

**Tibshelf Parish Council**  
**Minutes of the Meeting of the Village Hall Management Sub-Committee**  
**held on 18<sup>th</sup> August 2020, remotely via Zoom and also at the Village Hall,**  
**Tibshelf at 6.30 p.m.**

**Present:** Cllrs A Beckett, R Heffer (Zoom), R Vaughan, C Whitehead (Zoom)

**In attendance:** D. Melsome, M. Scarborough

**VH0820/34 Apologies for Absence.**

An apology for absence was received from Cllr S. Wood.

**VH0820/35 Declaration of Members Interests.**

There were no declarations of Interest.

**VH0820/36 Public Speaking.**

7 members of the public were present at this particular meeting, as it had been originally scheduled for a meeting of the Full Council.

**VH0820/37 Acceptance of Minutes of Meeting held on 11<sup>th</sup> February 2020.**

The minutes of the above meeting were proposed by Councillor A. Beckett, seconded by Councillor R. Vaughan and it was **Resolved to recommend their approval to Council**. They were signed by the Chair.

**VH0220/38 Village Hall Matters:** The following items were discussed:

(a) Reconfiguration Plan :

To be reconsidered as an ongoing item, due to issues identified regarding accessibility and safety.

(b) Damage to the gate / pillar at the Village Hall entrance :

The Clerk updated that the repair work to the gate support, brickwork and pillar had been repaired successfully by a locally sourced company. Following the work, it was now due to be an Insurance claim from Bolsover District Council.

(c) Update regarding regular users of the Hall :

The Clerk provided the following updates :

Main Users : returning September 2020

Playgroup Monday / Tuesday / Thursday / Friday mornings.

Dance Groups : (tutor Kelly) Tuesday 4.00 pm to 7.00 pm (request extend end time to 7.15pm)

Thursday 1.30 pm to 2.30 pm

Thursday 4.45 pm to 6.15 pm (request extend end time to 6.30 pm)

Friday 4.00 pm to 7.00 pm

Kelly has also requested a potential usage on Monday evenings 4.00 pm to 7.15 pm;

until December 2020 – as the Senior Citizen group using the evening time, have confirmed they will not be returning until February 2021.

Other users not confirmed at present : Toddlers Wednesday mornings

Baby ballet Wednesday afternoons

Baby Clinic on 1<sup>st</sup> and 3<sup>rd</sup> Wednesday afternoons

Wellness clinic Friday afternoons

Senior Dance Club Wednesday afternoons

Temporary / one off bookings have not been accepted following Council decision.

Other previously actioned long standing bookings :

Friday 30 October – party event including bar 3.00 pm to midnight }

Saturday 31 October – child event 1.00 pm to 5.00 pm }

Will be cancelled, in light of the above previous decision, and any deposits returned.

Bonfire night / Christmas events (November / December) have previously been advised; discussed at recent Council meeting and will be reviewed regularly ongoing.

Also, request from Tibshelf W. I. were seeking new venue from the Autumn for meeting once per month approached the Council recently – however there was no indication of dates / times. The Clerk would respond.

(d) Radiator Replacement – a local contractor had been sourced to undertake the work; at present seeking supplies of children safe radiators from his suppliers. This equipment was not readily available for him and he was continuously pursuing sources. As a result the work was unlikely to be concluded in the Summer holiday period – therefore consideration would be given to a future date, including the possibility to suspend activity in the Hall if required. The contractor had indicated that the the likely duration would be one week.

(e) Covid implications for the Hall and potential re-opening

There had been a previous resolution that only existing regular bookings would be accepted. The Play Group / Toddlers Group, and the children's Dance Classes were the main users and following discussions seeking to return early September. Class numbers were likely to be restricted to ensure distancing, and the Clerk was aware of risk assessments from these users, and would continue to monitor them to ensure they met any changes to regulations

(f) Cleaning and hire costs in light of Covid restrictions

The Clerk explained that there would be need for cleaning between sessions, in order to meet Covid rules. At present the rather than in one block session prior to each day. It was suggested that the cleaning schedule may need to be adjusted in order to operate between the daytime bookings. The Clerk added that there was a meeting scheduled the following week between the Administrative Officer, both cleaners and himself to discuss the arrangements required, along with their availability. The universal opinion was that the groups should not have any fees increased in light of additional cleaning that may be required, as they were doubtless struggling for funds since the pandemic outbreak.

(g) Future licensing arrangements :

There had been a word that the existing licensee did not wish to continue providing the service for the Hall. As this was not confirmed officially, officers have today placed a written letter to the landlord of the King Edward VII pub (as licensee of the V.H.) for response. The Committee suggested that there should be a short timescale for response, after which the licensee should be approached again and asked to remove out of date stock from the bar area.

(h) Re-decorating for the Hall :

Following the update at item (d); it was not deemed viable to re-decorate prior to the replacement radiator installation.

(i) Event – midweek and a request for assistance in setting up tables and chairs

This was an unusual position, with request also made for the Council to provide set up of tables and chairs. The Administration Assistant had already checked with the existing users that they would not be inconvenienced by the move as the school holidays were still in force on the date.

It was agreed (a) that the midweek booking be permitted,

(b) that set up of table and chairs be accommodated by Council staff, by using the Rangers. The

Parish Clerk would cost this for the hirer, which would be added to their Invoice.  
(Proposed by Cllr A. Beckett, seconded by Cllr S Wood. ALL Members agreed).

**VH0820/39 Financial Report and Accounts for Payment.**

The financial detail was noted and **Recommended to Council** for Approval.

**Bank Balances as at 31<sup>st</sup> July 2020.**

Current Account Balance £31,462.91

Reserve Account Balance £7,757.83

**VH0820/40 Date and Time of Next Meeting.**

The scheduled next meeting date was scheduled for 08 November 2020.

Meeting Closed at 7.15 pm.

Signed ..... Date .....