

Minutes of the MEETING of TIBSHELF PARISH COUNCIL
held in The Parish Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf. DE55 5NU on
Tuesday 16th July 2019 at 7.00pm

Present:

Councillors A Beckett, P Billington, I Brentnall, M Coupe, G Foley, K M Salt MBE, R Vaughan, D S Watson, C Whitehead and S E Wood

In attendance:

Mrs. R Price Parish Clerk, One member of the public

NON-EXEMPT ITEMS

0719/2145 Apologies for Absence

An apology for absence was received from Councillor R Heffer

0719/2146 Declarations of Members Interests

Councillor R Vaughan declared an interest in Item 11 on the agenda

0719/2147 Public Speaking

Members of the Public:

A member of the public raised an issue concerning the need for clear and regular communications from the parish council to keep residents informed and asked what they planned to do to improve communication between the electorate and the elected. He also asked about the provision of dog bins in the parish.

The Chair informed the resident that the issue of improving communication was being dealt with as a priority. She also explained that there were 14 dog bins provided throughout the parish and that the parish council provided dog bags free of charge.

Police:

The police were not present

County Council:

Cllr. Moesby was not present

District Council:

Councillor Watson informed members that the BDC were looking at all pockets of land that they owned and assessing whether they should dispose of them

0719/2148 Minutes of the Parish Council Meeting held on 18th June 2019

It was Proposed by Councillor Coupe, Seconded by Councillor Whitehead and RESOLVED that the Minutes of the Meeting of Tibshelf Parish Council held on 18th June 2019 be approved as an accurate record, The minutes were duly signed by the Chairman.

0719/2149 Chair's Announcements

The Chair informed members that:

- A response had been received from the Post Office re post box on High Street, informing the parish council that, after assessing existing provision, they were unable to reinstall the postbox as requested
- Information received from BDC concerning nominations for the Active Bolsover District Awards
- The Bolsover TV Channel was available on www.bolsover.tv
- Spira Bus Service (Minute 0619/2137) a proposed meeting date of 22nd August had been suggested by Teversal, Stanton Hill and Skegby Neighbourhood Forum to discuss this

issue. It was agreed that they be asked to move the meeting to September and that the Chair and Councillor Whitehead attend on behalf of the Parish Council.

- A representative of the Bolsover Voluntary and community sector provided a report of the Bolsover Community Safety Partnership Strategy Group which was circulated to all members
- A response had been received from Open Reach relating to the parish council's concerns about the siting of their cabinets on High Street. They confirmed that the locations had been approved by the local authority
- Receipt of information from Staffa Health regarding consultation on the closure of Pilsley Surgery which was circulated to all members. It was agreed that the parish council respond to the consultation setting out their concerns :
 - That they were mindful of the current difficulties relating to access to GP appointments at Tibshelf. Already under pressure from recent large residential developments in the village, this would be exacerbated by the closure of the Pilsley surgery and the resultant need for patients to access appointments at Tibshelf
 - Car Parking at the Tibshelf surgery was already very difficult and the fact that patients would be travelling from Pilsley would mean it was inevitable that this would put additional pressure on the car parking at the surgery.
 - The bus service linking Pilsley to alternative surgeries was very poor making accessibility for patients from Pilsley very difficult.

0719/2150 S106 and Active Communities Working Party – 18th June 2019

It was Proposed by Councillor Salt, Seconded by Councillor Wood and Resolved that the Notes of the meeting of the S106 and Active Communities Working Party be accepted and approved

0719/2151 Resources Committee 25th June 2019

It was Proposed by Councillor Coupe, Seconded by Councillor Salt and Resolved that the Minutes of the Meeting of the Resources Committee held on 25th June 2019 be accepted and approved and that the following recommendations be resolved:

- that Notices as distributed to members be posted at the cemetery advising that parking was only allowed for those persons visiting the cemetery
- that no changes be made to the fees
- that Bolsover District Council playground maintenance service be asked to undertake any necessary repairs identified from the annual inspection report
- that, following consideration of information from a variety of providers, the local company be used for the supply of a replacement vehicle. Details of the chosen vehicle and any arrangements for disposal of the current truck to be reported back to Committee

0719/2152 To Consider the Appointment of a Parish Council Officer

The Chair referred to the decision of the Resources Committee 'that the Chair of the Council liaise with the parish clerk and alternative proposals be produced for further consideration at a future meeting, together with details of budget availability'. The Chair gave a verbal report to Committee on an unamended proposal to appoint a Project and Communications Officer, reporting directly to the Parish Council. It was Proposed by Councillor Beckett and Seconded by Councillor Foley that a Project and Communications Officer be appointed as suggested, initially on 15 hours per week for a period of 6 months after which the hours may be reduced to 10 hours per week, starting salary to be determined in accordance with NALC scales between £12 and £14 per hour. An amendment to this Proposal was Proposed by Councillor Coupe and Seconded by Councillor Watson that the hours of the existing Administrative Assistant be increased to 15 hours per week for a period of 6

months, initially to prioritise communications, and that this arrangement be reviewed in 6 months. The amendment was put to the vote and was LOST by 4 votes to 6. The original motion was then put to the vote and was WON by 5 votes to 3. Councillors M Coupe and D Watson asked that their votes be recorded against the original motion. It was therefore RESOLVED that a Project and Communications Officer be appointed as suggested, initially on 15 hours per week for a period of 6 months after which the hours may be reduced to 10 hours per week, starting salary to be determined in accordance with NALC scales between £12 and £14 per hour and that a Resources Committee be convened on 23rd July to consider a job description, person specification, salary and advertisement for the post.

0719/2153 Resources Committee – Change of Date

The scheduled date of the next Resources Committee was changed from 3rd September to 23rd July.

0719/2154 Village Hall Management Committee 25th June 2019

It was Proposed by Councillor Coupe, Seconded by Councillor Vaughan and Resolved that the Minutes of the meeting of the Village Hall Management Committee be accepted and approved and that the following recommendation be Resolved:

- o that a new smoking area be designated away from the main doors, around the corner of the Village Hall and the dispenser be placed on the wall at that point. Councillor D Watson asked that her vote against this decision be recorded

0719/2155 Village Hall Financial Report

It was proposed by Councillor Beckett, seconded by Councillor Vaughan and RESOLVED that the following Village Hall Financial Report be approved

JULY 2019

DATE	METHOD OF PAYMENT	PAYEE	DETAILS	AMOUNT
19 th July 2019	Direct Debit	Worldpay	Transaction charges	£12.87
June 2019	Direct Debit	EDF	Electricity	£213.00
	TOTAL			£225.87

Balances at Bank 31st June 2019

Current Account	£16,616.81
Reserve Account	£ 7,743.49

Total	£24,360.30

0719/2156 Border Planters for Village Hall

Councillor Vaughan presented an idea to Council for the installation and maintenance of a border planter at the front of the Village Hall. It was Proposed by Councillor Coupe, Seconded by Councillor Vaughan and Resolved that a planter be installed at the front of the village hall and that the purchase of materials at a cost of £194.32 be approved.

0719/2157 Neighbourhood Planning

Councillor Coupe reported that Simon had collated all the responses from the consultation event and these had now been passed to the consultant. It was further reported that a Neighbourhood Plan website had been created by Simon which contained all the information which had been displayed at the consultation event.

0719/2158 Derbyshire County Council – Report on Consultation on the Organisation of Primary Education in Tibshelf

Members noted the information received in the Cabinet report which had been considered by DCC on 8th July. The report recommended that the Cabinet Member for Young People:

- o Approves the progression of the design of a new school on the former Tibshelf School site with consideration of an alternative entrance to the site
- o Approves the proposal to enter into discussion with the governing bodies of the infant and junior school to consider the options of either federation, the formation of a primary school or joint occupation as separate school in the new school building and report the outcome of those discussions to the Cabinet member for a decision

0719/2159 Public Space Protection Order (PSPO)

The Clerk reported receipt of information from Bolsover District Council concerning proposals to consider the implementation of a legal document, drawn up by the Council, which allowed them to restrict activities in public places where they could have a harmful effect on other people. It was proposed that the PSPO would address issues such as the number of dogs on leads at any one time, the need for dogs to be on leads in restricted areas and dog exclusion zones. BDC required evidence to support the implementation of a PSPO and it was agreed that members feed any information they may have on particular hot spots in the parish to the parish clerk who would forward them to BDC. Members discussed the viability of either a complete ban on dogs on the recreation area at Shetland Road or the keeping of dogs on leads in that area. It was agreed that a decision be deferred until there was more clarity on the legal aspects of the Order and how it would be enforced. In the meantime the expectation was that dogs should not be allowed on the recreation ground in accordance with the existing bye law.

0719/2160 Installation of Play Areas by BDC at Staffa Drive and Derwent Drive

Following discussion it was agreed that the three designs be displayed at the Carnival on Saturday 20th July and that they also be added to facebook pages seeking residents views, with comments to be fed back to BDC.

0719/2161 Applications for Funding Support

There were no applications for funding support

0719/2162 Planning

Members noted the receipt of three planning applications and 2 planning decisions. No comments were raised.

0719/2163 Derbyshire Association of Local Councils

Members noted receipt of the following Circulars:

08/2019	DALC AGM & Excellence Awards – 22 October 2019 – Pro-Act Stadium, Chesterfield Call for Councillors to sit on the DALC Executive Committee Finance – Exercise of Public Rights Permitted development rights - change to the law Plunkett Foundation ‘More than a pub’ Campaign relaunch Updated legal briefing on Councillor Data Protection fees payment Success for Hathersage Parish Council Increase to cost of Certificate in Local Council Administration Training Course
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09/2019	NALC Lobby to strengthen the Neighbourhood Plan Process Derbyshire Environmental Trust (DET) Funding Scheme Advice regarding the use of Secret Ballots NALC Lobby for the Financial Services Ombudsman to cover local councils The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 – update Guidance on public participation and naming individuals in minutes NALC are urging local councils to promote training of councillors
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0719/2164 Parish Clerk's Report

It was PROPOSED by Councillor Beckett, SECONDED by Councillor Coupe and RESOLVED that the following accounts for payment be approved:

The following accounts were for payment from 19th June to 16th July

Date	CQ No:	Payee	Description	Amount
15 th July			Total Salaries	£4510.78
16 th July	BACS	Waterplus	Cemetery	£35.13
16 th July	BACS	Waterplus	Pavilion	£148.69
16 th July	BACS	HMRC	PAYE & NI	£829.19
16 th July	BACS	DCC LGPS	Pension	£600.22
16 th July	BACS	AML (Midlands) Ltd	Office 365 & Cloudcare	£43.25
			Broadband and data storage	£45.60
16 th July	BACS	Biffa Waste	4 lifts and rental	£241.16
16 th July	DD	Talk Talk	Telephone April	£42.50
16 th July	BACS	Clarkes Cemetery Services	Gardening Services	£70.00
			Grass cutting	£835.00
			Verge cutting	£395.00
16 th July	DD	British Gas	Electric – parish clock	£74.37
16 th July	BACS	Staples	Smokers Station, Chair, telephone and stationery	£265.14
16 th July	BACS	British Legion	120 Replacement Poppies	£360.00
16 th July	BACS	KIWA	Lamppost testing	£1014.00
16 th July	BACS	E R Price	Reimburse Red Ensign flag	£7.99
16 th July	BACS	Cannon	Fire Equipment Service	£68.40
16 th July	BACS	Direct Pumps and Tanks	Maintenance of pump at Pavilion following drain blockage	£330.00
16 th July	BACS	Tibshelf Village Hall	Rent for Parish Council Office	£4000.00
16 th July	BACS	Ashfield Effluent Services Ltd	Emptying of blocked sewage tank at pavilion	£174.50
16 th July	BACS	Sage	Sage Cover Payroll Renewal	£348.00

Neighbourhood Plan				
16 th July	BACS	3 rd Tibshelf Scout and Guide Group	Delivery of Local Plan Leaflets	£230.00
16 th July	BACS	Simon Haddock	Costs related to setting up of Neighbourhood Plan website	£155.76
			Total	£14824.68

(b) Financial Report

The Bank Balances at **30th June** stood at: -

Current Account	£ 4,000.00
Reserve Account	<u>£ 178766.92</u>
Total	<u>£ 182766.92</u>

(c) Payments by BACS

The Clerk distributed copies of bank statements detailing BACS payments approved by Council in June 2019. These were duly verified by Councillors Beckett, Salt and Vaughan

(d) Staffing Report

The Clerk submitted a report setting out details of staff toil during the months of November, December 2018, January, February, March, April, May and June 2019 and holidays booked, sickness and office closures for April, May, June, July, August, September and October 2019

The meeting closed at 8:55 p.m.

Chairman.....

Date.....