

**.Minutes of the MEETING of TIBSHELF PARISH COUNCIL  
held in The Parish Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf.  
DE55 5NU on Tuesday 21<sup>st</sup> July 2015 at 7.00pm**

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**Present:**

Cllrs: A Beckett, I Brentnall, S.A. Ellks, G Foley, R. Heffer, D Rutland, P. Trevelyan, R. Vaughan.

**In attendance:**

County Cllr C. Moesby, District Councillor D Watson, Selina Waltho Community Organiser, 5 members of the public, Mrs. R. Price, Parish Clerk

**NON EXEMPT ITEMS**

**0715/1516 Apologies for Absence**

Apologies for absence were received from Councillors K Salt MBE and Councillor W Vardy

**0715/1517 Declarations of Members Interests**

There were no declarations of interest

**0715/1518 Public Speaking**

**Police:**

The police had submitted their apologies

**Members of the Public:**

Members of the Public attended the meeting and raised the following issues:

- Trees were overhanging and catching wires on the junction of Sunny Bank/Shetland Road. The Chairman suggested that all the trees on the boundary of the sportsground be checked for pruning back.
- Concerns were raised by neighbours who lived in close proximity to the sportsground about the potential for noise and nuisance which it was alleged may arise from the proposed installation of outdoor fitness equipment. The Chairman assured them that the siting of the equipment was to be carefully chosen to minimise nuisance and that it would be organised to enable it to be fenced off if necessary. The Clerk was asked to obtain quotes for the installation of fencing once the siting of the equipment had been finalised and submit to the next meeting of the Parish Council.
- Was the Parish Council aware of what was happening to the Exercise 4 All facility and whether it was going to re open? The Chairman explained that the Parish Council had no links with the facility. They had informally heard that the Board would be meeting to discuss whether the facility could re open.
- A Youth Committee had been formed and had attracted around 18 interested young people. The Youth Committee had a variety of representatives on board including a youth worker and teacher. The Youth Committee were looking for support from the Parish Council and it was agreed that a small group of young people could attend the next meeting of the Parish Council to explain the plans and request permission to use Parish Council facilities.
- Enquiry as to whether the undergrowth had been cut back on the footpath next to the allotments. The Clerk explained that the strimmer had not yet been returned and she would chase it up.
- M Coupe expressed an interest in the upcoming vacancy on the Parish Council

**County Council:**

Cllr. Moesby attended the meeting and reported that:

- The bus shelters on Doe Hill Lane were programmed to be installed during the school holidays
- Derbyshire County Council, Derby City Council and all Derbyshire authorities had successfully applied to become a combined authority which is a formal, legal step that means councils can act as one authority in the best interests of Derbyshire around the key areas of economic regeneration and transport.
- DCC were doing a lot of work publicising the danger of scams to vulnerable people and asking neighbours and friends to keep an eye on them to try and prevent them getting caught up in scams.
- He had a small pot of funding available for community groups and activities

#### **District Council:**

Councillor Heffer reported

- that a design had been prepared for the building of new council bungalows on Derwent Drive.

Councillor Watson reported

- that there was a plan in place to deliver 100 new council properties across the district by 2018
- A by election was to be held at Bolsover due to the death of a councillor
- A new programme of summer activities for children, provided by BDC, would take place over the summer holidays and a booklet was available
- That she had attended a presentation on child sexual exploitation which had been extremely interesting and dealt with issues such as how to recognise when this may be occurring. She suggested that it may be a useful subject for DALC to present to a group of councils.

#### **0715/1519 Minutes of the Meeting held on 16<sup>th</sup> June 2015.**

It was proposed by Councillor Heffer, seconded by Councillor Ellks and RESOLVED that the Minutes of the Council meeting held on 16<sup>th</sup> June 2015, be approved as an accurate record and were duly signed by the Chairman.

#### **0715/1520 Resignation of Councillor S.J. Coupe**

The Clerk reported receipt of the resignation of Councillor S J Coupe with effect from 8<sup>th</sup> July 2015. The vacancy would be reported to the District Council who would arrange to prepare a Notice of Vacancy and invite interested parties to call an election. If an election was not called within the specified period the Parish Council could then fill the vacancy through co-option.

#### **0715/1521 Chairman's Announcements**

The Chairman reported:

- The Village Hall and the pavilion had been booked for the Police and Crime Commissioner elections in May 2016
- The Clerk and Assistant Clerk attended a seminar on auto enrolment relating to pensions. This had been discussed by Personnel Committee.
- A letter has been received from a young resident – Matthew Watson – asking the parish council to consider installing outdoor tennis ping pong tables on the recreation area. The Clerk had obtained some information on this type of installation. It was agreed that this be discussed at Amenities Committee
- It was agreed that an article on 'Who does what' in relation to council services be put in the next Newsletter
- Making reference to the closure of Exercise 4 All, there had been a great deal of public concern about the loss of this facility and whether the parish council may be able to help in finding a solution to the problem

- It was agreed that the sportsground be offered for a limited number of caravan rallies over the summer months
- An E mail had been received from the Youth Work Project Manager re Namibia Bound 2016 which was a project involving 5 students from Tibshelf School who would be working in a residential school teaching children about healthy lifestyles and taking part in the construction of a playground. It was agreed that the students be invited to the next meeting of the parish council in September
- An enquiry had been received about the installation of a litter bin for Doe Hill Country Park. It was agreed that the request be passed to DCC/Banks who were responsible for the management of the park
- There was a problem throughout the village of scrap items being dumped outside properties or on the roadside making many streets look untidy. It was agreed that a scrap dealer be contacted to enquire whether he could pick up the scrap metal items.

#### **0715/1522 Village Hall Management Committee – 23<sup>rd</sup> June 2015**

It was PROPOSED by Councillor Ellks, SECONDED by Councillor Vaughan and RESOLVED that:

The minutes of the Village Hall Management Committee meeting held on 23<sup>rd</sup> June 2015 be accepted and approved and that the following recommendations be resolved:

That the quotation for decorating from Mt Karl Quance for decorating the hall in the sum of £1095.76 be accepted and the work carried out over the weekend 8,9,10 August

That the financial report be approved

#### **0715/1523 Village Hall Financial Report**

It was proposed by Councillor Ellks, SECONDED by Councillor Vaughan and RESOLVED that the following Village Hall Financial Report be approved:

**R V Trimmings** Chq No 595  
Refurbishment of Chairs

£350.00 Issued 24th June 2015

**Bolsover District Council** Chq No 596 £70.00  
Premises Licence Annual Fee

#### **Financial Report as at 30<sup>th</sup> June 2015.**

Current Account Balance     £9,539.01  
Reserve Account Balance     £2,785.79.

#### **0715/1524 Amenities Committee – 23<sup>rd</sup> June 2015**

It was PROPOSED by Councillor Brentnall, SECONDED by Councillor Heffer and RESOLVED that:

The minutes of the Amenities Committee held on 23<sup>rd</sup> June 2015 be accepted and approved and that the following recommendations be resolved:

- That no changes be made to the Burial Fees for 2015/2016

#### **0715/1525 Personnel Committee – 21<sup>st</sup> July 2015**

The Chairman of the Personnel Committee gave an oral report on the meeting which had been held prior to the Parish Council meeting. She reported that the Clerk had provided information on the Employer Duties on Automatic Enrolment for Pensions and explained that the current LGPS (Local Government Pension Scheme), which the Parish Council provided would meet the requirements of the legislation. The staging date for the Parish Council was 1<sup>st</sup> March 2016. Procedures would be put in place to ensure that the requirements of the legislation were met and the Clerk would bring a report to a future meeting of the Council to confirm this prior to the staging date.

It was Proposed by Councillor Heffer, Seconded by Councillor Vaughan and Resolved that the recommendation to allow the Weekend Litter Picker to work additional hours during the week, if required, if one of the Parish Rangers was on leave/sick, be approved.

**0715/1526 Village Hall Extension Project – Working Party**

It was agreed that this item be deferred for consideration to the next meeting if the Parish Council in September

**0715/1527 Bolsover District Annual Sports Award**

The Clerk reported receipt of a letter from Bolsover District Council concerning the nominations for the 2015 Bolsover District Annual Sports Awards. The information was noted.

**0715/1528 Applications for Funding Support**

There were no applications for funding support

**0715/1529 Planning**

It was Proposed, Seconded and RESOLVED that no objections be made in respect of the applications as detailed on the schedule of planning applications.

**0715/1530 Derbyshire Association of Local Councils**

It was noted that the following circulars had been received:-

15/15	<ul style="list-style-type: none"> <li>• The Employment of the Clerk and Council Staff</li> <li>• Grave Matters – Cemeteries and Closed Churchyards Training</li> <li>• Allotment Training</li> <li>• The Dark Arts! – Minutes &amp; Procedures Training</li> <li>• West Hallam Parish Council – Vacancy for Clerk/RFO</li> <li>• Ripley Town Council – Community Officer Required</li> <li>• Morton Parish Council – Vacancy for Clerk/RFO</li> </ul>
16/15	<ul style="list-style-type: none"> <li>• Building Better Opportunities – Big Lottery Fund</li> <li>• Landfill Communities Fund – SITA Trust</li> <li>• £800k up for grabs from Prince’s Trust</li> <li>• My Community – Free advice and grants to be had</li> <li>• Neighbourhood planning grants available from Locality</li> <li>• The Power to Change – Power to Change Trust</li> </ul>
17/15	<ul style="list-style-type: none"> <li>• Smaller Authorities Transparency Fund – General Briefing Note One</li> <li>• Clerk/RFO Vacancy – Dethick, Lea and Holloway PC</li> </ul>

**0715/1531 Parish Clerks Report.**

**a. Accounts for Payment**

It was PROPOSED by Councillor Beckett , SECONDED by Councillor Vaughan and RESOLVED that the following accounts for payment be approved:-

Date	CQ No:	Payee	Description	Amount
			<b>Total Salaries</b>	<b>£4657.11</b>
21 <sup>st</sup> July	4596	Streetscape (Products & Services) Ltd	Grant Application Services for Awards for All Funding Application	£600.00
21 <sup>st</sup> July	4597	AML (Midlands) Ltd	Data Storage and Broadband	£39.60
21 <sup>st</sup> July	4598	J Pugh-Lewis Ltd	Fertilizer, Vertidrainer & Herbicide	£3336.00
21 <sup>st</sup> July	4599	MSM Hygiene Ltd	Black Bags	£138.96
21 <sup>st</sup> July	4600	Cannon Safety Ltd	Fire Equipment Service – Pavilion	£36.30
21 <sup>st</sup> July	DD	Talk Talk	July Telephone Bill	£34.96
21 <sup>st</sup> July	4601	Biffa Waste Services Ltd	4 lifts and rental – Cemetery Bin	£171.66
21 <sup>st</sup> July	4602	DCC LGPS	Pension	£734.56
21 <sup>st</sup> July	4603	HMRC	PAYE & NI	£781.82
21 <sup>st</sup> July	4604	The Knotweed Company Ltd	Treatment at Newton Road	£156.00
21 <sup>st</sup> July	4605	Spire Marketing Ltd	Staff Work-wear	£33.36
21 <sup>st</sup> July	4606	Clarke's Cemetery Services	Gardening Services	£60.00
			Grass Cutting	£820.00
			Verge Cutting	£390.00
21 <sup>st</sup> July	D/D	British Gas	Parish Clock electricity	£75.25
21 <sup>st</sup> July	4607	Bolsover DC	Dog Bin emptying	£251.94
			<b>Total</b>	<b>£12317.52</b>

(b) **Financial Report – July 2015**

The Bank Balances at 30<sup>th</sup> June 2015 stood at:-  
Current Account                      £ 4000.00  
Reserve Account                      £173994.13  
Total    £177994.13

(c) **Staffing Report**

The Clerk submitted a report setting out details of staff holidays, sickness and toil taken during the months of April, May and June 2015 and holidays booked, sickness and office closures for June, July, August and September 2015.

The meeting closed at 8.45p.m.

Chairman.....

Date.....