £15.00
Auditors Fee

Financial Report as at 14th May 2014.

Current Account Balance £4958.55
Reserve Account Balance £2784.05.

0514/1333 Audit Committee 13th May 2014 and Audit of Accounts 2013/2014

Members considered the minutes of the Audit Committee; The Clerk reported that the internal auditor had confirmed that the accounts represented a true and accurate record. It was PROPOSED by Cllr Heffer, SECONDED by Cllr Scarborough and RESOLVED that the Minutes of the Audit Committee held on 13th May 2014 be approved and that the following recommendations be resolved:

- that the Annual Return to the Audit Commission for year ended 31 March 2014 be certified and that the accounting statements presented fairly the financial position of the Council and its income and expenditure.
- that the Council to the best of its knowledge and belief, confirmed that it had met the conditions of the Annual Governance Statement and this Statement be approved.
- that outstanding debts which were more than a year old be written off.
- that the Financial Risk Assessment for 2014/15 be approved.

The Chairman duly signed the accounting statements for submission to the Audit Commission.

0514/1334 Representation at Doe Hill Community Park Advisory Panel Meeting

It was Proposed Seconded and Resolved that Councillor R Heffer be appointed as the Parish Council Representative on the above meeting.

0514/1335 Community Buildings in Tibshelf

Members discussed the lack of community space in Tibshelf. The discussion had been generated by the problems faced by the Scouts and Guides in finding suitable accommodation, but it was also clear that other groups and organisations needed large community space for their activities which was not currently easily available or affordable. Following a detailed discussion about the benefits and disadvantages associated with taking on additional accommodation, the Parish Council asked Councillor Moesby to gather further information about County Council owned assets and bring the details back to the Parish Council so they would be better informed to progress their discussions.

0514/1336 Applications for Funding Support

The Clerk reported receipt of one application for funding from 3rd Tibshelf Scout and Guide Group for assistance with the repair of the Scout Hall. Following discussion earlier in the meeting about investigating options for the future accommodation for the Scout and Guide Group it was agreed that the application be not considered at this stage.

0514/1337 Planning

It was Proposed, Seconded and RESOLVED that no objections be made in respect of the applications as detailed on the schedule of planning applications.

0514/1338 Derbyshire Association of Local Councils

It was RESOLVED to note that the following circulars have been received:-

08/14	<ul style="list-style-type: none">- DALC E-Mail contact- DALC Membership Services, Employment Allowances- Locum Clerk, DALC Constitution, BBC 1 – Home Swap- Clerk/RFO Vacancies
09/14	<ul style="list-style-type: none">- DALC Annual Executive Meeting & AGM- SLCC/DALC joint event “Clerks and RFO’s Networking Lunch”,- LGPS, Clerk Induction Training, Playground Inspection Training,- Neighbourhood Planning, Parishes in bid to light up new community powers, Making Localism work, SSP refund abolished from 6th April 2014, Vacancies.

0514/1339 Parish Clerks Report.

a. Accounts for Payment

It was PROPOSED by Councillor Rutland, SECONDED by Councillor Trevelyan and RESOLVED that the following accounts for payment be approved:-

Date	CQ No:	Payee	Description	Amount
15 th May			Total Salaries	£4622.95
20 th May	4362	AML (Midlands) Ltd	Data Storage and Broadband	£39.60
20 th May	4362	AML (Midlands) Ltd	On Site Visit Hourly Charge	£60.00
20 th May	4363	The Lock Shop	Keys pavilion meeting room & gate	£48.48
20 th May	4364	Dowding and Plummer Ltd	New set of Pads for Buffer	£56.39
20 th May	4365	The Helping Hand Co Ltd	Ranger Recycle Kits	£30.00
20 th May	4366	YorHost	Web Hosting Annual Fee	£35.99
20 th May	4367	Spire Workwear	Staff Uniform Parish Ranger	£37.08
20 th May	4368	HMRC	PAYE and National Insurance	£880.18
20 th May	4369	DCC - LGPS	Pension Contributions	£726.07
20 th May	DD	Talk Talk	Office Telephone Bill	£45.43
20 th May	4370	Biffa Waste Services Ltd	Monthly Rental and 4 Lifts	£164.48
20 th May	4371	Phil Cotterill	Repairs to outside tap and gents toilet new cistern miser and fittings at Pavillion.	£228.95
20 th May	4372	Nomix Enviro	Weedkiller and dispenser	£339.60
20 th May	4373	Janice Jackson	Annual Internal Audit Fee	£60.00
20 th May	4374	Clarkes Cemetery Services	Gardening Services	£1200.00
20 th May	4375	Zurich Municipal	Annual Insurance Premium	£2523.33
20 th May	4376	Ian McCandless	Prepare site for container	£384.00
20 th May	4377	The Broker Network Ltd	Parish Truck Insurance	£466.48
20 th May	4378	Printerbase	Kyocera Black Toners x 3	£204.77
20 th May	4379	PMC Polythene Ltd	3 x boxes dog foul bags	£135.00
20 th May	D/D	British Gas	Parish Clock - Electric	£76.67
20 th May	4380	Sage	Sage Cover Extra	£192.00
			Total	£12,557.45

(b) **Financial Report – May 2014**

The Bank Balances at 30th April 2014 stood at:-

Current Account	£ 4,118.00
Reserve Account	<u>£ 181,984.25</u>
Total	<u>£ 186,102.25</u>

c) **Staffing Report**

The Clerk submitted a report setting out details of staff holidays, sickness and toil taken during the months of January, February, March and April 2014 and holidays booked, sickness and office closures for April, May, June and July 2014

The meeting closed at 8.45p.m.

Chairman.....

Date.....

Councillor	Village Hall Management	Amenities & Environment	Personnel	Audit
A. E. Beckett (VC)	X (ex officio)	X (ex officio)	X (ex officio)	X (ex officio)
A L Dunn		X	X	
S. A. Ellks	X	X	X	X
G. M. Foley				
R. A. Heffer (Chair)	X (ex officio)	X (ex officio)	X (ex officio)	X (ex officio)
D E Rutland	X	X		
M. L. Scarborough		X	X	
P.J. Trevelyan	X	X	X	
W. Vardy	X	X	X	X
R. Vaughan	X			X
VACANCY				
Appointee – Outside bodies invited to nominate representatives	All Regular Users	Regular Users		
Current representation		Allotment Society Football Club		
Councillor membership	7	8	7	5

TIBSHELF PARISH COUNCIL
COMMITTEE MEETINGS 2014/2015

<p style="text-align: center;">PERSONNEL</p> <p style="text-align: center;"><i>Quarterly At 7.00pm</i></p>	<p style="text-align: center;">VILLAGE HALL</p> <p style="text-align: center;"><i>Bi Monthly At 7.00pm</i></p>	<p style="text-align: center;">AMENITIES/ ENVIRONMENT</p> <p style="text-align: center;"><i>Quarterly At 7.00pm</i></p>	<p style="text-align: center;">AUDIT</p> <p style="text-align: center;">Ad Hoc</p>
<p style="text-align: center;">1st July 2014</p> <p style="text-align: center;">7th October 2014</p> <p style="text-align: center;">2nd December 2014</p> <p style="text-align: center;">3rd March 2015.</p>	<p style="text-align: center;">10th June 2014</p> <p style="text-align: center;">9th September 2014</p> <p style="text-align: center;">11th November 2014</p> <p style="text-align: center;">27th January 2015</p> <p style="text-align: center;">10th March 2015</p>	<p style="text-align: center;">24th June 2014</p> <p style="text-align: center;">23rd September 2014</p> <p style="text-align: center;">25th November 2014</p> <p style="text-align: center;">24th March 2015</p>	<p style="text-align: center;">13th January 2015 (budget & precept setting)</p> <p style="text-align: center;">Ad hoc as required</p>

CALENDAR OF MEETINGS

2014/2015

Tibshelf Parish Council usually meets on the third Tuesday of every month, with the exception of August, and the dates for 2014/2015 are detailed below. Any changes to these dates or extra meetings will be notified in advance in accordance with the Local Government Act on the Council notice boards and Website.

Unless otherwise specified the meetings will take place in the Parish Meeting Room, The Village Hall, 110 High Street, Tibshelf, DE55 5NU at 7.00pm

17th June 2014

15th July 2014

16th September 2014

21st October 2014

18th November 2014

16th December 2014

20th January 2015

17th February 2015

17th March 2015

21st April 2015

Annual Parish Meeting – 19th May 2015 at 7.00pm

Annual Meeting of Tibshelf Parish Council – 19th May 2015 at 7.30pm.