



110 High Street, Tibshelf, Derbyshire, DE55 5NU Tel: 01773 875093

08th September 2020

To: All Members of Tibshelf Parish Council

NOTICE OF MEETING OF TIBSHELF PARISH COUNCIL

You are summoned to the **Meeting of TIBSHELF PARISH COUNCIL** to be held at 7:00 pm on **TUESDAY 15th September 2020**.

Due to Covid 19 safeguarding this meeting will be held remotely via Zoom, or personal attendance at the Village Hall. Social distancing measures in respect of the Coronavirus regulations will be observed. Members are asked to be mindful of their own personal circumstances as to which meeting they choose to attend. Joining details for the remote access will be issued later.

The public are welcome to attend, and are requested to contact the Office for details of access to Zoom by 4.00 pm on Tuesday 15 September, either by telephoning the office or email theclerk@tibshelfparishcouncil.gov.uk. Social distancing will be in place for the public that attend the Village Hall. Please note there may be restrictions in place for access, if large numbers of the public opt to attend the meeting in person.

Any Member of the Public wishing to join the meeting for Public Session or as an observer, is requested to contact the Parish Council Office via the number above, or Email theclerk@tibshelfparishcouncil.gov.uk prior to 4.00pm on Tuesday 15th September for access details.

David Melsome
Parish Clerk

AGENDA

NON-EXEMPT ITEMS

1. To receive apologies for absence.
2. Declaration of Members Interests.
 - (a) Members must ensure that they complete a Declarations of Interest prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking. The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.
 - (b) To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest.
3. Public Speaking.

A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

4. To confirm the Minutes of the Parish Council Meeting held on 15th August 2020
5. Chairman's announcements
6. To consider poppies and sillhouettes to decorate the Parish for Remembrance in November
7. To adopt the NALC model Grievance Procedure incorporating the Ledbury principle.
8. Parish Cemetery - update of seat / bench contact details held by the Council.
9. To investigate cracking to the outer wall of the Pavilion in Shetland Road.
10. To consider undertaking Tree Surveys at the Shetland Road sports ground.
11. Neighbourhood plan – update and review
12. To note the schedule for Council Meetings over the forthcoming months.
13. To review the lease relating to the football Club use of the Recreation Ground.
14. To consider signage for dogs Public Space Protection Order.
15. Clerk update – update and ongoing items for action
16. Communications and Project Officer – update on items undertaken and in progress
17. Public events within the Parish for 2020 and the implications upon the Council within the current Covid 19 Government restrictions:
Firework event : 31 October 2020
Remembrance : Sunday 08 November 2020
Christmas Market : Saturday 21 November 2020
Christmas Lights switch on : Friday 04 December 2020
Christmas Carol Concert : Monday 21 December 2020
18. Exclusion of Public – To exclude the public from the meeting during discussion of the following items due to the confidential nature
19. To ratify the decision of the recruitment panel to appoint the new Administration Assistant.
20. To consider additional “ad hoc” hours for administrative support.
21. To note the agreement of the 2020 NJC Salary Scales effective April 2020.
22. To agree the revised Salary Scale Point for a staff member.