

Minutes of the MEETING of TIBSHELF PARISH COUNCIL
held in The Parish Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf. DE55 5NU on
Tuesday 16th April 2019 at 7.00pm

Present:

Councillors A Beckett, I Brentnall, M Coupe, G Foley, S Ellks, R Heffer, D A Rutland, K M Salt MBE, P Trevelyan and R Vaughan.

In attendance:

Mrs. R Price Parish Clerk, Councillor D Watson and 5 members of the public

NON-EXEMPT ITEMS

0419/2087 Apologies for Absence

An apology for absence was received from Councillor C Moesby (DCC)

0419/2088 Declarations of Members Interests

Councillors Beckett, Foley, Rutland and Trevelyan declared an interest in Item7 on the agenda.

0419/2089 Public Speaking

Members of the Public:

A member of the public asked for an update on an issue about the parking of cars on West View during school pick up time which were not complying with the parking restrictions, and the danger that this was creating. The Clerk was asked to remind the parking enforcement officer about attending the site. Councillor Watson also suggested that the enforcement authority be asked what percentage of coverage the District was receiving.

Police:

The police were not present

County Council:

Cllr. Moesby submitted his apologies

District Council:

Councillor Watson attended the meeting. She advised members about the production of an events booklet produced by BDC which covered events through the district. There was a budget deficit of £4m for the forthcoming civic term which meant BDC would need to look at different ways to deliver services in order to meet the shortfall. BDC had been given £15000 for distribution to communities for litter picking activities.

At this point the Chair asked members to express their thanks to members of the parish council who would not be standing for re election. Pam Trevelyan, a parish councillor for 36 years, Shirley Ellks 8 years and Diane Rutland 8 years, were thanked for their long and valued service to the community. Members also asked for their sincere thanks to be passed to Wendy Vardy, who was not present at the meeting, who had also served the parish council and the community for a considerable number of years

0419/2090 Minutes of the Parish Council Meeting held on 19th March 2019

It was Proposed by Councillor Heffer, Seconded by Councillor Vaughan and RESOLVED that the Minutes of the Parish Council meeting held on 19th March 2019 be approved as an accurate record, The minutes were duly signed by the Chairman.

0419/2091 Chair's Announcements

The Chair informed members that:

1. A request had been received for the Parish Council to fly the red ensign on Merchant Navy day – 3rd September 2019 – it was agreed that the flag be flown
2. A request had been received from SCOPE asking for possible sites for their recycling bins. It was agreed that they be notified that there were no suitable sites in the parish council's ownership

3. The minutes of the meeting of the Bolsover Partnership Parish Council Liaison Meeting held on 18th March were available for members
4. Notification was acknowledged of a notice from BDC that they intended to adopt the provisions of Part 11 Local Government (Miscellaneous Provisions) Act 1976.
5. Members considered the replacement of the Parish Truck and it was agreed that three quotes be obtained for consideration at a future meeting
6. Members were reminded that it had been agreed that the decision to hold parish councils two monthly rather than monthly was due for review. It was Proposed by Councillor Trevelyan, Seconded by Councillor Foley and Resolved that the frequency of meetings be returned to one monthly
7. Members considered a request asking for ideas where the applicant could place a plaque or other memorial in memory of their father who had been a long time resident of the Parish. It was agreed that the applicant be advised that they could place a memorial bench, tree, bush or plaque in Tibshelf Cemetery

0419/2092 Village Hall Financial Report

It was proposed by Councillor Heffer, seconded by Councillor Salt and RESOLVED that the following Village Hall Financial Reports be approved

Tibshelf Village Hall

APRIL 2019

DATE	METHOD OF PAYMENT	PAYEE	DETAILS	AMOUNT
1 st April	Direct Debit	Bolsover District Council	Rates	322.56 for the year
1 st April	BACS	Bolsover District Council	Waste collection	534.56
1 ST April	BACS	Worldpay	Transaction charges	£48.68
10 th April	BACS	Delta Cleaning Services	Cleaning materials	£53.62
	TOTAL			£959.42

Balances at Bank 31st March 2019

Current Account	£15,344.30
Reserve Account	£ 7,739.63
Total	<u>£23,083.93</u>

0419/2093 Tibshelf Carnival – use of Recreation Ground

It was Proposed by Councillor Heffer, Seconded by Councillor Coupe and Resolved that Tibshelf Community Association be given free use of the recreation ground and use of the parish truck for the Tibshelf Carnival on 20th July 2019

0419/2094 Neighbourhood Planning

The Clerk circulated notes of the last meeting of the Neighbourhood Plan Group, held on 2nd April 2019. Further work had been done by Simon Haddock who had now produced mock ups of the proposed community consultation exhibition which had now been scheduled for 13th and 14th June 2019, together with leaflets, posters, comments documents, maps and banners. Several quotes had been obtained for the materials required, including the exhibition panels. When comparing the costs of hiring or buying the panels, particularly when they would need to be used more than once, it was suggested that the best value for money would be obtained by purchasing the screens. All costs would be met from the grant which had been accessed for this purpose. It was therefore Proposed, Seconded and Resolved that the expenditure be agreed and that the panels should be purchased not hired.

0419/2095 Good Citizen Awards

It was agreed that this item again be deferred for discussion to the next meeting

0419/2096 Stop HS2 Action Group

The Clerk circulated a letter from Joint Stop HS2 Action Groups asking if the Parish Council would support the movement by sending a letter to the Prime Minister and leaders of opposition parties in relation to the line of HS2.

It was Proposed by Councillor Heffer, Seconded by Councillor Salt and Resolved that a letter be sent from the parish council.

0419/2097 Extreme Sports Activities - BDC

The Clerk circulated the quote from BDC for the provision of the Extreme Wheels Programme over the summer. The quote was £1935. The Council had agreed a budget of £2000 and it was therefore Proposed by Councillor Coupe, Seconded by Councillor Salt and Resolved that the quote be accepted.

0419/2098 Playground Inspection and Maintenance Service BDC

The Clerk reported receipt of a quote for the annual and monthly inspections of playground equipment by BDC. It was Proposed by Councillor Heffer, Seconded by Councillor Salt and Resolved that BDC be appointed to carry out the yearly inspections of Shetland Road Play Area and Shetland Road Outdoor Gym Equipment

0419/2099 Memorial Bench and Cremation Plots in Tibshelf Parish Cemetery

The Clerk Informed members that an application had been received to site a bench in the cemetery. The chosen site was large enough to accommodate a two seater bench. The Clerk was still trying to source a supplier. It was Proposed, Seconded and resolved that the request to site the seat be approved subject to sourcing an appropriate two seater design

The Clerk further reported that she had received two applications to site cremation plots on the grassed area where the first plots were sited. It was Proposed, Seconded and Resolved that, subject to confirmation that the ground was suitable, the applications be approved.

0419/2100 Applications for Funding Support

There were no applications for funding support

0419/2101 Audit of Accounts 2018/2019

The Clerk circulated the following information to all Councillors:

Analysis of Accounts

Period Trial Balance

Outturn against budget

Internal Audit Report

Annual Governance Statement

Accounting Statements

Synopsis of end of year balances

Explanation of variances from previous year

It was Proposed by Councillor Beckett, Seconded by Councillor Heffer and Resolved

(a) Annual Governance Statement

- that all the statements on the Annual Governance Statement be confirmed and approved.

(b) that the Annual Return, including the Accounting Statement 2018/2019 to the external auditors PKF Littlejohn for year ended 31 March 2019 be confirmed and certified and that the accounting statements presented fairly the financial position of the Council and its income and expenditure.

0419/2102 Planning

It was Proposed Seconded and RESOLVED that no objections be raised in respect of the application as detailed on the schedule of planning applications.

0419/2103 Derbyshire Association of Local Councils

It was noted that the following circulars had been received: -

04/2019	<ul style="list-style-type: none"> • VAT: Making Tax Digital Update • Purdah Guidance • External Audit News • Report from the Committee on Standards in Public Life • BREXIT: Government Guidance on Community Engagement • Rural England's State of Rural Services 2018 Report • Persimmon Homes – we're giving away £1 million
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0419/2104 Parish Clerk's Report

It was PROPOSED by Councillor Coupe, SECONDED by Councillor Vaughan and RESOLVED that the following accounts for payment be approved:

The following accounts are for payment from 20th March to 16th April

Date	CQ No:	Payee	Description	Amount
			Total Salaries	£4749.19
16 th April	BACS	HMRC	PAYE & NI	£808.59
16 th April	BACS	DCC LGPS	Pension	£600.22
16 th April	BACS	AML (Midlands) Ltd	Office 365 & Cloudcare	£43.25
16 th April			Broadband and data storage	£45.60
16 th April	BACS	Biffa Waste	4 lifts and rental	£219.16
16 th April	DD	Talk Talk	Telephone March	£ 42.41
16 th April	BACS	Clarkes Cemetery Services	Gardening Services	£ 70.00
16 th April	DD	British Gas	Electric – parish clock	£ 134.49
16 th April	BACS	Nexus Data Systems	Domain Name	£84.00
16 th April	BACS	Bolsover District Council	Trade Refuse Contract - Pavilion	£225.42
16 th April	BACS	Defib Shop	Replacement Pads	£52.80

16 th April	BACS	Spire Workwear	Hi Viz jacket and boots	£48.89
16 th April	BACS	J Tipping	Park Warden – half year	£1500.00
16 th April	BACS	Staples	Stationery	£80.46
16 th April		Post Office	Vehicle Tax	£140.25
16 th April	BACS	Midshire Business Systems	Photocopier Meterage charge	£181.22
16 th April	BACS	E R Price	Fuel Petty Cash	£120.00
16 th April	BACS	A Towlerton	Consultancy Neighbourhood Plan	£540.00
			Total	£ 9685.95

(b) Financial Report

The Bank Balances at **31st March** stood at: -

Current Account	£ 4000.00
Reserve Account	<u>£ 136269.15</u>
Total	<u>£ 140269.15</u>

(c) Payments by BACS

The Clerk to distribute copies of bank statements detailing BACS payments approved by Council in February and March 2019 to members for signature.

(d) Staffing Report

The Clerk submitted a report setting out details of staff toil during the months of September, October, November, December 2018, January, February and March 2019 and holidays booked, sickness and office closures for November, December 2018 and January, February, March, April and May 2019

The meeting closed at 8:35 p.m.

Chairman.....

Date.....