

Minutes of the MEETING of TIBSHELF PARISH COUNCIL
held in The Parish Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf. DE55 5NU on
Tuesday 3rd September 2019 at 7.00pm

Present:

Councillors A Beckett, I Brentnall, M Coupe, G Foley, K M Salt MBE, R Vaughan and C Whitehead

In attendance:

Mrs. R Price Parish Clerk

NON-EXEMPT ITEMS

0919/2174 Apologies for Absence

An apology for absence was received from Councillors P Billington, R Heffer, D Watson and S E Wood and Councillor C Moesby

0919/2175 Declarations of Members Interests

There were no declarations of interest

0919/2176 Public Speaking

Members of the Public:

Councillor Whitehead reported that a member of the public had complained about hedges on the estate at West View particularly on the junction of Peveril Road and West View. The Clerk was asked to contact BDC to see if they would do a sweep of the estate to identify where hedges were overgrown.

Police:

The police were not present

County Council:

Cllr. Moesby was not present

District Council:

Councillors Heffer and Watson were not present

0919/2177 Minutes of the Parish Council Meeting held on 16th July 2019, 30th July 2019 and 13th August 2019

It was Proposed by Councillor Salt, Seconded by Councillor Coupe and RESOLVED that the Minutes of the Meetings of Tibshelf Parish Council held on 16th July and 30th July 2019 be approved as an accurate record, and it was Proposed by Councillor Beckett, Seconded by Councillor Whitehead and RESOLVED that the Minutes of the Meeting of Tibshelf Parish Council held on 13th August 2019 be approved as an accurate record. The minutes were duly signed by the Chairman.

0919/2178 Chair's Announcements

The Chair informed members that:

A thank you letter had been received from Tibshelf Open Gardens thanking the Parish Council for the grant of £250. The event had been a great success and had raised over £4000.

A communication had been received from the PCSO supervisor setting out information about ways in which issues could be dealt with between the police and the parish council in the future. The information was circulated to all members

0919/2179 Youth Provision and Events Working Party – 16th July 2019

The notes of the meeting of the Youth Provision and Events Working Party held on 16th July 2019 were circulated to members. It was Proposed by Councillor Coupe, Seconded by Councillor Vaughan and Resolved that the following recommendations be approved:

- a budget of £1000 be approved as start-up funding for the Youth Club and that advice be sought from BDC as to what support they may be able to provide.
- A budget of £1500 be approved to cover the costs incurred for two activity days on 9th and 16th August and BDC be asked whether any support was available from Active Communities funding.

It was Proposed by Councillor Salt, Seconded by Councillor Beckett and Resolved that the following recommendation be approved:

- that a Good Citizens Award Presentation Evening be organised to recognise citizens nominated by the community for their contribution to the community. Nominations to be invited via the Newsletter and social media with a provisional date of February 2020 for the presentation evening.

It was Proposed by Councillor Salt, Seconded by Councillor Vaughan and Resolved that the following recommendation be approved:

- that Councillors A Beckett, D Watson and S Wood be nominated to sit on the Working Party with the History Society to progress the arrangements for VE Day 2020

0919/2180 Village Hall Financial Report

It was proposed by Councillor Foley, seconded by Councillor Whitehead and RESOLVED that the following Village Hall Financial Report be approved

AUGUST/SEPTEMBER 2019

DATE	METHOD OF PAYMENT	PAYEE	DETAILS	AMOUNT
20 th August 2019	Direct Debit	Worldpay	Transaction charges	£13.22
30.8.19	BACS	R Cook	Bi annual fire alarm test and bi annual emergency lighting test, new emergency lighting log book supplied and replaced emergency lights which failed test	£722.40
	TOTAL			£735.66

Balances at Bank 31st July 2019

Current Account £21,019.24

Reserve Account £ 7,744.49

Total £28,763.73

Members considered a quotation from R Cook for the linking of the kitchen shutter to the fire alarm in the price of £230.00. It was Proposed by Councillor G Foley, Seconded by Councillor C Whitehead and Resolved that the quotation be accepted and the work be carried out.

0919/2181 Neighbourhood Planning

Notes of the meeting of the Neighbourhood Plan Steering Group on 30th July 2019 were circulated to all members and the contents were noted. Members also considered a draft Terms of Reference for the Steering Group and it was Proposed by Councillor Coupe, Seconded by Councillor Brentnall and Resolved that the Terms of Reference be approved.

0919/2182 Visitors Book

Members discussed the possible introduction of a visitors' book for the Parish Council office. It was Proposed by Councillor Foley, Seconded by Councillor Coupe and Resolved that the Clerk investigate whether there was a requirement to have a Visitors Book in public buildings

0919/2183 Resource Committee Meetings

It was Proposed by Councillor Beckett, Seconded by Councillor Vaughan and Resolved that Resource Committee meetings be arranged to be held at 6:30 p.m. before each Parish Council meeting.

0919/2184 Report of Information Sharing Meeting 21st August 2019

Notes of the meeting held with DCC, BDC, Health the Parish Council and the Neighbourhood Plan Steering Group on 21st August 2019 were circulated to all members. Members agreed that it had been a very informative meeting. It was agreed that the Parish Council now needed to determine the next steps, and that there was a need to undertake consultation with the public to ascertain their views on the proposals for the new school, the issues that that raised in relation to the impact on the village and the need to regenerate the High Street area. It was Proposed by Councillor Beckett, Seconded by Councillor Vaughan and Resolved

- that BDC and DCC be approached to determine what the next steps would be and to ensure that the Parish Council were kept informed and could be included in future discussions.
- To put plans in place for a public meeting with the community to ascertain their views on the building of the new school and the regeneration of the High Street

0919/2183 Community Speed Watch

Members discussed whether to put in place a community speed watch arrangement. It was reported that it had not been possible in the past to get volunteers to undertake the duties so it was agreed that it was not pursued at this time

0919/2184 Applications for Funding Support

There were no applications for funding support

0919/2185 Planning

Members noted the receipt of five planning applications and two planning decisions. It was agreed that the following comments be submitted:

Application 19/00397/FUL – 8 High Street, Tibshelf

The Parish Council are concerned that, being sited on the inside of a bend, there is insufficient visibility this access and that it would be dangerous to both pedestrians and vehicles

Application 19/00466/FUL – 84 High Street, Tibshelf

The Parish Council are concerned that the proposed development would change the profile of the building at roof level which would impact on the visual appearance in this Conservation Area. Should the application be approved they would ask that the roof materials match the existing slate.

0919/2186 Derbyshire Association of Local Councils

Members received a voting slip for executive committee elections for DALC. It was agreed that the Parish Council vote for Councillor K Salt

Members noted receipt of the following Circular:

10/2019	<ul style="list-style-type: none"> • DALC Excellence Awards • DALC Annual General Meeting, 22nd October 2019 • Nominations requested for NALC Larger Councils Committee • Government paper on strengthening communities and the nation – released • Research on the local government elections last May • NALC and the LGA promoting Council housing build • Updated financial regulations • Declaring a climate emergency • Certificate in Local Council Administration (CiLCA) Successes in Derbyshire • Clerk Professional qualifications – going beyond CiLCA • The Village Survival Guide • Training and Events Diary
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0919/2187 Parish Clerk's Report

It was PROPOSED by Councillor Beckett, SECONDED by Councillor Brentnall and RESOLVED that the following accounts for payment be approved:

The following accounts are for payment from 17th July to 13th August

Date	CQ No:	Payee	Description	Amount
			Total Salaries	£4554.59
13 th Aug	BACS	Glasdon	Purchase of memorial seat (rechargeable)	£639.00
13 th Aug	BACS	Spire workwear	Shorts for Rangers	£38.28
13 th Aug	BACS	HMRC	PAYE & NI	£829.19
13 th Aug	BACS	DCC LGPS	Pension	£600.22
13 th Aug	BACS	AML (Midlands) Ltd	Office 365 & Cloudcare	£43.25
13 th Aug			Broadband and data storage	£45.60
13 th Aug	BACS	Biffa Waste	4 lifts and rental	£242.90
13 th Aug	DD	Talk Talk	Telephone August	£42.40
13 th Aug	BACS	Clarkes Cemetery Services	Gardening Services	£70.00
13 th Aug			Grass cutting	£835.00
13 th Aug			Verge cutting	£395.00
13 th Aug	DD	British Gas	Electric – parish clock	£
13 th Aug	BACS	Staples	Toilet rolls and stationery	£106.28
13 th Aug	BACS	High Street Auto	Repair to tyre on truck	£20.00
13 th Aug	BACS	E R Price	Reimburse replacement door finger guard	£31.99
13 th Aug	BACS	E R Price	Fuel for truck	£120.00
13 th Aug	BACS	Ashfield Effluent	Call out to empty tank	£174.50
13 th Aug	BACS	Direct Pumps and Tanks	Call out to strip pump Supply and fit new pump	£264.00 £733.50

13 th Aug	BACS	Markowitz	Material for repairs to drain cover	£82.68
13 th Aug	BACS	Bolsover District Council	Dog/litter bin emptying	£264.70
13 th Aug	BACS	Time Assured	Repairs to church clock	£120.00
Parish Activity Day				
13 th Aug	BACS	Kevin Mee	bouncing castles 9 th and 16 th August	£520.80
13 th Aug	BACS	S Wood	Reimbursement for activity days 9 th & 16 th August	£303.80
			Total	£11077.68

The following accounts are for payment from 14th August to 3ed September 2019

Date	CQ No:	Payee	Description	Amount
			Total Salaries	£4518.01
15 th Sept	BACS	HMRC	PAYE & NI	£833.19
15 th Sept	BACS	DCC LGPS	Pension	£600.22
15 th Sept	BACS	AML (Midlands) Ltd	Office 365 & Cloudcare	£43.25
			Broadband and data storage	£45.60
			Annual website hosting	£84.00
3 rd Sept	BACS	Biffa Waste	lifts and rental	£289.10
3 rd Sept	DD	Talk Talk	Telephone August	£42.40
3 rd Sept	BACS	Clarkes Cemetery Services	Gardening Services	£70.00
3 rd Sept			Grass cutting	£835.00
3 rd Sept			Verge cutting	£395.00
3 rd Sept	DD	British Gas	Electric – parish clock	£208.42
3 rd Sept	BACS	The Knotweed Company	Knotweed treatment	£156.00
3 rd Sept	BACS	Nomix Enviro	Weed Killer	£146.35
3 rd Sept	BACS	Woolley Moor Nurseries	Hanging Baskets 2019	£10,800.00
3 rd Sept	BACS	PMC Polythene	Dog Foul Bags	£450.00
Parish Activity Day				
19 th Aug	BACS	S Wood	Face Painter 9 th 16 th and 19 th August	£150.00
Neighbourhood Plan				
3 rd Sept	BACS	R Price	Refreshments - consultation	£12.08
			Total	£19678.62

(b) Financial Report

The Bank Balances at **30th July** stood at: -

Current Account	£ 4,000.00
Reserve Account	<u>£ 164088.55</u>
Total	<u>£ 168088.55</u>

The bank balances at **31st August** stood at

Current Account	£ 4000.00
Reserve Account	<u>£ 153318.58</u>
Total	<u>£ 157318.58</u>

- (c) The Clerk reported that the Autopay service was closing and that salaries would be paid by BACS with effect from 1st October 2019
- (d) **Service agreement for the Pump Station at the Pavilion**
Following the installation of the new sewerage pump at the Pavilion, Members to consider the offer of a Service agreement with the installers – Direct Pumps and Tanks Ltd. The Clerk gave details of the agreement but it was agreed that the Council do not enter into an agreement for the maintenance of the pump at this time.
- (e) **Payments by BACS**
The Clerk distributed copies of bank statements detailing BACS payments approved by Council in July 2019. These were duly verified by Councillors Beckett, Salt and Vaughan
- (f) **Staffing Report**
The Clerk submitted a report setting out details of staff toil during the months of December 2018, January, February, March, April, May, June, July and August 2019 and holidays booked, sickness and office closures for June, July, August, September, October, November and December 2019

The meeting closed at 8:35 p.m.

Chairman.....

Date.....