

Minutes of the MEETING of TIBSHELF PARISH COUNCIL
held in The Parish Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf. DE55 5NU on
Tuesday 19th March 2019 at 7.00pm

Present:

Councillors A Beckett, I Brentnall, M Coupe, S Elks, R Heffer, D A Rutland, P Trevelyan, W Vardy and R Vaughan.

In attendance:

Mrs. R Price Parish Clerk, Councillor D Watson and 1 member of the public

NON-EXEMPT ITEMS

0319/2071 Apologies for Absence

Apologies for absence were received from Councillors G Foley, K Salt and Councillor C Moesby (DCC)

0319/2072 Declarations of Members Interests

Councillor Beckett declared an interest in Items 5 and 14 on the agenda, Councillor Vardy declared an interest in Item 5 and Councillor Trevelyan declared an interest in Item 14.

0319/2073 Public Speaking

Members of the Public:

A member of the public attended the meeting to raise an issue about the parking of cars on West View during school pick up time which were not complying with the parking restrictions, and the danger that this was creating. The Clerk was asked to contact the parking enforcement officer to ask that they attend the site. Councillor Beckett agreed to raise the matter with the school to ask that they send a letter out to all parents asking that they ensure that they comply with the parking restrictions. Councillor Watson also suggested that she raise the matter with the Community Safety Team

Police:

The police were not present

County Council:

Cllr. Moesby submitted his apologies

District Council:

Councillor Watson attended the meeting and reminded members that she had not yet had a response to questions raised. She referred to the Save a Life Scheme suggesting that the Parish Council register to undertake the online training. A regional launch of the scheme had been arranged for 19th June 2019.

0319/2074 Minutes of the Parish Council Meeting held on 22nd January 2019

It was Proposed by Councillor Heffer, Seconded by Councillor Beckett and RESOLVED that the Minutes of the Parish Council meeting held on 22nd January 2019 be approved as an accurate record, The minutes were duly signed by the Chairman.

0319/2075 Chair's Announcements

The Chair informed members that:

1. 3 separate requests had been received from residents for the siting of a grit bin in the Brooke Street/Hardwick Street area. The Clerk to investigate an appropriate site and obtain costings
2. A Charity Fashion Show/Sale was to be held for the BDC Chair's Charity on 2nd April 2019. Tickets were £5
3. A Thank you letter had been received from Town End School and donation made of £35 for the leftover books from Santa's Grotto
4. The Parish and Town Council Liaison Forum had been rearranged for 3 April 2019 at DCC. The Chair and Vice Chair to attend
5. Notes of the last Bolsover Partnership and Parish Councils Liaison Committee were available from the Clerk

6. The Parish Council needed to determine the development of projects in relation to Active Communities Programme funding and S106 funding. It was agreed that a Working Party be established after the elections.
7. The Parish Council had received notification of the National Salary Award which would take effect from 1st April 2019. The overall percentage increase was 2% with the lower salary scales receiving a higher percentage
8. DCC had circulated notification of an Informal Public Consultation on the Organisation of Primary Education in Tibshelf. Comments were invited by 10 May 2019.

0319/2076 Village Hall Financial Report

It was proposed by Councillor Heffer, seconded by Councillor Vardy and RESOLVED that the following Village Hall Financial Reports be approved

February 2019

DATE	METHOD OF PAYMENT	PAYEE	DETAILS	AMOUNT
20 th February	BACS	Delta Cleaning	Cleaning supplies	£107.21
20 th February	BACS	PPL PRS	Music Licence	£414.34
20 th February	BACS	Worldpay	Transaction charges	£23.80
	TOTAL			£545.35

Balances at Bank 31st January 2019

Current Account	£12800.58
Reserve Account	£ 7737.21
Total	<u>£20537.79</u>

March 2019

DATE	METHOD OF PAYMENT	PAYEE	DETAILS	AMOUNT
19 th March	BACS	Water Plus	Village hall water charges	£155.37
19 th March	BACS	Worldpay	Transaction charges	£21.75
	TOTAL			£177.12

Balances at Bank 28th February 2019

Current Account	£15,132.98
Reserve Account	£ 7,738.40
Total	<u>£22,871.38</u>

0319/2077 Flats on High Street

The Clerk circulated responses from BDC to enquiries relating to the management of the Flats on High Street. The responses detailed some of the action that had been taken. The Tenancy Management Officer had offered to meet with the Parish Council and it was agreed that he be invited to the next Parish Council meeting. It was further Proposed Seconded and Resolved that forms of communication be arranged to inform neighbours, the school and users of the village hall, of the need to report any anti social activity that they experienced in relation to residents of the flats.

0319/2078 Neighbourhood Planning

The Clerk circulated notes of the last meetings of the Neighbourhood Plan Group, held on 29th January and 26th February 2019. A great deal of work had been done by Simon Haddock who had produced a wide range of high quality maps supporting all the policies that had been developed by the Group. The Plan was now at the point where it could be presented to the public and the Group was therefore planning to hold consultation events with the public and with statutory consultees, but these would not take place until after the elections. The Group's next meeting was due to be held on 2nd April when a representative of the Derbyshire Wildlife Trust would be attending to discuss local green spaces.

0319/2079 Good Citizen Awards

It was agreed that this item again be deferred for discussion to the next meeting

0319/2080 Installation of Memorial Trees in Tibshelf Parish Cemetery

The Clerk Informed members that two applications had been received to plant memorial trees in Tibshelf Cemetery and that she had identified two sites in line with existing trees. The applicants had been provided with the list of approved species. It was Proposed by Councillor Heffer, Seconded by Councillor Beckett and Resolved that the applications be approved.

0319/2081 Tibshelf Parish Council Discretions Policy (Pensions)

The Clerk circulated a draft copy of the proposed Tibshelf Parish Council Discretions Policy. It was a requirement of the Derbyshire Pension Fund that the policy be reviewed. The policy presented had been developed in accordance with the example discretion policy. It was Proposed by Councillor Heffer, Seconded by Councillor Beckett and Resolved that the policy be adopted.

0319/2082 Sports and Leisure Projects – Section 106 monies

The Clerk circulated information relating to monies available through Section 106 agreements and that some of the payments had already been triggered. It was agreed that a Working Party be set up after the elections to discuss projects for both the Section 106 monies and Active Communities Programme Funding.

0319/2083 Applications for Funding Support

Derbyshire Unemployed Workers Centre	Providing outreach services	It was Proposed by Councilor Brentnall, Seconded by Councillor Heffer and Resolved that a grant of £25 be made
Derbyshire Childrens Holiday Centre	Holiday programme for disadvantaged children	It was Proposed by Councilor Coupe, Seconded by Councillor Heffer and Resolved that a grant of £50 be made
Tibshelf Open Gardens	To help fund Tibshelf Open Gardens Day 13 July 2019	It was Proposed by Councilor Vardy, Seconded by Councillor Coupe and Resolved that a grant of £250 be made
Seated Exercise Class	Request to subsidise hire charges for village hall due to small number of clients attending	It was Proposed by Councilor Beckett, Seconded by Councillor Vardy and Resolved that the hire charges be covered for a period of six months and then reviewed

0319/2084 Planning

It was Proposed Seconded and RESOLVED that no objections be raised in respect of the applications as detailed on the schedule of planning applications, but that comments be submitted in relation to Application 019/00090/FUL – Field 350m east of pond and adjacent to the west side of Alfreton Road – Replacement stable block and change of use from agricultural to equestrian – The Parish Council raise no objections in principle but some concerns about the large size of the proposed building, both in footprint and in height, and its resultant impact on the street scene

19/00142/FUL – Doe Hill Depot, Doe Hill Lane – To replace existing equipment with 7 new double skinned 125,000 litre fuel tanks – No objections subject to stringent conditions protecting the environment.

0319/2085 Derbyshire Association of Local Councils

It was noted that the following circulars had been received: -

01/2019	<ul style="list-style-type: none">• Index of most important elements of 2018 DALC circulars
02/2019	<ul style="list-style-type: none">• Updated Legal Topic Notes• Section 137 expenditure• Parkrun consultation response• Clerk Essential Training Course• NALC – Loneliness Project• May Council Elections/Training•
03/2019	<ul style="list-style-type: none">• Spring Seminar• Preparations for a no-deal Brexit and local elections• Final local government finance settlement• Parliamentary Inquiry into ethical standards in local government published• HR Advice on Short Service Contracts and Dismissals• Open letter to Councillors from NALC Chair• Great British Spring Clean 2019• Arnold-Baker on Local Council Administration 11th Edition• Clerk Tips•

0319/2070 Parish Clerk's Report

It was PROPOSED by Councillor Heffer, SECONDED by Councillor Vardy and RESOLVED that the following accounts for payment be approved:

The following accounts are for payment from 23rd January to 20th February

Date	CQ No:	Payee	Description	Amount
			Total Salaries	£4337.68
20 th February	BACS	HMRC	PAYE & NI	£768.84
20 th February	BACS	DCC LGPS	Pension	£566.42
20 th February	BACS	AML (Midlands) Ltd	Office 365 & Cloudcare	£43.25
20 th February			Broadband and data storage	£45.60
20 th February	BACS	Biffa Waste	4 lifts and rental	£264.38
20 th February	DD	Talk Talk	Telephone February	£42.29

20 th February	BACS	Clarkes Cemetery Services	Gardening Services	£70.00
20 th February	DD	British Gas	Electric – parish clock	£190.28
20 th February	BACS	R Cook	Installation and removal of Christmas lights	£1104.00
20 th February	BACS	Midshire	Photocopier meterage charges	£170.68
20 th February	BACS	C F Corporate	Photocopier lease rental	£206.95
20 th February	BACS	E R Price	Fuel for truck	£120.00
			Total	£ 7975.97

(b) Financial Report

The Bank Balances at **31st January 2019** stood at: -

Current Account	£ 4,000.00
Reserve Account	<u>£149,753.11</u>
Total	<u>£153,753.11</u>

The following accounts are for payment from 20th February to 19th March

Date	CQ No:	Payee	Description	Amount
			Total Salaries	£4305.04
19 th March	BACS	HMRC	PAYE & NI	£765.64
19 th March	BACS	DCC LGPS	Pension	£566.42
19 th March	BACS	AML (Midlands) Ltd	Office 365 & Cloudcare	£43.25
19 th March			Broadband and data storage	£45.60
19 th March	BACS	Biffa Waste	4 lifts and rental	£220.76
19 th March	DD	Talk Talk	Telephone February	£42.53
19 th March	BACS	Clarkes Cemetery Services	Gardening Services	£70.00
19 th March	DD	British Gas	Electric – parish clock	£125.59
19 th March	BACS	Waterplus	Water – Shetland Road	£205.59
19 th March	BACS	Waterplus	Water - Cemetery	£27.94
19 th March	BACS	Hi-Tech Fire	Annual Service	£100.56
19 th March	BACS	P & D Specialist Services	Fixing of Christmas trees to lampposts	£1783.98
19 th March	BACS	Bolsover District Council	NNDR Meeting Room (paid by monthly direct debit)	£466.45
19 th March			NNDR – Cemetery (small business rate relief)	£0.00
			Total	£ 8769.35

(b) Financial Report

The Bank Balances at **28th February 2019** stood at: -

Current Account	£ 5072.00
Reserve Account	<u>£ 142313.92</u>
Total	<u>£ 147385.92</u>

(c) Payments by BACS

Copies of bank statements detailing BACS payments approved by Council in December and January 2019 were distributed to all members. It was Proposed by Councillor Heffer, Seconded by Councillor Beckett and Resolved that the payments be verified and copies were duly signed by Councillors R Heffer, I Brentnall and P Trevelyan

(d) Staffing Report

The Clerk submitted a report setting out details of staff toil during the months of August, September, October, November, December 2018, January and February 2019 and holidays booked, sickness and office closures for October, November, December 2018 and January, February, March and April 2019

The meeting closed at 8:30 p.m.

Chairman.....

Date.....