

Minutes of the MEETING of TIBSHELF PARISH COUNCIL
held in The Parish Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf. DE55 5NU on
Tuesday 17th July 2018 at 7.00pm

Present:

Councillors A Beckett, I Brentnall, M Coupe, G M Foley, R Heffer, D A Rutland, P Trevelyan, W Vardy and R Vaughan.

In attendance:

Mrs. R Price Parish Clerk, Councillor D Watson (BDC)

NON-EXEMPT ITEMS

0718/2010 Apologies for Absence

Apologies for absence were received from Councillors S Ellks and K M Salt

0718/2011 Declarations of Members Interests

There were no declarations of interest.

0718/2012 Public Speaking

Councillor Watson raised 3 questions relating to matters concerning members allowances, public accessibility to the parish council and the effect on the Local Council Award Scheme as a result of the decision to reduce the number of parish council meetings. Further questions were raised about the decisions to drop the Community Gym project, not to appoint a replacement for the Assistant Parish Clerk, complaints about anti-social behavior and allowing dogs on to the Parish Sportsground. The Chairman agreed that a written response would be provided to each of the questions.

Police:

The police were not present.

County Council:

Cllr. Moesby submitted his apologies

District Council:

Councillor Watson reported that the In Touch magazine had a spread which included a section on Tibshelf history. A member raised an issue in relation to anti social behavior on the recreation ground and that he had been in touch with BDC environmental health and they had agreed to send the CAN rangers out. It was agreed that an item be placed on the agenda for the next meeting of the Resources Committee in November.

0718/2013 Minutes of the Parish Council Meeting held on 15th May 2018 and the Special Parish Council meeting held on 14th May 2018.

It was Proposed by Councillor Heffer, Seconded by Councillor Coupe and RESOLVED that the Minutes of the Parish Council meeting held on 15th May 2018 be approved as an accurate record, and were duly signed by the Chairman and it was Proposed by Councillor Coupe, Seconded by Councillor Heffer and RESOLVED that the Minutes of the Special Parish Council meeting held on 14th May 2018 be approved as an accurate record, and were duly signed by the Chairman

0718/2014 Chair's Announcements

The Chair informed members:

1. BDC proposed to introduce a District/Parish Gazette and it was agreed that they be contacted and agree to be involved.
2. DCC had sent a letter providing information on car parking on verges together with what enforcement action can and cannot be taken and possible deterrents including an option to consider a cultivation licence
3. A request had been received to fly the Red ensign for Merchant Navy Day on 3rd September. It was agreed that the flag be flown

4. Derbyshire Fire & rescue were holding an open day on 4th August at Ripley
5. DCC had supplied further information about options for school crossing patrols
6. An Invitation to take part in Listening to You - Police and Crime Commissioner survey - was available on line on the Derbyshire police website
7. A member had raised an issue about dangerous parking at Town End Junior School. It was agreed to write to DCC highways and ask the school to support the concerns.
8. Availability of Action Grants for community activities from DCC. Until 30 May 2020 a total of 2000 small grants of up to £500 will be made and in addition a number of medium grants of up to £5000 and large grants of up to £10000.
9. Copy of letter submitted in opposition to the proposal to remove Service 55a evening bus service
10. Receipt of a request for a grit bin at Hardwick Street. It was agreed that there was no suitable land in public ownership where the bin could be safely sited. Bins were available on High Street and Brooke Street.
11. Publicity had been received for the Xtreme wheels roadshows. The first one would be on carnival day followed by 3rd, 10th, 17th, 24th and 31st August.

0718/2015 Resources Committee 10th July 2018

It was Proposed by Councillor Heffer, Seconded by Councillor Beckett and Resolved that the minutes of the meeting of the Resources Committee held on 10th July 2018 be approved and the following recommendations be Resolved:

- That in respect of work to the war memorial, three quotes be obtained for the re aligning of the structure together with cleaning, repointing and repainting and that an application for funding be made to Viridor.
- That, in respect of Burial fees for Tibshelf Parish Cemetery, the current fees remain unchanged.
- That, in respect of an application to hire the recreation ground on 8th September
 - The application for hire be approved
 - A charge of £100 be made.
 - The hirers to be informed that they must make good any damage,
 - All resultant litter from the event is cleared from the ground and
 - Dogs must not be allowed to foul on the ground.
- That the microwave be replaced and that a plug in hot water boiler also be purchased for the pavilion

Following discussion in relation to Minute RC0718/15 – Staffing Matters, it was Proposed by Councillor Coupe and Seconded by Councillor Trevelyan that an additional member of staff be recruited as soon as possible to support the Parish Clerk. The motion was put to the vote and was lost by 5 votes to 4 votes.

It was Proposed by Councillor Beckett and Seconded by Councillor Heffer that this matter be not discussed again and that no assessment now take place and that a review be undertaken in 6 months. The motion was put to the vote and was carried by 5 votes to 4.

Councillors M Coupe, P Trevelyan and W Vardy requested that their vote be recorded against this decision

Councillors Foley and Vaughan left the meeting at this point.

It was Proposed by Councillor Beckett and Seconded by Councillor Heffer that the following Recommendation of the Resources Committee be NOT resolved

“ that the Chair and Vice Chair of Council together with Councillors K Salt and W Vardy meet with the Parish Clerk to assess the level of work ”.

The motion to not resolve this minute was put to the vote and was carried by 4 votes with 3 abstentions.

0718/2016 Village Hall Management Committee 10th July 2018

It was Proposed by Councillor Vardy, Seconded by Councillor Heffer and Resolved that the Minutes of the meeting of the Village Hall Management Committee held on 10th July 2018 be approved.

0718/2017 Village Hall Financial Report

It was proposed by Councillor Vardy, seconded by Councillor Heffer and RESOLVED that the following Village Hall Financial Report be approved:

BDC – Licence Fee	£70.00	BACS
Delta Cleaning Supplies	£748.93	BACS
Petty cash Float	£100	BACS
Waterplus	£148.60	BACS
WorldPay	£8.38	DD
Les Gregory new water boiler	£985.00	BACS

Bank Balances as at 31st May 2018.

Current Account Balance £13,814.08

Reserve Account Balance £7,790.74

0718/2018 Draft Derbyshire Bus Partnership - Consultation

The Clerk reported receipt of a consultation paper on the draft Derbyshire Bus Partnership Plan. It was agreed that it be noted and that DCC be informed that Tibshelf Parish Council support any action which will better serve the local communities and address the travelling needs of the residents.

0718/2019 Community Involvement Scheme

Members noted receipt of a paper from DCC relating to their proposal to develop a Community Involvement Scheme.

0718/2020 Recycling Clothing Bank – request from Air Ambulance Service

The Clerk circulated a request from the Air Ambulance Service to site a recycling clothing bin within the parish. It was Proposed by Councillor Beckett. Seconded by Councillor Coupe and Resolved to respond that members were very supportive of their proposal but unfortunately the Parish Council did not have any suitable land where a bin could be sited. Members were happy to look at supporting any other initiatives, such as an annual bag collection day. It was further suggested that the Air Ambulance Service be advised to contact BDC to see if a bin could be placed on Brooke Street car park.

0718/2021 HS2 – Consultation

The Clerk reported receipt of an invitation from HS2 for a follow up meeting, undertaking a route walk followed by a meeting with members. It was agreed that they be informed that this Parish Council would like to link up with Blackwell Parish Council and have a joint meeting. The Clerk also reported that she had partly completed a Community Assessment Questionnaire. She was asked to circulate this to members who would provide information for completion of the questions.

0718/2022 Neighbourhood Planning

The Clerk circulated notes of the last Neighbourhood Planning themed meeting held on 3rd July 2018.

0718/2023 Applications for Funding Support

There was one application for funding support:

Seated Exercise Class	To subsidise fall prevention classes whilst there are insufficient clients to support hire and tutor charges	It was Proposed by Councillor Beckett, Seconded by Councillor Trevelyan and Resolved that 3 months hire charges for the hall be approved and that the subsidy of the hire cost be reviewed in 3 months
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0718/2024 Planning

It was Proposed Seconded and RESOLVED that no objections be raised in respect of the applications as detailed on the schedule of planning applications.

0718/2025 Derbyshire Association of Local Councils

It was noted that the following circular had been received: -

07/2018	<ul style="list-style-type: none"> • GDPR – Local Councils will most likely not need to appoint a DPO • GDPR – Guidance on keeping contact lists up to date • GDPR – a bit of light relief!!! • Update on Data Protection Fees • Potential Issue with PWLB balances • National Grid Gas • Planning and Building Control – Survey • Publication: A guide to effective partnership working between principal and local councils
08/2018	<ul style="list-style-type: none"> • High Court Ruling – Ledbury Town Council • Community Infrastructure Levy (CIL) Survey • Councillor Commission ‘Voice of the Councillor’ Workshops • Neighbourhood Planning Grants • Grant Fund – Angling Improvement Fund • Dementia Friendly Rural Communities Guide • Training : Planning Nuts and Bolts – 18 September 2018 • Clerk Essential Training – 31 July 2018 • Councillor Essential Training – 10 September 2018 • Councillor Essential Training – 23 October 2018 • Charing Meetings Effectively, Essential Skills – 12 November 2018 • Trustee Roles and Responsibilities – run by RAD – 26 June 2018
09/2018	<ul style="list-style-type: none"> • Launch of the Derbyshire Excellence Awards for DALC Member Local Councils: Call for Entries • Derbyshire Dales District Council Consultations • Launch of the Great British High Street Award • Government announces new powers for councils to deliver homes for local families • Local Government Association (LGA) councillor workbooks • Updated Legal Topic Note – Procurement • Legal Briefing L08-18 – Data Protection Fee • Community Infrastructure Levy (CIL) Survey

0718/2026 Parish Clerk's Report

It was PROPOSED by Councillor Heffer, SECONDED by Councillor Beckett and RESOLVED that the following accounts for payment be approved:

Date	CQ No:	Payee	Description	Amount
			Total Salaries	£4180.50
13 th June	BACS	ROSPA PlaySafe	Playground Inspections	£92.40
13 th June	BACS	KIWA	Lamppost testing	£1816.02
13 th June	BACS	Zurich Insurance	Insurance Renewal	£3229.23
13 th June	BACS	Biffa Waste Services Ltd	5 lifts and rental	£264.38
13 th June	BACS	AML Midlands Ltd	Broadband & Data storage	£39.60
13 th June	BACS	AML Midlands Ltd	AVG Cloudcare & Office 365 Enterprise	£43.25
13 th June	BACS	Clarkes Cemetery Services	Gardening Services	£70.00
13 th June			Grass Cutting	£1230.00
13 th June	DD	British Gas	Parish Clock – Electricity Bill	£93.01
13 th June	DD	Talk Talk Business	Office Telephone Bill – May 2018	£41.02
13 th June	BACS	E R Price	Petty Cash Fuel	£120.00
13 th June	BACS	HMRC	PAYE & NI – May 2018	£769.24
13 th June	BACS	DCC LGPS	Pension Contributions May 2018	£566.82
13 th June	BACS	Came & Co	Motor Insurance	£582.00
13 th June	BACS	C F Corporate	Photocopier Rental	£158.95
13 th June	BACS	Midshire	Copies – meterage Charge	£219.30
13 th June	BACS	Staples	Paper	£35.22
13 th June	BACS	M Wade	Park warden – holiday cover	£148.00
13 th June	BACS	M Markowitz	Repair tarmacadam	£72.00
13 th June	BACS	Water plus	Water charges Cemetery	£23.77
			Water charges Playing fields	£56.16
13 th June	BACS	Sage	Payslips	£19.80
			Total	£13870.67

(b) Financial Report – (awaiting statements)

The Bank Balances at 31st May 2018 stood at: -

Current Account	£ 4000.00
Reserve Account	£154117.10
Total	<u>£ 158117.10</u>

Date	CQ No:	Payee	Description	Amount
			Total Salaries	£4292.92
22 nd May	Chq 5056	G McDonagh	Refund burial fee	£160.00
17 th July	BACS	Biffa Waste Services Ltd	4 lifts and rental	£220.76
17 th July	BACS	AML Midlands Ltd	Broadband & Data storage	£39.60
17 th July	BACS	AML Midlands Ltd	AVG Cloudcare & Office 365 Enterprise	£43.25
17 th July	BACS	Clarkes Cemetery Services	Gardening Services	£70.00
17 th July			Grass Cutting	£1230.00
17 th July	DD	British Gas	Parish Clock – Electricity Bill	£93.01
17 th July	DD	Talk Talk Business	Office Telephone Bill – June 2018	£41.26
17 th July	BACS	HMRC	PAYE & NI – May 2018	£765.44
17 th July	BACS	DCC LGPS	Pension Contributions May 2018	£566.42
17 th July	BACS	Andrew Towleron Ass	Consultancy Support	£1170.00
17 th July	BACS	Cannon Safety	Annual Maintenance Pavilion	£71.10
17 th July	BACS	Time Assured	Parish Clock Annual Maintenance	£168.00
17 th July	BACS	Spire Marketing	Boots	£54.95
17 th July	BACS	E R Price (Amazon)	Microwave	£53.95
			Hot water boiler	£46.88
			Guarantee	£9.25
17 th July	DD	British Gas	Electricity parish clock	£85.36
			Total	£9182.15

(b) Financial Report

The Bank Balances at **30th June 2018** stood at: -

Current Account	£ 4,000.00
Reserve Account	<u>£152,123.00</u>
Total	<u>£156,123.00</u>

(c) Payments by BACS

Copies of bank statements detailing BACS payments approved by Council in May 2018 were distributed to all members. It was Proposed by Councillor Heffer, Seconded by Councillor Beckett and Resolved that the payments be verified and copies were duly signed by Councillors R A Heffer, P Trevelyan and M Coupe

(d) Staffing Report

The Clerk submitted a report setting out details of staff toil during the months of February, March, April, May and June 2018 and holidays booked, sickness and office closures for June, July, August and September 2018.

The meeting closed at 8.55 p.m.

Chairman.....

Date.....