

Tibshelf Parish Council
Minutes of the Meeting of the Village Hall Management Sub-Committee
held on 11th February 2020, the Village Hall, Tibshelf at 6.30 p.m.

Present: Cllrs A Beckett, R Heffer, R Vaughan, C Whitehead and S E Wood

In attendance: D. Melsome, M. Scarborough

VH0220/27 Apologies for Absence.

An apology for absence was received from Cllr K. Salt.

VH0220/28 Declaration of Members Interests.

There were no declarations of Interest.

VH0220/29 Public Speaking.

7 members of the public were present at this particular meeting, as it had been originally scheduled for a meeting of the Full Council.

Although not related to activity at the Village Hall, it was agreed that they be permitted to speak on the proposed closure of Holmlea Care Home for the elderly. The Parish Council would be mindful to respond to any survey or request for feedback, as Holmlea was deemed an important facility for the local community and essential for retention rather than closure.

The Parish Council would write to Derbyshire County Council to register objection.

VH0220/30 Acceptance of Minutes of Meeting held on 15th October 2019.

The minutes of the above meeting were proposed by Councillor A. Beckett, seconded by Councillor R. Vaughan and it was **Resolved to recommend their approval to Council**. They were signed by the Chair.

VH0220/31 Village Hall Matters: The following items were discussed:

(a) Reconfiguration Plan : The Project Officer updated that following investigations, if a structure to extend the building was to be attached; then planning permission would be required. If there was to be a "stand alone" structure (such as a storage cabin) installed without an attachment, planning permission was not needed. Such a facility would be sized approximately 18ft x 6ft x 8ft. The architect approached to give quotations (Nigel Rodgers) would require a scale drawing to move on with the project.

In the event of a successful bid for grant funding from outside sources (such as Veolia), a sum of 10% would be required from the Council's Village Hall account. The approximate cost of the project was £50,000 therefore the sum of £5,000 was required. (The Officers would need to check whether sums have been budgeted in year 2020/2021).

Consideration would also need to be given to the siting of the storage area, and if the existing office were to be moved then flooring, re-decoration, electric points / internet / wiring would all require re-configuration. As there were several items to consider, it would be prudent to request a further visit from the architect to seek logistics and costs, and as a result, seek to apply for funding from the April 2020 period.

(b) Tibshelf Youth Club funding and request for grace period regarding rent :

Members considered the request for a concession period of rental, until the group became established.

It was agreed that the group could have a six month period of zero rent (effective to September 2020). This would be undertaken by transferring a relevant sum from the Parish Council account of the Council to the Village Hall account.

(Proposed by Cllr A. Beckett, seconded by Cllr R. Vaughan. ALL Members agreed).

(c) Decoration of the Hall : This could be considered as part of the project, but either regardless a period for the work to be undertaken would be best suited during the main school holiday.

(d) Quotations for the heating system : The radiators were due for replacement with more efficient items. Whilst the system was not running, there had been instances of the pipes leaking.

Members were mindful that any replacement equipment needed to be safety compliant regarding the children using the Hall.

(e) Future licensing arrangements : There had been a word that the existing licensee did not wish to continue providing the service for the Hall. As this was not confirmed, officers would seek written response with the licensee.

(f) Emergency works – radiators : See item (d) above.

(g) A request had been received for a midweek wedding reception with license facilities, in September 2020.

This was an unusual position, with request also made for the Council to provide set up of tables and chairs. The Administration Assistant had already checked with the existing users that they would not be inconvenienced by the move as the school holidays were still in force on the date.

It was agreed (a) that the midweek booking be permitted,

(b) that set up of table and chairs be accommodated by Council staff, by using the Rangers. The Parish Clerk would cost this for the hirer, which would be added to their Invoice.

(Proposed by Cllr A. Beckett, seconded by Cllr S Wood. ALL Members agreed).

VH0220/32 Financial Report and Accounts for Payment.

The financial report was moved by Councillor Heffer, seconded by Councillor Salt and **Recommended to Council** for Approval.

Bank Balances as at 31st January 2020.

Current Account Balance £23,165.31

Reserve Account Balance £7,752.71

VH0220/33 Date and Time of Next Meeting.

The scheduled next meeting date was scheduled for 21st April 2020.

Meeting Closed at 7.20 pm.

Signed Date