

Minutes of the MEETING of TIBSHELF PARISH COUNCIL
held in The Parish Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf. DE55 5NU on
Tuesday 11th April 2017 at 7.00pm

Present:

Councillors A Beckett (Chair), I Brentnall, M Coupe, S A Ellks, G Foley, D E Rutland, P Trevelyan, W Vardy and R Vaughan.

In attendance:

Mrs R Price, Parish Clerk

NON EXEMPT ITEMS

0417/1796 Apologies for Absence

Apologies for absence were received from Councillors R A Heffer and K M Salt MBE and Councillor C Moesby (DCC)

0417/1797 Declarations of Members Interests

Councillor R Vaughan declared an interest in Item 9 on the agenda relating to Tibshelf Band, Councillors I Brentnall, M Coupe and P Trevelyan declared an interest in Item 12 on the agenda relating to applications for funding support.

0417/1798 Public Speaking

Members of the Public:

A member of the public attended to ask question about the protocol for considering planning applications, made reference to a particular application discussed at the November Parish Council meeting and asked for a copy of the minutes of that meeting.

Police:

The Clerk reported that the police website had not been updated

County Council:

Cllr. Moesby submitted his apologies

District Council:

No District Councillors were present

0417/1799 Minutes of the Meeting held on 21st March 2017.

It was proposed by Councillor Coupe , seconded by Councillor Beckett and RESOLVED that the Minutes of the Council meeting held on 21st March 2017, be approved as an accurate record, subject to the addition of Councillor S Ellks attending, and were duly signed by the Chairman

0417/1800 Chair's Announcements

The Chair reported that:

- Notification had been received encouraging the organisation of events during Parliament Week 13 – 19 November
- A response had been received from the Safer Neighbourhood Team concerning the Parish Councils support of the problems of parking on the High Street
- The litter bin had now been installed at Doe Hill Country Park

0417/1801 Community Gym Project

The Clerk submitted notes of a meeting with the Parish Council's solicitors outlining advised action relating to the preparation of a lease for the Gym premises. It was Proposed by Councillor Coupe , Seconded by Councillor Beckett and Resolved to accept the notes and to approve the payment of £500 to the solicitor for the undertaking of a Land Charges search

0417/1802 Village Hall Management Committee 4th April 2017

It was Proposed by Councillor Trevelyan Seconded by Councillor Coupe and Resolved to approve the minutes of the meeting of the Village Hall Management Committee subject to the following amendment to Minute No 5 (f)

- it was agreed that quotations be sought from R Cook for the installation of 2 cameras – one in the foyer and one in the small corridor together with a further one outside the building covering the rear of the Village Hall and that no camera be sited in the parish council office and that appropriate risk assessments be carried out.

It was further Proposed by Councillor Beckett, Seconded by Councillor Trevelyan and Resolved that the following recommendations be Resolved:

- That a quotation in the sum of £492 for the provision of a stable door be accepted
- That a quotation in the sum of £135 for a HD screen for CCTV be accepted
- That a quotation in the sum of £215 for the replacement of the fire alarm panel be accepted and that members be given appropriate training on how to test and disarm the fire alarm.

0417/1803 Village Hall Financial Report

It was proposed by Councillor Vardy seconded by Councillor Ellks and RESOLVED that the following Village Hall Financial Report be approved:

April 2017

Bolsover District Council Chq No 648 £399.62
Trade Refuse Contract
Mrs H J Simpson Chq No 649 £100.00
Petty Cash Float

Financial Report as at 31st March 2017.

Current Account Balance £11,401.09
Reserve Account Balance £7,788.00

0417/1804 Amenities Committee 4th April 2017

It was Proposed by Councillor Beckett Seconded by Councillor Vardy and Resolved to approve the minutes of the meeting of the Village Hall Management Committee, subject to the following amendment to Minute No AM0417/413 and that the following recommendation be Resolved:

- That approval be given to the applicant for the replacement of a memorial seat in the Cemetery like for like as specified in the documentation submitted
- That a working party be set up to consider Christmas lighting decorations in the parish.

It was Proposed by Councillor Vardy, Seconded by Councillor Coupe and Resolved to amend minute AM0417/413 and that the following resolution now be approved

- That Tibshelf Band be advised that the free use of the Pavilion would terminate in October 2017 after which the charge would be £300 per year.

0417/1805 Personnel Committee 11th April 2017

It was Proposed by Councillor Trevelyan, Seconded by Councillor Vardy and Resolved to approve the following recommendation of the meeting of the Personnel Committee :

That, following consideration of a submission from the Parish Clerk, relating to salaries of all employees, quotes be sought for the undertaking of job evaluations across all employees of the council, by an independent body and that any decision on recommendations made be backdated to 1st April 2017.

0417/1806 Neighbourhood Plan

The Clerk submitted the notes of a meeting of the Neighbourhood Plan Steering Group held on 28th March 2017 for members' information.

0417/1807 Applications for Funding Support

The following four applications for funding support were considered:

| Applicant | Reason | Amount Requested | Decision |
|--------------------------------------|--|---|--|
| Tibshelf Allotment Association | For site preparation, purchase and erection of ladies' portaloos | Any contribution towards the total cost of £2500 | Proposed by Councillor Vardy, Seconded by Councillor Coupe and Resolved to make a grant of £500 |
| Open Gardens Day | To help fund refreshments, publicity etc for Open Gardens Day 8 th July | £250 towards an estimated total cost of £400 | Proposed by Councillor Beckett, Seconded by Councillor Vardy and Resolved to make a grant of £250 |
| Derbyshire Children's Holiday Centre | Provide caring and happy holidays for seriously disadvantaged children | Any contribution towards the average cost per child of £687 | Proposed by Councillor Beckett, Seconded by Councillor Trevelyan and Resolved to make a grant of £50 |
| Sarah Watson | To cover the cost of the hire of the village hall to hold a fundraising event for a local young person suffering from cancer | £40 | Proposed by Councillor Beckett, Seconded by Councillor Vardy and Resolved to make a grant of £40 |

0417/1808 Planning

It was Proposed Seconded and RESOLVED that no comments be made in respect of the applications as detailed on the schedule of planning applications.

0417/1809 Derbyshire Association of Local Councils

It was noted that the following circulars had been received:-

| | |
|------|--|
| 5/17 | <p>New DCLG guidance on Transparency funding for authorities with a turnover of over £25,000 National Living Wage New Rates from 1 April 2017 Updated Legal Topic Notes New Governance & Accountability Guide published Proposed new NALC model Contract - Information Vacancies on the DALC Executive Committee Arnold-Baker on Local Council Administration 10th Edition Training & Events</p> |
|------|--|

0417/1810 Parish Clerk's Report

It was PROPOSED by Councillor, SECONDED by Councillor and RESOLVED that the following accounts for payment be approved and that prices be reviewed for the provision of telephone/broadband/website/emails/data storage and other IT provision :-

a. Accounts for Payment

| Date | CQ No: | Payee | Description | Amount |
|------------------------|--------|---------------------------|---------------------------|-----------------|
| | | | Total Salaries | £4947.64 |
| 11 th April | 4952 | Bolsover District Council | Pavilion bin emptying | £150.02 |
| 11 th April | 4953 | Staples | Stationery | £68.03 |
| 11 th April | 4954 | AML Midlands Ltd | Broadband & Data storage | £39.60 |
| 11 th April | | | AVG Cloudcare | £11.60 |
| 11 th April | 4955 | M Wade | Locking & Unlocking Gates | £1500.00 |
| 11 th April | 4956 | Biffa Waste | Waste removal Cemetery | £213.97 |
| 11 th April | 4957 | DALC | Annual Subs | £740.13 |
| 11 th April | 4958 | HMRC | PAYE & NI | £835.31 |
| 11 th April | 4959 | DCC LGPS | Pension | £773.42 |
| 11 th April | 4960 | Clarkes Cemetery Services | Gardening Services | £65.00 |
| 11 th April | DD | Talk Talk | Telephone | £35.28 |
| 11 th April | 4961 | Midshire Business Systems | Photocopier Lease | £142.09 |
| | | | | |
| | | | Total | £9522.09 |

(b) Financial Report –

The Bank Balances at **31st March 2017** stood at:-
 Current Account £ 4285.00
 Reserve Account £ 118753.35
 Total £ 123038.35

(c) Annual Audit of Accounts 2016/2017

The Clerk reported that Notification had been received that the Annual Audit of Accounts 2016/2017 must be submitted by 2nd June 2017. The Internal Auditor would be attending on 25th April and it was agreed that an Audit Committee meeting be held on 3rd May in order that the final accounts could be signed off by Council on 9th May 2017

(d) Staffing Report

The Clerk submitted a report setting out details of staff toil during the months of November and December 2016 and January, February and March 2017 and holidays booked, sickness and office closures for January, February, March, April and May 2017.

The meeting closed at 8:30p.m.

Chairman.....

Date.....