

Minutes of the MEETING of TIBSHELF PARISH COUNCIL
held in The Parish Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf. DE55
5NU on Tuesday 15th October 2013 at 7.00pm

Present:

Cllrs R A Heffer, A Beckett, A Dunn, G Foley, D Rutland, M.L. Scarborough, P. Trevelyan, W Vardy, R. Vaughan.

In attendance:

PCSO S Swaby, Mrs. R. Price, Parish Clerk, Councillor C Moesby DCC, Selina Waltho Community Organiser

NON EXEMPT ITEMS

1013/1220 Apologies for Absence

An apology for absence was received from Councillor S Ellks

1013/1221 Declarations of Members Interests

Councillor A Dunn declared an interest in Item 11 on the agenda

1013/1222 Public Speaking

Police:

- Crime Figures for September 2013 (August figures in brackets):-
Assaults 1 (2): Criminal Damage 0 (5): Burglary Dwelling 0 (1): Burglary Non-dwelling 0 (1): Theft from motor vehicle 0(0): Theft of motor vehicle 0(1): Total Crimes 1 (10):
Nuisance Incidents 11 (20). The report detailed the types of incidents listed.

The assault was a member of staff verbally abused by a customer at Tibshelf Services
Nuisance incidents were on West View, Spa Croft, Derwent Drive, Chatsworth Street, Clover Court, a car park on the trails, Chesterfield Road, Peveril Road and Babbington Street

PCSO Swaby also reported on Operation Safedrive which had been held on 4th October. 3 cars had been seized, occupants had been arrested in one vehicle, fines had been issued for red diesel, 10 occupants had been pulled up for not wearing seat belts and 5 for using mobile phones. There had also been a number of tyre and lighting offences.

- The next police surgery was due to be held on Thursday 7th November at Tibshelf Methodist Church from 2-3 p.m. and at Tibshelf Village Hall at 6.00 p.m. prior to the next meeting of the Parish Council on 19th November.

County Council:

Cllr. Moesby attended the meeting and gave the following report:

- £250,000 was to be put in to the Youth Service
- A new firm was moving on to Markham Vale which would create some more jobs. 500 new jobs had been created at the site over the past year
- A planning application had been approved at DCC relating to the details for the proposed improvements and monitoring of the highway network in the locality of the new school
- Work had been carried out on Newton Road to cut back trees, white line and improve lighting
- A member raised an issue about the need for a sweeper on the footway on Newton Road

- Labour Councillors at DCC had agreed not to take the 1% pay rise which had been nationally approved for Local Government workers.
- Consultation events on the HS2 route had been rearranged
- A site visit had been made to Pewit Lane to look at the problems on the footway and highway. Works should be carried out to remedy this in the near future.
- A member raised issues about the poor state of the highway throughout the village and particularly along the High Street. Councillor Moesby explained that he would arrange for an officer to come out and meet with members to look at the issues. He further explained that discussions had taken place about delaying works to the highway until the school had moved so that they could look at the most appropriate improvements needed at that stage, such as the removal of road humps and other traffic calming measures currently in place.

District Council:

Councillor Heffer reported that the District Council would be undertaking the work to the hedge in the churchyard imminently, which the Parish Council had agreed to finance.

1013/1223 Minutes of the Meeting held on 17th September 2013

It was proposed by Councillor Beckett, seconded by Councillor Heffer and RESOLVED that the Minutes of the Parish Council meeting held on 17th September 2013, be approved as an accurate record and were duly signed by the Chairman.

1013/1224 Chairman's Announcements

The Chairman reported that:

- BDC had adopted a new Code of Conduct. It was Proposed, Seconded and Resolved that the Parish Council adopt Bolsover District Council's amended code of conduct
- A request for sponsorship had been received from Bolsover District Council relating to the proposed Guinness Book of Records attempt to train 3000 people in the Save a Life Scheme to be held in June 2014. It was Proposed, Seconded and Resolved that BDC be informed that the Parish Council are happy to support the event in other ways but that, because they had already funded the delivery of the scheme in the parish, they would be unable to offer any sponsorship on this occasion.
- Details of consultation events for the HS2 route had been published. Local events would take place at Bolsover Assembly Rooms on 28th November 12.00 – 8.00 and at the Postmill Centre 9th December 12.00 – 8.00 p.m.
- In relation to a previous resolution to install two new dog bins at Mansfield Road and Hardwick Street, estimates had now been received for the supply, installation and emptying from BDC. It was Proposed by Councillor Beckett, Seconded by Councillor Trevelyan and Resolved that the prices be accepted and arrangements be made for the installation of the bins.

1013/1225 Village Hall Financial Report

It was proposed by Cllr. Beckett seconded by Cllr. Vardy and RESOLVED that the following Village Hall Financial Report be approved:

October 2013

Mrs H J Simpson Chq No 526 Petty Cash Float	£200.00 Approved 24.9.2013
Ian Clipson Chq No 527 Removal of Folding Doors	£335.00
Bolsover District Council Chq No 528 Trade Refuse Contract six monthly bill.	£310.00

Financial Report as at 8th October 2013.

Current Account Balance £3,446.07
Reserve Account Balance £2783.00.

1013/1226 Personnel Committee 8th October 2013

It was PROPOSED by Councillor Beckett, SECONDED by Councillor Vardy and RESOLVED that the minutes of the meeting held 8th October 2013 on be accepted and approved, and that the following recommendation be resolved:

- That it be recorded that Members were satisfied with the current working arrangements for the Parish Clerk and Assistant Parish Clerk
- that an annual review of working arrangements for all employees be undertaken on an annual basis prior to budget setting

1013/1227 Amenities Committee 24th September 2013

It was PROPOSED by Councillor Heffer, SECONDED by Councillor Foley and RESOLVED that the minutes of the meeting held on 24th September 2013 be accepted and approved , and that the following recommendations be resolved:

- That the Tibshelf Tigers Football Club's request to erect a sign at Shetland Road Recreation Ground be approved
- That the the 'Terms and Conditions for Hire of the Football Pitch at Shetland Road' be approved

1013/1228 Local Government Pension Scheme – Admission of New Member

It was Proposed by Councillor Scarborough, Seconded by Councillor Trevelyan and Resolved that the new Parish Ranger be admitted to the Local Government Pension Scheme

1013/1229 Shetland Road Recreation Area Installation of New Gates

It was Proposed Seconded and Resolved that the estimate from L BH & J Mather for the installation of new gates for the access to the old car racing track area at the Shetland Road recreation area in the sum of £1275 + VAT be approved and accepted

Derbyshire Caravan Club

A request had been received from Derbyshire Caravan Club for the use of the recreation area from 9th – 11th May. It was Proposed, Seconded and Resolved that the application be approved subject to clearance that there would be no football games on the pitch that weekend.

Additional Works at the Pavilion

Several additional works had been carried out at the pavilion and estimates were presented for further works and purchase of equipment. The following was approved:

- 5 x new bulkhead lights approximate cost £125.00
- 4 x hand dryers £63.00 each plus installation
- Microwave and kettle – purchase mid range equipment
- Equipment for kitchen – cutlery, crockery etc – approx £150.00
- 4 x blinds for meeting room £260.00

TPO Trees at Shetland Road

An estimate with two options for works to the trees on Shetland Road had been received. It was agreed that both options be presented to BDC with the Tree Preservation Order application and that BDC be asked to advise which works would be acceptable.

1013/1230 Applications for Funding Support

An application for funding had been received from Tibshelf Playgroup for the purchase of two folding gates. It was Proposed by Councillor Beckett, Seconded by Councillor Vardy and Resolved that a grant of £104.47 for the purchase of the gates be approved.

1013/1231 Planning

It was Proposed, Seconded and RESOLVED that no objections be made in respect of the applications as detailed on the schedule of planning applications

1013/1232 Derbyshire Association of Local Councils

It was RESOLVED to note that the following circulars had been received:-

18/13	<ul style="list-style-type: none"> • DALC Annual General Meeting • Planning Seminar Reminder • Localised Council Tax Support Schemes and Capping • Your Derbyshire, your say. • Derbyshire Dales CVS – Autumn Funding Fair • Growth and Infrastructure Act 2013 – Village Greens • Ashbourne Community Transport • Vacancy – Clerk/RFO Morton Parish Council • Vacancy – Clerk/RFO Litton Parish Council
19/13	<ul style="list-style-type: none"> • Neighbourhood Plans • Derbyshire Sport • Update on Pensions • Sustainable Communities Act • DCLG Guide to Community Rights • National Minimum Wage • Clerk/RFO Vacancies

1013/1233 Parish Clerks Report.

Clerk's Report – 15th October 2013

The following accounts are for payment from 18th Sept – 15th Oct 2013.

Date	CQ No:	Payee	Description	Amount
			Total Salaries October 2013	£4265.70
15 th Oct	4203	Bolsover District Council	Trade Refuse Bill – Pavilion	£120.00
15 th Oct	4204	The Lock Shop	New Lock & keys for Pavilion	£151.03
15 th Oct	4205	AML (Midlands) Ltd	Wireless Keyboard & Mouse	£80.99
15 th Oct	4206	Delta Cleaning Services Ltd	Mops & Buckets for Pavilion	£47.84
15 th Oct	4207	Staples UK Ltd	Stationery Items	£56.21
15 th Oct	4208	LexisNexis	Arnold Baker Book	£60.00
15 th Oct	4209	Grant Thornton UK LLP	Audit of 2013 Annual Return	£480.00
15 th Oct	4210	AML (Midlands) Ltd	Data Storage and Broadband	£39.60
15 th Oct	4211	Shanks Waste Management	Rental and Four Lifts	£148.88
15 th Oct	4212	Knighton Tool Supplies	Bago Hoops	£90.24
15 th Oct	4213	E R Price	Reimburse cleaning materials for pavilion	£70.48
			Reimburse purchase mobile phone for Parish Rangers	£45.96
15 th Oct	4214	Helping Hand Co	Litter Pickers	£46.27
15 th Oct	4215	Plantscape	Watering	£234.00
15 th Oct	4216	Post Office Ltd	Road Tax for Pick up	£225.00
15 th Oct	4217	Pioneer Workshop Tibshelf	MOT for Pick Up	
15 th Oct	4218	Mrs H J Simpson	Reimburse Shelving for Pavilion	£63.94
15 th Oct	4219	Mr Michael Wade	Locking gates at Play Areas and Cemetery.	£1500.00
15 th Oct	4220	Clarkes Cemetery Services	Prepare land and sow 10 bags Grass seed to old Racing Track	£830.00
	4220	Clarkes Cemetery Services	Verge Cut and Gardening Services to Village	£1180.00
15 th Oct	4221	Spire Workwear	HiVis Thermal Gloves x 2	£9.48
15 th Oct	4222	HC Slingsby PLC	Entrance Mats for Pavilion	£172.80
15 th Oct	4223	R B Holmes	Works to Old Racing Track	£3106.80
		R B Holmes	Works to Pavilion Car Park	£1777.44
15 th Oct	DD	Talk Talk Business	Office Telephone Bill October	£55.69
15 th Oct	4224	The Knotweed Company Ltd	Spraying Knotweed at Newton Road Site	£156.00
15 th Oct	4225	Dynamic Fireworks	Fireworks	£3500.00
15 th Oct	4226	LGPS	Pension	£365.95
15 th Oct	4227	HMRC	PAYE & NI	£618.76
15 th Oct	4228	British Gas	Church Clock	£44.30
15 th Oct	4229	Somercotes Office Furniture	Drywipe Board	£184.74
			TOTAL	£19768.10

(b) **Financial Report – October 2013**

The Bank Balances at 30th September 2013 stood at:-

Current Account	£ 4000.00
Reserve Account	<u>£ 185640.04</u>
Total	<u>£ 189640.04</u>

The second half year precept of £67,156 was received on 30th September

2. **Staffing Report**

The Clerk submitted a report setting out details of:

- Time off in Lieu (TOIL) accumulated for July, August and September 2013
- Sickness, TOIL, staff holidays and proposed office closures during the months of October, November and December 2013.

A request to close the Parish Council Office on 28th 29th 31st October and 1st November was agreed.