

**Minutes of the MEETING of TIBSHELF PARISH COUNCIL
held in the Village Hall, Tibshelf and remotely via Zoom,
on Tuesday 11th August 2020 at 7.00pm**

Present:

Councillors A Beckett, P Billington, M Coupe (Zoom), G Foley, R Heffer (Zoom), K Salt MBE, D S Watson (Zoom), C Whitehead (Zoom), S Wood.

In attendance:

Parish Clerk, Projects and Communications Officer.

NON-EXEMPT ITEMS

0820/2332 Apologies for Absence

Apologies for absence were received from Cllrs I. Brentnall (health) and R. Vaughan (work).
RESOLVED to approve the apologies received.

Proposed by Cllr. S. Wood, seconded by Cllr P. Billington, to accept the apology and reasons.

0820/2333 Declarations of Members Interests

Declarations of Interest were received from Cllrs A. Beckett and K. Salt, in respect of Minute 0820/2338 Tibshelf Covid Food Bank.

0820/2334 Public Speaking

Cllr K Salt suggested that an initiative of dog waste measures she had noted incorporated a supply of new dog waste bags, using empty plastic bottles as dispensers attached to lamp posts. It was agreed to trial this idea for the benefit of the community.

It was also mentioned that a local resident of Mansfield Road had re- requested a dog waste bin near a footpath close to their property, which had seen instances of discarded waste. Although this had been previously discussed and declined, it would be added to a future Agenda of Resources Committee.

The shelter at the Cemetery required cleaning out, and a damaged panel on the rear replacing. The Clerk would follow this up with the Rangers.

Update from District Councillors:

Cllr Deborah Watson updated the meeting that the flats located next to the Parish Hall were earmarked for demolition. All residents would be re-housed. This formed part of a wider regeneration plan for Bolsover District Council, under the asset management group. These homes were no longer fit for purpose and also lacked parking space for residents.

0820/2335 Minutes of the Parish Council Meeting held on 21st July 2020

it was proposed by Cllr M. Coupe and seconded by Cllr K. Salt and RESOLVED that, subject to two minor amendments, the Minutes of the Meeting of Tibshelf Parish Council held on 21st July 2020 be approved as an accurate record.

0820/2336 Chair's Announcements

There were no Chairman's announcements.

0820/2337 Panel for the recruitment of the Administration Assistant

The deadline for applications closes on 16 August 2020. The panel for recruitment would assess the applications and form interview panel.

RESOLVED That the panel comprise three members; the Chair of the Council, the Chair of Resources Committee and Cllr M. Coupe.

Proposed by Cllr A Beckett, seconded by Cllr K. Salt. ALL in favour.

0820/2338 Tibshelf Covid 19 Support Group

(a) To consider hire of the pavilion without charge for the group : Members considered the request and discussion took place involving genuine needs of the community, screening procedures and referrals.

AGREED to permit continued use of the pavilion without charge

Proposed by Cllr P. Billington, seconded by Cllr S. Wood, 7 voted in favour.

(b) To retrospectively approve use of the Parish Council bank for grant funds and expenditure : This was ongoing request as the group had been unable to successfully set up a bank account during the current operating system for finance institutions since the start of the pandemic.

AGREED to confirm use of the Council account for the purpose of administering the group's finances.

Proposed by Cllr M. Coupe, seconded by Cllr S. Wood, 7 voted in favour.

(c) To consider the request of a grant application for funding from the Parish Council. An application from the Support Group had been made for £1000; as previous donations had been used and there was a continuing need for the group. Subject to the proviso that the donations allocate to those in genuine need, this was AGREED.

Proposed by Cllr M. Coupe, seconded by Cllr P. Billington, 7 voted in favour.

(Cllr A.Beckett and K. Salt declared an Interest in this item as they assist with administration of the Support Group. Whilst they engaged in the discussions, neither took part in the votes for items (a) to (c)).

0820/2339 Clerk update

The Clerk updated on items that were ongoing :

Recruitment for the Administration Assistant which had seen a large number of applications via Indeed for sifting.

Repairs to the Parish Hall wall / gates following accidental damage. There was one local contractor who had visited the site and assessed the damage (to be submitted to Bolsover District Council as an Insurance claim) to be £450.00 excluding V.A.T.

Rate payable for energy supply at the Parish Hall : The existing agreement was shortly to expire and the Clerk sought approval to secure a new competitive rate for the supply.

AGREED

Proposed by Cllr K. Salt, seconded by Cllr P. Billington, ALL in favour.

0820/2340 Forthcoming public events and implications within Covid restrictions

Remembrance : Sunday 08 November 2020

The parade could be scheduled to take place with due social distancing measures in place.

The band was already booked in for the day. Reconsider at a future meeting (October 2020).

Christmas Market : Saturday 21 November 2020

As this was a time into the future and could be cancelled at shorter notice, this would be considered at a future meeting (October 2020).

Christmas Lights switch on : Friday 04 December 2020

Likely that this event could proceed without an official "crowd gathering". To be kept in review over future months.

Christmas Carol Concert : Monday 21 December 2020

This was probably too early to query at present, however the Church would require some input to the end decision. Keep in review over the coming months.

RESOLVED

Proposed by Cllr K. Salt, seconded by Cllr M. Coupe, ALL in favour.

0820/2341 Exclusion of Public accessing the meeting – confidential items

RESOLVED

That due to the confidential nature of the business to be discussed, the public be excluded from the meeting at this point.

Proposed by Cllr A. Beckett, seconded by Cllr M. Coupe, ALL in favour.

0820/2342 Staff working arrangements following at the onset of the Covid crisis following Government intervention

Members reviewed and discussed the decision taken by the Clerk under delegated powers for members of staff to remain at home during the peak of Covid-19. It was agreed that these were unprecedented times and the guidance from government were changing on a daily basis and therefore the Clerk's decision was correct in ensuring the Council was able to abide by the government restrictions and guidance.

RESOLVED that the decision taken was correct and the decision be ratified by the Council.

Proposed by Cllr A. Beckett, seconded by Cllr P. Billington,

Cllr D. Watson requested the vote was recorded, 5 voted in favour Cllrs A. Beckett, P. Billington, G. Foley, K. Salt, S. Wood 4 against Cllrs M. Coupe, R. Heffer, D. Watson, C. Whitehead.

0820/2343 To set up a panel (3 members) to review the duty of care elements from a grievance raised

Members discussed the situation regarding the grievance procedures and that any matter relating to a breach of the Code of Conduct should be dealt with via the Local Authority. Cllr A. Beckett explained to members that the panel was to review only the duty of care elements which have been raised from the grievance. Staff members had been informed that any breach of code of conduct should be addressed to the Monitoring Officer at Bolsover District Council. It was advised that the Clerk under delegated powers had sourced an H.R. Advisor for assistance in the process. Discussion followed and it was decided that the total cost of the service provision be limited to £1000.

Cllr D. Watson requested it be recorded that the Council would be acting outside the scope of the Parish Council's remit.

RESOLVED that a panel be set up, Cllr P. Billington, K. Salt and C. Whitehead were appointed to the panel.

Proposed by Cllr A. Beckett, seconded by Cllr S. Wood,

Cllr D. Watson requested the vote was recorded, 5 voted in favour Cllr A. Beckett, P. Billington, G. Foley, K. Salt, S. Wood, 4 against Cllr M. Coupe, R. Heffer, D. Watson, C. Whitehead.

The meeting closed at 8:55 p.m.

Chairman.....

Date.....