

Present:

Cllrs R A Heffer, A Beckett, A Dunn, S Ellks, G Foley, D Rutland, P. Trevelyan, W Vardy, R. Vaughan.

In attendance:

Pc Lorna Evans, Mrs. R. Price, Parish Clerk, Councillor C Moesby DCC, Councillor D Watson BDC

NON EXEMPT ITEMS

0114/1262 Apologies for Absence

An apology for absence was received from Cllr M Scarborough

0114/1263 Declarations of Members Interests

There were no declarations of interest

0114/1264 Public Speaking

Police:

- Crime Figures for December 2013 (November figures in brackets):-
Assaults 2 (2): Criminal Damage 1 (1): Burglary Dwelling 1 (0): Burglary Non-dwelling 2 (2): Theft from motor vehicle 2(0): Theft of motor vehicle 0(1): Total Crimes 8(6):
Nuisance Incidents 7(8). The report detailed the types of incidents listed.
Assaults were on Shetland Road. Criminal damage was on Peveril Road. Non dwelling breaks were on Sunny Bank and Chatsworth Street. The dwelling burglary was on Overmoor View. Theft from motor vehicles were on High Street. Nuisance incidents were on Lathkill Grove, Meadow Close, Back Lane, West View and Peveril Road.
There may be funding available in 2013/2014 for crime prevention initiatives
The next police surgery was due to be held on Tuesday 18th February 2014 at Tibshelf Village Hall at 6.00 p.m. prior to the next meeting of the Parish Council.

County Council:

Cllr. Moesby attended the meeting and gave the following report:

- He referred to the request at the last meeting of the parish council when a request was made to investigate increasing the waiting time on High Street Parking from 20 minutes to 30 minutes. The Parish Council were asked to submit a letter of support to DCC for the proposal and to seek and submit the views of the local shopkeepers.
- Following the 'Good' outcome of the Ofsted report for Town End Junior School, he regrettably reported that Tibshelf Community School had received a rating of 'requires improvement'
- A consultation had opened seeking residents views on the provision of sexual health services. Responses could be made by visiting the website – www.derbyshire.gov.uk/sexualhealth or contacting elaine.varley@derbyshire.gov.uk
- DCC had resolved to pay the living wage to those employees currently paid under £7.65 per hour w.e.f. 1.4.14. This would affect around 3000 lower paid workers costing around £1.3m
- To deliver the £157m savings that DCC had been charged with, the following proposals were being considered

- DCC would be terminating the contract they currently held with the charity 'Homestart', which supported vulnerable families. It was hoped that some of the work could be picked up by Childrens' Centres
- Transport for disabled pupils was to be reviewed and some families would now be asked to pay for the travel. They would continue to provide free travel where they had a statutory duty within three miles of the catchment area.
- The Mobile Library Service was currently under review and options were out to the public for consultation
- Consultation was underway regarding cutting the current subsidy for pupils travelling to faith schools outside their three mile catchment area
- 25% had to be cut from the Adult Social Care budget and proposals included the eligibility threshold being moved up to 'substantial' or above, an increase in the financial contribution people made towards their care and paying for transport to day care centre's etc: Consultation on the proposals would run
- Consultation was underway in relation to the Derbyshire Waste Strategy, looking at how the amount of landfill going to waste sites could be reduced and converted to recycling.
- Investigations were being made in to complaints about the extensive lighting at the new school and the length of time that they were on
- Councillor Moesby requested the Parish Council to consider a 50% contribution towards the re-siting of the bus stop at Doe Hill Lane to alleviate safety problems connected with the new school

➤ **District Council:**

Councillor Watson attended the meeting and informed members that the outline planning application for development at the rear of Overmoor View was due to be considered by planning committee at BDC the following day.

BDC were trying to achieve savings by working together with NEDDC rather than cutting services

She had attended several events relating to the proposals for the HS2 route which would both directly and indirectly have a major impact on Tibshelf, the surrounding area and Bolsover District as a whole. Members agreed that the parish council should submit their views and objections to the proposed route, primarily because of the impact this would have on the industry in the area including the fact that the route would cut directly through major development and existing industrial sites, unacceptable noise and disruption for major parts of the communities and no stations planned within this area

0114/1265 Minutes of the Meeting held on 17th December 2013

It was proposed by Councillor Beckett, seconded by Councillor Vardy and RESOLVED that the Minutes of the Parish Council meeting held on 17th December 2013, be approved as an accurate record and were duly signed by the Chairman.

0114/1266 Chairman's Announcements

The Chairman reported that:

1. A resident had suggested the installation of a flagpole at the village hall to mark the centenary of WW1. It was Proposed, Seconded and Resolved that estimates be sought
2. Confirmation had been received from DCC of a Modification Order on the Upgrade of Public Footpath Nos 21, 18 and Part of No 20 to Bridleway
3. Thanks had been received from a resident for the installation of a seat on the Shetland Road Recreation Area
4. Thanks had been received from Tibshelf Playgroup for their recent grant
5. Thank you letter had been received from Alfretton Male Voice Choir for choosing them to perform at the annual Carol Concert

6. The Chairman submitted information on the prospective number of businesses/organisations who could be approached to enquire whether they would be interested in sponsoring hanging baskets for the 2014/2015 season. It was Proposed by Councillor Beckett, Seconded by Councillor Vardy and Resolved that a sum of £30 be agreed as a sponsorship fee for each complete hanging basket.
7. The Chairman presented an invitation from BDC's to attend the Civic Service on 23rd March 2014 at Shirebrook. It was agreed that Councillor Vardy attend on behalf of the Parish Council
8. The Chairman had asked members to view the two custom built shutters which had been installed at the pavilion to determine whether or not to go ahead with the installation on all the windows. It was Proposed by Councillor Vardy, seconded by Councillor Trevelyan and Resolved to accept the quotation from L B & J Mathers and commission the installation of all shutters at the Pavilion at a cost of £3990 + VAT
9. The Chairman reported the receipt of the following quotations
 - (a) RSS Playmakers – to undertake work highlighted by the annual inspection - £450.28 – it was Proposed by Councillor Beckett, Seconded by Councillor Ellks and Resolved to accept the quotation and commission the work
 - (b) Ian Trueman - Estimate for work to tree at Sunny Bank/Shetland Road (not TPO) which was causing damage to overhead wires and adjacent building - £100 – it was Proposed by Councillor Dunn, Seconded by Councillor Rutland and Resolved that the quotation be accepted and the work commissioned
 - (c) L B & J Mather – To install an secure door for the score hut at recreation area - £1050 + VAT – It was Proposed by Councillor Vardy, Seconded by Councillor Ellks and Resolved that the quotation be accepted and the work commissioned
 - (d) L B & J Mather – The Chairman explained that the Allotment Society were seeking funding for the installation of solar powered CCTV cameras on the roof of the container that was to be provided at the allotment site by the parish council . In order to protect the equipment it would be beneficial to install an anti climb system. It was Proposed by Councillor Dunn, Seconded by Councillor Rutland and Resolved that the quotation received from L B & J Mather in the sum of £1150 + VAT for a barbed wire including notices be accepted and the work commissioned

0114/1267 Village Hall Financial Report

It was proposed by Cllr. Beckett seconded by Cllr. Vardy and RESOLVED that the following Village Hall Financial Report be approved:

January 2014

Delta Cleaning Services Chq No 536	£54.58
2 x Large Dust mop Heads	
4 x Toilet Brush and Holders	
PHS Group Chq No 537	£511.03
Sanitary Waste Collection	
Contract Renewal	
Mrs H J Simpson Chq No 538	£100.00
Petty Cash	
Roger Cook Chq No 539	£64.80
Lighting and Burglar Alarm	
Repairs	

Financial Report as at 14th January 2013.

Current Account Balance £2902.45
Reserve Account Balance £2783.36.

0114/1268 Audit Committee 14th January 2014

It was PROPOSED by Councillor Heffer, SECONDED by Councillor Beckett and RESOLVED that:

The minutes of the meeting held on 14th January 2014 be accepted and approved and that the following recommendations be resolved:

- (a) That the following works be undertaken and costs be met in the current financial year (2013/2014)
 - An anti climb system be installed on the container at the allotments
 - The estimate from L B & J Mathers for the supply and installation of a door and frame to the Sports Ground cricket score hut in the sum of £1050 be approved and the work commissioned
 - Subject to approval of the design by members, the supply and installation of the shutters for the windows at the pavilion be commissioned.

- (b) That the budget for 2014/2015 as attached to these minutes be approved and that a precept of £136,553 be levied. This represented a 1.9% increase on the precept level of 2013/2014.

0114/1269 Re-Siting of Bus Stop and Bus Shelter at Doe Hill Lane

Members received a verbal request from DCC seeking their views on the making of a contribution towards the costs of re-siting the bus stop and shelter at Doe Hill Lane. This was a Parish Council bus shelter. The Clerk was asked to enquire of DCC :

- The costs involved and how much they would be requesting the parish council to contribute
- Whether anything else was planned to ensure safety and alleviate traffic problems experienced by residents since the new school had been opened
- Being aware of the funding which had been ring fenced for traffic and highway safety issues, the Parish Council would welcome information as to how this was to be used in response to the monitoring undertaken and to address issues which may have been identified

0114/1270 Consultation on the Future of Mobile Libraries

Derbyshire County Council were undertaking a review of the Mobile Library Service and had prepared a consultation paper inviting views on four options

- Withdraw all 10 mobile library vehicles and cease to provide a mobile service
- Withdraw 8 standard mobile library vehicles and maintain the 2 Maximum Capacity Vehicles (MCV) to provide a limited mobile service
- Withdraw 8 mobile vehicles maintaining one standard and one MCV (The MCV to serve the larger communities and the smaller one to deliver to housebound clients and schools)
- Working with community groups or organisations to provide a more local service (for eg by developing a network of drop off points)

Members considered each of the options but were of the opinion that none of these would meet the needs of the local community and therefore it was Proposed, Seconded and Resolved to respond that the Parish Council were opposed to any changes to the existing system and considered it vital for the service to continue in order to meet the needs of the local community.

0114/1271 Reinstatement of Love Lane at Doe Hill Community Park

Members considered a letter from Banks Mining requesting the Parish Council's views regarding the formal adoption of Love Lane as a bridleway. It was Proposed by Councillor Heffer,

Seconded by Councillor Vardy and Resolved that the proposal to adopt Love Lane as a bridleway by Banks Mining be supported.

0114/1272 WW1 and WW2 Wall Plaques

Members considered an enquiry concerning the future siting of two plaques which had been installed at the Methodist Church which had now closed. It was agreed that the Revd Manley be asked whether they could be sited at St John the Baptist Church

0114/1273 Application for Funding Support

An application for funding had been received from St John the Baptist Church for funding to assist them in the repair of the organ. The total cost of the scheme was estimated to be £1800 maximum for the organ repair plus an electrician's fee. It was Proposed by Councillor Heffer, Seconded by Councillor Vardy and Resolved that a grant of £1302.00 be made.

0114/1274 Planning

It was Proposed, Seconded and RESOLVED that no objections be made in respect of the applications as detailed on the schedule of planning applications.

0114/1275 Derbyshire Association of Local Councils

It was RESOLVED to note that the following circulars had been received:-

23/13	<ul style="list-style-type: none"> • Section 137 Expenditure Limit for 2014/2015 • Council Tax Benefit Support Grant • Lottery Cash will help commemorate First World War • English Bursary Scheme • DALC Spring Seminar – 27 March 2014 • Rural Action Derbyshire Oil Buying Scheme • Rural Communities Event • DALC Office Christmas Closure.
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0114/1276 Parish Clerks Report.

It was Proposed by Councillor Trevelyan, Seconded by Councillor Vardy and Resolved that the Clerk's report be received and the following payments be made:

Date	CQ No:	Payee	Description	Amount
15 th Jan			Total Salaries December	£4283.07
21 st Jan	4290	Derbyshire Children's Holiday Centre	Section 137 Grant	£50.00
21 st Jan	4291	St John the Baptist Church	Section 137 Grant – Organ Repairs	£
21 st Jan	4292	K & S Nicholls	Fascia Boards and Soffits at Pavillion	£2059.20
21 st Jan	4293	JPS Holdings	Chairs for Pavillion Meeting Room	£612.00
21 st Jan	4294	Slingsby	2 Wheel – Wheelbarrow	£142.80
21 st Jan	4295	LB & J Mather Ltd	Concrete Fence Panels	£108.00
21 st Jan	4296	Frank E Holmes	Organist – Carol Service	£95.00

21 st Jan	4297	Delta Cleaning Services Ltd	Cleaning Supplies – Pavillion	£73.08
21 st Jan	4298	Roger Cook	Electrical Work at Pavillion and Church	£703.20
21 st Jan	4299	Zurich Management Services	Training Seminar Fee	£36.00
21 st Jan	4300	AML (Midland) Ltd	Broadband and Data Storage	£39.60
21 st Jan	4301	Shanks Waste Management Ltd	3 Lifts and Rental	£122.95
21 st Jan	DD	Talk Talk	Telephone Bill – January	£48.42
21 st Jan	4302	HMRC	PAYE & NI	£583.62
21 st Jan	4303	DCC – LGPS	Pension	£519.62
21 st Jan	4304	Mrs E R Price	Fuel – Truck	£120.00
21 st Jan	4305	Tibshelf Village Hall	Reimburse Election Fee paid to wrong account	£160.00
21 st Jan	4306	Ian Trueman	Crown reduce 2 trees at Shetland Road	£1092.00
21 st Jan	4307	Clarkes Cemetery Services	Gardening Services	£155.00
21 st Jan	D/D	British Gas	Electric parish clock	£132.31
21 st Jan	4308	Alfreton Male Voice Choir	Carol Service	£150.00
			TOTAL	£11285.87

(b) **Financial Report – January 2014**

The Bank Balances at 31st December 2013 stood at:-

Current Account	£ 4000.00
Reserve Account	<u>£ 161327.05</u>
Total	<u>£ 165327.05</u>

2. Staffing Report

The Clerk submitted a report setting out details of:

- Time off in Lieu (TOIL) accumulated for September, October, November and December 2013
- Sickness, TOIL, staff holidays and proposed office closures during the months of December 2013 and January, February and March 2014.

	2014/2015 Budget For discussion	2013/2014	2013/2014		2012/2013
BUDGET			Budget	Actual to date	
Income		Budget	Actual to date	Estimated year end	Actual
Bank Interest receivable	80	£80	£45	60	£75
Hanging Baskets & Planters - sponsorship	500		250	250	0
Allotment rents	150	£85	170	170	£85
Pavilion lettings	100	£160	160	174	£160
Football Club	300	£300	£300	300	
Sheepbridge Cricket Club					£400
Burial Fees - (10)	2000	£2000	£1934	2400	£2601
Memorial Fees - (7)	1100	£1100	£834	950	£1022
Sportsground Fees			£182	182	
insurance claims			0	0	0
Miscellaneous Income				0	0
Viridor Grant			10000	10000	0
Sports Grant			795	795	0
Precept	136553	£134312	£134312	£134312	£134312
Total Income	139793	£138037	148982	149593	
Transfer from Reserves	54107	£67663	£0	£19805	£0
	193900	£205700	£148982	£169398	£138655

Expenditure	Budget 2014/15 For discussion	Budget 2013/14	Actual to date	Estimated year end	Estimated Budget variance	2012/2013 Actual
Salaries	75000	65000	47109	64700	-300	63049
Members Allowances	2100	2100	1740	1740	-360	
Quality Council	100	0	0	0	0	
Administration	14000	14000	11230	13000	-1000	12995
Computers/Office Furniture	500	500		200	-300	
Bus Shelters	2500	2500 ??	245	2800	+300	
Cemetery	5000	5000	3245	4000	-1000	3431
Planters	2000	500)	1718)	2183)	+1683	
Highways and Litter Bins	6500	6500)	4113)	4900)	-1600	7909
Hanging Baskets	7000	6500	6517	6517	+17	4222
Pavilion	5000	6000	6734	7000	+1000	2750
Play Areas - new equipment)	5000	1275	1275	-3725	
Play Areas - maintenance) 13000	3500	4141	4500	+1000	2536
Parks and open spaces)	4500	582	700	-3800	2535
Motor Vehicle running costs	2000	2000	1269	1600	-400	1242
Village Hall	250	500		100	-400	1129
Meeting Room	1000	2000	1203	1500	-500	427
Cost of Democracy	1000	0	0	0	0	120
Crime Prevention	3000	3000	3000	3000	0	3000
Employees expenses	300	300	392	400	+100	220
Allotments	250		2265		+2265	
Training	300	300	80	100	-200	
Legal costs (provision)	1000	1000	0	0	-1000	
Repair and Replacement	5000	5000	0	0	-5000	
Section 137 plus	7000	7000	3530	4500	-3430	5100
Community Activities			40			8067
Remembrance	400	400	350	350	-50	
Christmas Lights	3500	1500	116	1000	-250	
& Event	700	700	418	418	-282	
Carol Service	1000	900	617	850	-50	
TCA Fireworks	3500	2500	3048	3048	+548	
Youth Activities	1500	2500	1475	1475	-1025	
Reserves	0		0			
Bollards	0	0	0	0	0	
CCTV hardware	25000	23000	0	0	-23000	
CCTV recurring	2000	2000	0	0	-2000	
Church Clock	1500	1500	1011	1500	0	4639
BMX track	0	2000	0	0	-2000	
Pavilion Refurb	0	25000	36042.93	36042.93	+11042	
Doe Hill Country Park	1000	1000	0	0	0	
TOTAL EXPENDITURE	£193900	£205700	£143505	£169398	-36302	£123371

Notes

Underspends against budget are highlighted in green on the table and overspends are highlighted in red.

You will note that overall the expected spend against budget at the end of the financial year is estimated to be £36302 underspent.

In the main this is due to the non spend of budget on CCTV, BMX track and Repair and Replacement as well as underspends on some other budget headings such as Section 137 (Section 137 expenditure is calculated by multiplying the sum of £6.80 by the number of electorate – 2873. The Council therefore has the power to spend up to the sum of £19,536.)

The main areas of **overspend** where a budget had not been set was for

- Container for allotments

Main areas of overspend against budget were on

- Planters
- Refurbishment of the pavilion
- Maintenance of play areas

Unexpected income was £10000 from Viridor for the pavilion refurbishment and £795 Sports Grant

End of Year balances

Bank balances at 31st December 2013

Current - £4000

Reserve - £161327

Total - £165327

u/presented £1700

Available £163627

Possible expenditure to end of year – £169398 making estimated additional spend by the end of the year £25893 (i.e £169398 estimated spend minus £143505 actual spend)

With a possible increase in income of £611 (i.e £149593 estimated income minus £148982 actual income) by the end of the year

This would leave estimated balances of

£163627 minus £25893 plus £611 = **£138345** to carry forward to 2014/2015