

Minutes of the MEETING of TIBSHELF PARISH COUNCIL
held in The Parish Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf. DE55 5NU on
Tuesday 21st November 2017 at 7.00pm

Present:

Councillors R Heffer (in the Chair), I Brentnall, M Coupe, S Ellks, G M Foley, D E Rutland, K M Salt MBE, P Trevelyan, R Vaughan.

In attendance:

2 members of the public, Mrs. R Price Parish Clerk.

NON-EXEMPT ITEMS

1117/1895 Apologies for Absence

Apologies for absence were received from Councillor A Beckett and Councillor C Moesby (DCC).

1117/1896 Declarations of Members Interests

There were no declarations of interest.

1117/1897 Public Speaking

Members of the Public:

Two members of the public were present. They informed members that they were concerned about the state of some of the properties in the parish, particularly those on the High Street. Members explained that the properties were privately owned so they had no jurisdiction over their state of repair. The District Council were able to require owners to make properties safe but beyond that they too had limited powers. It was suggested that investigations be made into the availability of any funding which may support voluntary groups in getting involved in clean up events. Concern was also expressed about the state of the District Council owned flats on High Street and suspicious activity. It was agreed that the police be contacted.

Police:

The Clerk circulated information to members on 33 recorded incidents in September 2017.

County Council:

Cllr. Moesby submitted his apologies.

District Council:

There were no District Council matters to report.

1117/1898 Minutes of the Meeting held on 17th October 2017

It was proposed by Councillor Heffer, seconded by Councillor Brentnall and RESOLVED that the Minutes of the Council meeting held on 17th October 2017 be approved as an accurate record, and were duly signed by the Chairman.

1117/1899 Chair's Announcements

It was reported that:

1. The Parish Council had now received over £400 in sponsorship towards the Lamppost Poppy Campaign. 186 of the poppies had survived for future use and it was Proposed, Seconded and Resolved that a further 150 be purchased for 2018.
2. Christmas Lighting Display – After working our way through a complex process, dealing with 5 organisations, littered with problems along the way, we are hoping that 10 new Christmas trees will appear on lampposts between the bridge and Spa Croft roundabout before the switch on date of 1st December. Robert Cook has already put up all the existing trees and the big tree will be going in on Wednesday. The 21 replacement trees, the village hall sign and the rope icicle, had arrived and they should be up by the beginning of next week at the latest.
3. There will be a temporary bridleway closure between 20th and 24th November on Bridleway 21 (Saw Pit Lane).

4. Investigations are continuing in to the firework attacks and the police are following up some leads. We have sent a letter of support to the family who have been displaced.
5. An email received from a resident relating to anti-social behaviour activity had been passed to PC Barry Bacon and was brought to Council for information.
6. Notice of a public meeting had been received to discuss Traffic Calming in Morton, Stonebroom, Pilsley, Tibshelf, Blackwell, Newton and Hilcote – Wednesday 22nd November at 7:30 at Newton Primary School.
7. Members reported on their attendance at the Parishes meeting with Police on 13th November.
8. Following complaints received it was agreed that a letter be sent to residents on Raven Avenue concerning problems of parking in the turning circle.

1117/1900 Village Hall Financial Report

It was proposed by Councillor Brentnall seconded by Councillor Coupe and RESOLVED that the following Village Hall Financial Report be approved:

November 2017

Chesterfield Contract Flooring Ltd Repairs to floor in main hall	BACS	£1542.00
ADS Insurance Brokers Ltd Trustee Indemnity Insurance	BACS	£188.60
Water Plus Quarterly Bill	BACS	£142.94
Delta Cleaning Supplies Ltd Blue Roll and 3 Mops	BACS	£41.35

Financial Report as at 31st October 2017.

Current Account Balance £9090.80
Reserve Account Balance £7788.53

1117/1901 Community Gym Project

The Clerk submitted two options from PULSE on proposals for the Community Gym project at Shetland Road. Costings were still awaited so it was not possible to make any decisions. The Clerk to bring back the information with costings as soon as they were received.

1117/1902 Neighbourhood Planning

The Clerk submitted a written report to members detailing proposals for the development of the Neighbourhood Plan following discussions with Andrew Towlerton. It was Proposed by Councillor Heffer, Seconded by Councillor Coupe and Resolved that:

- Councillors A Beckett, R Heffer, I Brentnall, M Coupe and P Trevelyan be appointed to the Neighbourhood Plan Working Party.
- A budget of £1500 be set for the work on Neighbourhood Planning.
- The Clerk be authorized to approach members of the community, who have expressed an interest, to identify 5 additional members for the Group.
- The Clerk prepare draft Terms of Reference for the Group.
- The Clerk be authorized to work with Your Locale and Members to make arrangements for the first meeting of the Working Group early in the New Year.

1117/1903 Damage to Bus Shelter – Chesterfield Road

The Clerk reported that the bus shelter on Chesterfield Road had been damaged and that she was awaiting an estimate for the cost of the necessary works, in accordance with the designs of those recently repaired in the rest of the village. These would be reported to Council on receipt.

1117/1904 Tree Work at Shetland Road

The Clerk submitted a quotation for consideration from Trueman Tree Services. Following a survey of the trees at Shetland Road he recommended the felling of one dead ash tree and the removal of ivy from all trees on Newton Road at a price of £552.00 including VAT. It was Proposed by Councillor Heffer, Seconded by Councillor Coupe and Resolved that the quotation be accepted and the work carried out.

1117/1905 Purchase of Wireless Router

The Clerk submitted a quotation from AML (Midlands) Ltd, for the purchase of a replacement router, in the sum of £331.80 (including VAT) to accommodate the recent Worldpay hardware. It was Proposed by Councillor Heffer, Seconded by Councillor Coupe and Resolved to accept the quotation and purchase the router.

1117/1906 Commemorating WW1 Centenary

Members discussed ways in which the centenary of the end of WW1 could be commemorated in 2018. It was Proposed, Seconded and Resolved that a Working Group be set up with the Royal British Legion and in the meantime the Clerk be asked to make enquiries about the availability of a grant for the refurbishment and re lettering of the war memorial.

1117/1907 Applications for Funding Support

There were three applications for funding support:

3 rd Tibshelf Scout and Guide Group	Application for grant towards final project for a new roof which completes the update of the mission. The project cost is £12000 of which £6000 has been raised to date.	Amount of Funding Requested £3000. It was Proposed by Councillor Rutland, Seconded by Councillor Ellks and Resolved that a grant of £1000 be made, to be paid when the remaining funding has been raised.
Tibshelf Community FC Under 9's	To cover the cost of room hire for a fundraising evening at the village hall.	Amount of Funding requested £100. It was Proposed by Councillor Coupe, Seconded by Councillor Vaughan and Resolved that a grant of £100 be made to cover the cost of room hire.
Tibshelf Playgroup	To purchase replacement toys and storage boxes.	Amount of Funding Requested - £300. It was Proposed by Councillor Brentnall, Seconded by Councillor Heffer and Resolved that a grant of £300 be made.

1117/1908 Planning

It was Proposed Seconded and RESOLVED that no objections be raised in respect of the applications as detailed on the schedule of planning applications.

1117/1909 Derbyshire Association of Local Councils

It was noted that the following circulars had been received: -

12/2017	<ul style="list-style-type: none"> • Our Day • NALC Response to Local Government Finance Plans • Updated Legal Topic Note • NALC Larger Councils Conference – London • How to Discuss Retirement Options with Staff • NFP Workshops – bid writing • Clerk Essential Training • Freedom of Information Training
13/2017	<ul style="list-style-type: none"> • DALC Annual Executive Meeting and DALC AGM • CiLCA Qualifications • Feedback from the National Association of Local Councils (NALC) Conference and Award • East Midlands Councils Policy Update • Councillor Essential Training – January 2018

1117/1910 Parish Clerk's Report

It was PROPOSED by Councillor Heffer, SECONDED by Councillor Brentnall and RESOLVED that the following accounts for payment be approved: -

a) The following accounts are for payment from 18th October – 21st November 2017.

Date	CQ No:	Payee	Description	Amount
15 th November			Total Salaries	£4947.24
25 th October	BACS	Mrs E R Price – Reimbursement	Books for Santa Grotto	£201.79
1 st November	BACS	Mrs H J Simpson - Reimbursement	Selection Boxes for Santa Grotto	£173.85
21 st November	BACS	Shelter Maintenance Ltd	Repair and refurbishment of Bus Shelters at Doe Hill Lane, Mansfield Rd and Newton Rd	£5419.20
21 st November	BACS	AML Midlands Ltd	Broadband & Data storage	£39.60
			AVG Cloudcare & Office 365	£16.54
			Draytek Vigor Wireless Router	£331.80
			IT support for new PCs systems	£180.00
			New Website design	£870.00
21 st November	BACS	Biffa Waste Services Ltd	3 lifts and rental	£164.65
21 st November	BACS	Clarkes Cemetery Services	Gardening Services	£70.00
			Grass and verge cutting	£1230.00
21 st November	DD	British Gas	Parish Clock – Electricity Bill	£134.04
21 st November	BACS	High Street Auto Centre Ltd	Service, MOT & Repairs to Parish Truck	£569.98
21 st November	DD	Talk Talk Business	Office Telephone Bill - November	£42.52

21 st November	BACS	The Lock Shop	New Keys for Pavilion	£39.28
21 st November	BACS	Bolsover District Council	Dog Bin Emptying – July to September 2017	£258.24
21 st November	BACS	Staples UK Ltd	Stationery Order	£121.09
21 st November	BACS	Roy Nadin Print Ltd	Internal - Banners for Christmas Fayre	£129.60
			Banner patches for Carol Service	£24.00
			Newsletter – Autumn Issue	£693.25
			New Banner – Christmas Lights	£99.12
			New Banner Christmas Craft Fayre	£99.12
21 st November	BACS	PMC Polythene Ltd	Dog Waste Bags	£450.00
21 st November	BACS	3 rd Tibshelf Scout & Guide Group	Newsletter Delivery	£250.00
21 st November	BACS	Phil Cotterill	Repairs to Toilets and Urinal at Pavilion	£95.67
21 st November	BACS	Mrs E R Price – Reimbursement	White Chocolate for Santa Grotto	£6.00
21 st November	BACS	HMRC	PAYE & NI	£835.71
21 st November	BACS	DCC LGPS	Pension	£773.42
21 st November	BACS	Waterplus	Water charges Playing Fields	£24.00
21 st November	BACS	KIWA	Lamppost Testing	£1188.00
21 st November	BACS	E R Price	Fuel petty cash	£120.00
			Total	£19,597.71

It was Proposed by Councillor Brentnall, Seconded by Councillor Trevelyan and Resolved that the following members' allowances be paid for the financial year 2017/2018.

Members Allowances 2017/2018	
Councillor A Beckett (Chair)	£333.10
Councillor I Brentnall	£166.56
Councillor S A Ellks	£166.56
Councillor G M Foley	£166.56
Councillor R A Heffer	£166.56
Councillor D E Rutland	£166.56
Councillor K M Salt	£166.56
Councillor P J Trevelyan	£166.56
Councillor W Vardy	£166.56
Councillor R Vaughan	£166.56
	£1,832.14

(b) Financial Report –

The Bank Balances at **31st October 2017** stood at: -

Current Account	£ 4,050.00
Reserve Account	<u>£170,968.16</u>
Total	<u>£175,018.16</u>

(c) Payments by BACS

It was Proposed, Seconded and Resolved that copies of bank statements detailing BACS payments approved by Council be distributed to all members with Council each month and that the payments made be verified by three signatories.

(d) Staffing Report

The Clerk submitted a report setting out details of staff toil during the months of June, July, August, September and October 2017 and holidays booked, sickness and office closures for September, October November and December 2017 and January 2018.

The meeting closed at 8:35p.m.

Chairman.....

Date.....