



110 High Street, Tibshelf, Derbyshire, DE55 5NU Tel: 01773 875093

15<sup>th</sup> May 2019

To: All Members of Tibshelf Parish Council

Dear Councillor,

### **NOTICE OF ANNUAL MEETING OF TIBSHELF PARISH COUNCIL**

You are summoned to the **Annual Meeting of Tibshelf Parish Council** to be held at the rising of the **Annual Assembly Meeting or 7.30pm, whichever is the earlier, on Tuesday 21st May 2019 in The Parish Meeting Room, The Village Hall, High Street, Tibshelf.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available in the Council Chamber.

Ruth Price  
Parish Clerk

### **AGENDA**

#### **NON EXEMPT ITEMS**

1. To elect a Chairman for the ensuing year
2. The Chairman to take and sign a Declaration of Acceptance of Office
3. Vote of thanks to the retiring Chairman
4. To elect a Deputy Chairman for the ensuing year
5. The Deputy Chairman to take and sign a Declaration of Acceptance of Office
6. To receive apologies for absence
7. Declaration of Members Interests

Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest

8. Public Speaking
  - (a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)
  - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.
  - (c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
9. To confirm the minutes of the meeting held on 16<sup>th</sup> April 2019 (attached)
10. Dates and Times of Council Meetings 2019/2020 and to determine frequency of Committee meetings (Draft attached)
11. To appoint Committees
12. Appointment of 5 Representatives to the Neighbourhood Plan Steering Group
13. Appointment of 2 representatives to Bolsover Partnership – Parish Council Liaison
14. To appoint a Working Party and arrange a date to discuss S106 projects and Active Communities Programme Projects
15. Chair's Announcements
  - Request to use Village Hall car park for Open Gardens 13<sup>th</sup> July
  - Anti Social Behaviour Campaign – information from DCC
  - Derbyshire County Council Action Grants scheme
  - V E Day
16. Village Hall Financial Report.
17. To review and adopt:-
  - Power of Competence
  - Code of Conduct
  - Risk Analysis 2019/2020
  - Financial Risk Assessment 2019/2020
18. A commitment to review Standing Orders and Financial Regulations and bring to a future meeting.
19. Neighbourhood Plan – Notes of Meeting 7<sup>th</sup> May 2019
20. Applications for Funding Support (if any)
21. Planning
 

Council to consider planning applications received as detailed on the attached schedule.
22. Derbyshire Association of Local Councils

To note that the following circulars have been received and is available in the office:

5/19	<ul style="list-style-type: none"> <li>• <b>DALC Excellence Awards – Year 2 – launch today</b></li> <li>• <b>Internal Audit Check List</b></li> <li>• <b>External Audit</b></li> </ul>
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	<ul style="list-style-type: none"> <li>• <b>Data Protection – clarification of Councillor exemption to paying a separate Data Protection fee</b></li> <li>• <b>Adverse Publicity for Parish and Town Councils</b></li> <li>• <b>Training courses</b></li> <li>•</li> </ul>
6/19	<ul style="list-style-type: none"> <li>• <b>DALC Spring Seminar 2019 – A huge success</b></li> <li>• <b>Precept increases for Parish &amp; Town Council Sector across the country</b></li> <li>• <b>Community Infrastructure Levy (CIL) Legal Briefing</b></li> <li>• <b>Plunkett trusteeships</b></li> <li>• <b>Police and Crime Commissioner Spring Newsletter</b></li> <li>• <b>Funding streams currently available</b></li> <li>• <b>Changes to pension credit</b></li> <li>• <b>Derbyshire Lamp Post Poppy 2019</b></li> <li>•</li> </ul>
7/19	<ul style="list-style-type: none"> <li>• <b>DALC Excellence Awards – Year 2</b></li> <li>• <b>Community Organising Training – change of date</b></li> <li>• <b>Summary of House of Lords Select Committee Report on the Rural Economy</b></li> <li>• <b>Town and Parish Council VE Day 75 – 8 May 2020</b></li> <li>• <b>Use of the Council Seal</b></li> <li>• <b>Councillor Essential Training Course – 3 July 2019</b></li> <li>•</li> </ul>

23. Parish Clerks Report

- Accounts for Payment
- Financial Report
- Staff Report

24. Items for Information