

Minutes of the MEETING of TIBSHELF PARISH COUNCIL
held in The Parish Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf.
DE55 5NU on Tuesday 19th April 2016 at 7.00pm

Present:

Cllrs: A Beckett, I Brentnall, M Coupe, P. Trevelyan, W Vardy, R Vaughan.

In attendance:

Councillor C Moesby DCC, PCSO Paul Brownlee, 3 members of the public, R Price, Parish Clerk

NON EXEMPT ITEMS

0416/1632 Apologies for Absence

Apologies for absence were received from Councillors S.A Ellks, G Foley, R A Heffer and K Salt MBE

0416/1633 Declarations of Members Interests

Councillors I Brentnall and M Coupe declared an interest in Item 12 on the agenda relating to an application for funding from Tibshelf Local History and Civic Society and Councillor W Vardy declared an interest in Item 11 on the agenda relating to consultation on the organisation of primary education in Tibshelf as she was employed by Tibshelf Junior School

0416/1634 Public Speaking

Members of the Public:

A member of the public addressed the meeting commenting on the Council's submission of comments in relation to planning applications and his view that applicants should be invited to meetings where their application was going to be considered by Council. The Chair explained that the Parish Council were purely a consultee and had no decision powers in relation to planning applications.

A member reported that he had received several complaints about automatic bird scaring shots on local fields where there was also a bridle path. The shots were starting at 6:00 a.m which were disturbing for residents but there was also concern that the shots could cause horses on the bridle path to spook. It was Proposed by Councillor Coupe, Seconded by Councillor Vaughan and Resolved that the Bolsover District Council be contacted and asked to investigate the matter.

Police:

PCSO Brownlee reported that 3 Acceptable Behaviour Orders had been issued in the village and that, to date, they had been complied with. P C Grant was making arrangements to carry out radar speed checks on Mansfield Road following the complaints submitted by the parish council.

County Council:

Councillor Moesby reported that:

Bowmer Kirkland had a £16.2m contract for a distribution centre at Markham Vale. Other local companies would benefit.

A new distribution centre for car parts had been established at Markham Vale

92.7% had received their first choice for primary school places and 97.4% for junior school

DCC were creating a new community orchard at County Offices

The government had specified that all schools were to become academies. Derbyshire were below average in the number of academies in the county. There was a general strength of feeling about the problems of acadamisation.

District Council:

There was no district council report.

0416/1635 Minutes of the Meeting held on 15th March 2016.

It was Proposed by Councillor Coupe Seconded by Councillor Trevelyan and Resolved that the Minutes of the meeting of the Council Meeting held on 15th March 2016 be approved.

0416/1636 Chairman's Announcements

The Chair made the following announcements:

A Thank You letter had been received from 3rd Tibshelf Scout and Guide Group

A Thank You card had been received from Tibshelf Youth Committee and Illumin8 Youth Club

Notice of a Temporary Road Closure on Hardwick Street from 20th to 24th June

A letter from Highways England about the opening of M1 Junction 28 – 31 Smart Motorway

Receipt of a response that the Probation Clean Up Project was not going to be funded this year

Notification of a Parking and Safety Meeting at Tibshelf School to be held 3rd May

An Invitation from Holocaust Young Leaders at Tibshelf Community School to a Holocaust Event on 10th May at 6.30

A Request from Tibshelf Under 7's to borrow the parish truck for the carnival float as last year – It was proposed by Councillor Coupe and Seconded by Councillor Vardy and Resolved that the request be approved subject to the truck being available

An Invitation had been received to a presentation by INEOS concerning their onshore shale gas operating business – 9th May 10-00 – 12.30. The invitation was extended to Parish and Town Councils across the regions where they hold licences.

0416/1637 Personnel Committee – 15th March 2016

It was PROPOSED by Councillor Beckett, SECONDED by Councillor Coupe and RESOLVED that the minutes of the Personnel Committee meeting held on 15th March 2016 be accepted and approved.

0416/1638 Amenities and Environment Committee – 5th April 2016

It was PROPOSED by Councillor Beckett, SECONDED by Councillor Vaughan and RESOLVED that the minutes of the Amenities and Environment Committee meeting held on 5th April 2016 be accepted and approved and that the following recommendations be resolved:

- that the quote from Geo Cemetery Management for a cemetery software management system be accepted and that the system be purchased.
- That the housing around the standpipe at the cemetery be replaced with suitable material
- That 10 posters at £25.00 each and 20 bin stickers at £5.00 each be purchased at a total cost of £350 plus VAT from Keep Britain Tidy for the 'We're Watching You' campaign on dog fouling
- That the trees on the boundary of the recreation ground and Newton Road be surveyed to determine whether they were covered by TPO's and to arrange for them to be pruned back.

0416/1639 Village Hall Management Committee – 5th April 2016

It was PROPOSED by Councillor Brentnall, SECONDED by Councillor Beckett and RESOLVED that the minutes of the Village Hall Management Committee meeting held on 5th April 2016 be accepted and approved and that the following recommendations be resolved:

- that arrangements be put in place to trial a Cinema Screening sometime in the Autumn 2016 and that Council agree a budget of £300
- Approval of the Balance Sheet, Profit and Loss account and payments made since the last meeting and listed on April Accounts for Payment.

0416/1640 Village Hall Financial Report

It was PROPOSED by Councillor W Beckett, SECONDED by Councillor Vardy and RESOLVED that the following Village Hall Financial Report be approved:

April 2016

Initial Washroom Hygiene Liquid Soap and Jumbo Loo Rolls	Chq No 615	£115.45
Bolsover District Council Non-Domestic Rates	Direct Debit	£318.08 Paid over 10 months
Bolsover District Council Trade Refuse Contract Six Monthly Bill	Chq No 616	£338.78

Financial Report as at 31st March 2016.

Current Account Balance £9052.91
Reserve Account Balance £2786.85.

0416/1641 Village Hall Extension Project

The Clerk submitted notes of a meeting held with Groundworks Architects (GA) on 30th March 2016. GA had set out their plan for the development of the feasibility study and the Chair and Vice Chair had outlined the wish list, which had arisen from previous discussions by members, for potential facilities. GA's initial tasks would be fact finding and they would develop some draft sketches building on the information they gathered. Consultation would take place with the parish council, organisations and the public. The business planning stage would be undertaken by Chimera Consulting, who GA worked with. Two options were available for consideration. It was Proposed by Councillor Trevelyan, seconded by Councillor Coupe and Resolved that Option B on the quotation, in the sum of £4,400 + VAT, be adopted. This would provide a business plan with analysis of research undertaken and, in addition, Chimera Consulting would undertake consultation with key stakeholders and do a funding review.

The Clerk had been in contact with DCC and expressed an interest in the strip of land running along the boundary of the village hall. The interest had been acknowledged by DCC.

0416/1642 Consultation on Organisation of Primary Education in Tibshelf and on the disposal of part of the former secondary school site

The Clerk distributed a consultation paper on the above issue. Members discussed the issues for consideration and considered that they would submit views in response to the question 'What are your views on the disposal of surplus land on the former Tibshelf School site and Town End Junior School site and the use of the funds to provide a new building to house a federation of the infant and junior schools'. The Clerk was asked to prepare a statement for consideration highlighting issues relating to the impact of development on the infrastructure of the village. The consultation was open to all and could be accessed on the Derbyshire County Council website.

0416/1643 Applications for Funding Support

There were three applications for funding support:

Tibshelf Local History and Civic Society	Request for £500 to provide a directory of local businesses to inform parish residents	Proposed by Councillor Vardy, Seconded by Councillor Vaughan and Resolved to make a grant of £500
Tibshelf Flower Festival	Request for £250 to support the organisation of the Tibshelf Flower Festival	Proposed by Councillor Beckett, Seconded by Councillor Vaughan and Resolved to make a grant of

		£250
Tibshelf Old People's Club	Request for £500 to fund cost of transport which is essential for disabled members	Proposed by Councillor Vardy, Seconded by Councillor Coupe and Resolved to make a grant of £500

0416/1644 Planning

The applications and decisions on this month's schedule were discussed and it was Proposed by Councillor Brentnall, Seconded by Councillor Coupe and Resolved that no objections be raised except that the following comments be submitted in respect of Application No 16/00115/DETA2R Cedar Farm, Chesterfield Road

The council were aware that there had been several previous applications in respect of this site, which had been refused, and were of the opinion that the existing building was of such a weak structure that it would not be possible to convert it and it would require considerable demolition and rebuild.

0416/1645 Derbyshire Association of Local Councils

It was noted that the following circulars had been received:-

6/16	Governance and Accountability for Smaller Authorities in England Section 137 Expenditure Limit 2016/17 Local Council Audits 2015/16 New External Audit Regime for Smaller Authorities (from 1 April 2017) National Living Wage DALC Spring Seminar An Introduction to Neighbourhood Planning Vacancy
7/16	DALC is running several training courses/seminars over the next few months: Finance for Councillors Neighbourhood Planning Health and Safety Tree and Woodland Management Mediation Chair Skills Grave Matters – Managing Cemeteries and Closed Churchyards Code of Conduct The Dark Arts of Minutes and Procedures

0416/1646 Photocopying Charges

It was Proposed by Councillor Coupe, Seconded by Councillor Beckett and Resolved that a charge of 10p per sheet be made for photocopying.

0416/1647 Parish Clerks Report.

(a) Audit of Accounts 2015/2016

Members considered the Annual Governance Statement 2015/2016 and it was Proposed by Councillor Coupe, Seconded by Councillor Beckett and Resolved that Tibshelf Parish Council acknowledge their responsibility for ensuring there is a sound system of internal

control, including the preparation of the accounting statements and confirm 'Yes' in response to questions 1 to 9 on the Annual Governance Statement and that the Chairman sign the statement accordingly.

(b) Council Tax Support Scheme

The Clerk circulated copies of information received from Bolsover District Council relating to the reduction in the Council Tax Support Scheme which would be occurring over the next three years, and the impact that this would have on the precept figure. The final payment of Council Tax Support Grant would be made in 2019/20.

(c) Accounts for Payment

It was PROPOSED by Councillor Vaughan, SECONDED by Councillor Brentnall and RESOLVED that the following accounts for payment be approved:-

The following accounts are for payment from 16th March – 19th April

Date	CQ No:	Payee	Description	Amount
			Total Salaries	£4620.69
19 th April	4748	AML Midlands	Office 365 and cloud care	£11.60
			Broadband and Data Storage	£39.60
19 th April	4749	Roy Nadin Print	Newsletter	£644.00
19 th April			Banner 90 th birthday	£99.12
19 th April	4750	3 rd Tibshelf Scouts & Guides	Delivery of Newsletter	£200.00
19 th April	4751	E R Price	Truck Fuel	£120.00
19 th April	4752	Elite Lubricants	Vacuum Cleaner	£167.94
19 th April	4753	PMC	Dog Fouling bags	£450.00
19 th April	4754	Bolsover District Council	Trade Bin emptying pavilion	£127.14
19 th April	4755	HMRC	PAYE & NI	£824.42
19 th April	4756	DCC LGPS	Pension	£703.41
19 th April	4757	Staples UK Limited	Paper and A5 Envelopes	£53.42
19 th April	4758	Nortest Ltd	Lamp Post Testing	£948.30
19 th April	d/d	Bolsover District Council	NNDR collected monthly	£459.80
19 th April	d/d	Talk Talk	Office Telephone Bill April	£38.28
19 th April	4759	Clarkes Cemetery Services	Gardening Services	£60.00
19 th April	4760	Mr M Wade	Opening and Closing of Gates for Cemetery and Play Areas ½ year Bill	£1500.00
19 th April	4761	Biffa Waste Services Ltd	5 lifts and rental	£204.88
19 th April	DD	British Gas	Electricity Bill – April – Parish Clock	£117.52
19 th April	4762	DALC	Fee for training	£37.50
			Total	£11,427.62

(b) Financial Report –

The Bank Balances at **31st March 2016** stood at:-

Current Account	£ 4250.00
Reserve Account	<u>£121056.25</u>
Total	<u>£125306.25</u>

For comparison

Bank balances at **31st March 2015** stood at:

Current Account	£ 4000.00
Reserve Account	<u>£128757.60</u>
Total	<u>£132757.60</u>

The Bank Balances at **31st March 2014** stood at:-

Current Account	£ 4,000.00
Reserve Account	<u>£ 129,321.05</u>
Total	<u>£ 133,321.05</u>

d) Staffing Report

The Clerk submitted a report setting out details of staff holidays, sickness and toil taken during the months of December 2015 and January, February and March 2016 and holidays booked, sickness and office closures for February, March, April and May 2016.

e) Action Plan

Members reviewed the Parish Council's Action Plan and updated actions since the last meeting. A copy is attached to the minutes and will be updated on the website. There were no specific problems to report with regard to timescales of projects.

Meeting closed at 9:00 p.m.

Signed _____

Dated _____

TPC - ACTION PLAN 2015/2016 – updated April 2016

2015/2016	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Annual Council – Elections, New council, declarations of interest, acceptance of office												
Publish Annual Report												
Prepare Final Accounts and Submit Audit of Accounts by due date												
Newsletters												
Fitness Equipment – prepare funding application, obtain estimates, quote for works, commission contractor, install equipment												
Village Hall extension project, appoint working party and commission feasibility study												
Village hall extension project – review feasibility study, determine whether project feasible, prepare project plan, identify funders, go out to tender for works												
Arrangements for Community events (Remembrance Day & Christmas)												
Arrangements for Christmas lights installation and removal												
Arrangements for hanging baskets												
Review storage of documents for archive/destroying												
Pensions Regulations - Automatic Enrolment – Enrolment date 1.3.16												
Local Council Award Scheme accreditation (unbroken)												
Prepare budget and precept												

