

**Minutes of the MEETING of TIBSHELF PARISH COUNCIL
held in the Village Hall, Tibshelf and remotely via Zoom,
on Tuesday 15th December 2020 at 7.00pm**

Present:

Councillors A Beckett, P Billington, I Brentnall, M Coupe (Zoom), G Foley, R Heffer (Zoom), K Salt MBE (Zoom), R Vaughan, D S Watson (Zoom), C Whitehead (Zoom), S Wood.

In attendance:

Parish Clerk, Projects and Communications Officer.
4 members of the public (4 via Zoom).

NON-EXEMPT ITEMS(Zoom)

1220/2385 Apologies for Absence

There were no apologies received.

1220/2386 Declarations of Members Interests

Cllr I. Brentnall declared an Interest in Agenda Item 15 (Allotment Association item regarding livestock on the Allotment).

1220/2387 Public Speaking

Local resident B. Green – referred to the previous Council meeting that had deferred the work upon the Neighbourhood Plan. He stated that work could still be undertaken in the immediate period to get the draft format in a position to be discussed later in 2021.

Local resident S. Haddock – stated there were approximately 21 weeks of work to get the Neighbourhood Plan to the referendum stage, and to link the plan into the historical assets whereby it would be formatted, to a final draft, and submitted for public consultation. In addition there was a large amount of document copying prior to being in a position to present the plan in it's entirety. At that point a public exhibition would be required for the residents to examine and read the Plan and make their opinions known (likely consultation period of 8 weeks).

With regards the opportunity to revisit the Local Plan, there would need to be a motion signed by six Council Members to enable the item to be re-considered at the January meeting of the Council.

Cllr C. Whitehead suggested that the Council office would benefit from an intercom system at the door of the Village Hall, which would give staff an opportunity to speak to callers and assess their query prior to answering the door.

Members suggested this should be investigated further. (Clerk to examine potential options).

Local resident J. Knight offered thanks to the Council for the selection boxes presented to the children at the school in his locality. He also asked for clarification over the football Club and potential for future access and use of Tibshelf Recreation Ground for their matches. The Chairman of the Council suggested that nothing had been ruled out, and that there was no preference of one particular Club over another.

One Councillor referred to a decision made by Bolsover District Council regarding allegations and complaints that had been raised. It was suggested that the Public Session was not the correct forum to discuss this item.

Cllr D Watson

Updated the meeting on the dog public space protection order, applicable to the Tibshelf Recreation Ground and prohibiting dogs from this area. The P.S.P.O. had just recently been implemented by Bolsover District Council. The play area did benefit from prohibition of dogs entirely. However it had transpired that the complete and entire area of Tibshelf Recreation Ground was not included; as there had previously been a question raised over the justification of including the whole area. There was also an issue of a potential by-law to incorporate the total recreation ground, which had proved difficult to establish and actually trace from conception. As a result, the recreation ground open space would restrict dog owners to keeping their animals on a lead.

A grant sum had recently been approved by Bolsover District Council, for Covid disruption to Parish and Town Councils. Tibshelf would benefit from £22174 (based upon calculations of the Precepted sum).

One Member queried the cost of the demolition of the flats on the High Street. Cllr Watson responded that the situation was commercially sensitive at the present time and therefore not in the public domain, but when that point was reached further details would be available.

1220/2388 Minutes of the Parish Council Meeting held on 20th October 2020

Some Members queried the validity of certain items within the Minutes as presented. It was proposed by Cllr P. Billington, seconded by Cllr R. Vaughan and RESOLVED that, the Minutes of the Meeting of Tibshelf Parish Council held on 20th October 2020 be approved as an accurate record.

8 Members voted in favour, 3 Members voted against.

1220/2389 Chair's Announcements

The Chairman announced that the selection boxes had been wrapped and distributed to 400 local children. It was remarked that the current restrictions in place had prevented the Council's normal events for the Christmas period.

The Chairman referred to the installation of the Christmas lights, and the work of Parish Rangers who undertook the assistance of the electrician. The lights had proved problematic in some areas of the village, which was partly due to the County Council installation process and also a rectification on the timing mechanism to ensure the lights illuminated at the same time. Some of the venues had not proved contactable to arrange the switching on to take place. The Council would seek to improve the lighting on @ 10 trees for the following year.

Three local residents had undertaken the work to install the outdoor lights on the church tower, as in previous years.

It was proposed by Cllr C. Whitehead, seconded by Cllr I. Brentnall, to make a gratia payment of £40 to each of these residents in recognition of their work (ALL in favour).

1220/2390 To discuss writing to the County and District Councils regarding the proposals for the new school and regeneration of the High Street

The Chairman suggested that the Council should consider writing to Derbyshire County Council regarding proposals for the new infant school, and Bolsover District Council regarding the demolition of the flats and regeneration of the High Street.

Discussion followed.

Cllr D. Watson suggested that updates had already been made via the District Councillors, and was unsure of the need to seek more information.

Cllr P. Billington suggested that at least, the Parish should be able to engage and have some influence over any proposals.

Cllr D. Watson said that the decisions would be discussed and made at strategic level which would be higher than the level of this Council.

Cllr I. Brentnall suggested that prior to any decision being taken, the Council would need the Local Plan in position prior to any decision being taken at the higher level.

Cllr K. Salt said that no decision would be likely at County level, until after the 2021 elections.

Cllr M. Coupe suggested caution in displaying negativity over the 90 houses earmarked for the site, the Council should just seek the latest position as at the current time.

Cllr D. Watson suggested asking the lead officer at Bolsover D.C. to attend a parish meeting and update.

RESOLVED That the Clerk draft a letter, and circulate to all Members prior to issue : the letter to be issued to the local representatives for the area, the lead officers and lead Councillor at District and County level; to be invited to a future Council meeting to discuss and update the Parish regarding the latest position.

Proposed by Cllr A. Beckett, seconded by Cllr I. Brentnall, ALL in favour.

1220/2391 To consider the letter received Tibshelf Community Football Club regarding football activity at Tibshelf Recreation Ground

The Chairman acknowledged the letter, and stated that whilst the Working Party had not been convened she reiterated there was no suggestion that one Club was being favoured over another.

NOTED

1220/2392 To approve the work and costs to replace radiators at the Parish Hall

The Clerk stated that the Contractor selected was scheduled to commence the work on Monday 21 December, to conclude Thursday 31 December 2020. The timings selected had been made to fit in with the holiday period and accessibility with no hall use. There would be one day when there would be no officer access (Monday 21st) whilst the system was drained.

The cost was quoted at £8594.73 VAT inclusive.

RESOLVED The works be approved, and agreed at the cost above.

Proposed by Cllr P. Billington, seconded by Cllr S. Wood, ALL in favour.

1220/2393 To consider a grant payment to Hucknall and Linby Brass Band

Members considered a previous suggestion, to make a payment to the Band that would normally perform for the Parish Council at Remembrance and Christmas. Due to the restrictions there had been no such activities permissible in 2020.

RESOLVED to make a payment to the Band, total £350.00 (the equivalent of one normal event cost).

Proposed by Cllr D., Watson, seconded by Cllr C. Whitehead. ALL in favour.

1220/2394 To consider Grant Applications received :

(a) St. John's Church : portable P.A. system for outdoor use £250 contribution requested

Council considered the paperwork submitted. It was noted that that although £250 had been requested, the actual cost for the equipment totalled £337.20.

RESOLVED That the Council meet the full cost of the equipment (£337.20)

Proposed by Cllr C. Whitehead, seconded by Cllr K. Salt. ALL in favour.

(b) Derbyshire Unemployed Workers Centre : no sum specified

Members suggested that the work undertaken by the organisation was of great importance to the Parish and worthy of Council support.

RESOLVED To make a Grant of £100.

Proposed by Cllr K. Salt and seconded by Cllr C. Whitehead. ALL in favour.

1220/2395 To consider response from the Parish Council on Planning application received

20/00438/ FUL Location : 2 Ferndown Drive, Tibshelf, Alfreton, DE55 5RE

Proposal : Change of use to incorporate amenity land and erection of 6ft fence.

RESOLVED : Raise no objection

1220/2396 To note the decisions in previous applications :

(a) 20/00341/FUL Location : Crich View Nurseries, Sitwell Grange Lane, Tibshelf

Proposal : Agricultural building to house and feed livestock and store fodder and implements

Permission – subject to conditions regarding timescale, materials and demolition

(b) 20/00387/FUL Location : 31 Raven Avenue, Tibshelf, Alfreton, DE55 5NR

Proposal : Proposed porch extension, with new bay window and non-permeable driveway extension

Permission – subject to conditions regarding timescale, materials and due regard for utilities across the site

1220/2397 To consider the option of a “slitting” process for drainage improvement at Tibshelf Recreation Ground

Cllr I. Brentnall suggested that in order to improve drainage at the ground, and gain increased opportunity to use the facility in the winter season, an option previously used in past years was “slitting” and injection of sand.

Cllr R. Heffer suggested that although this had previously been attempted, it had not proved viable because of the depth of clay beneath the surface.

It was proposed by Cllr P Billington, seconded by Cllr I. Brentnall, to seek specialist consultants on land drainage in order for the area to be assessed.

RESOLVED ALL in favour.

(Cllr P. Billington to meet the contractor on site at the time of the initial meeting / site assessment).

1220/2398 Tree planting initiative

Members discussed the initiative originating from Bolsover District Council. It was stated that the Tibshelf Green Bunch had already made decisions to engage in the initiative. It was suggested that the lead officers (Chris McKinney, Nick Clarke) be engaged to ensure the Parish was included; and to ensure that the areas for planting, and the type / species of trees are established ahead of any planting.

NOTED

1220/2399 Consideration of permitting bee hives at the Allotment Site

(Cllr I. Brentnall declared a non-prejudicial interest in this item as he is an Allotment holder at the site)

The meeting considered the content of a letter received from the secretary of the Allotment Association. Whilst there was a clause within the Agreement that the keeping of livestock was prohibited, bees should be given due consideration due to the parlous state of the existence and also the beneficial effect they have upon the environment.

The proviso suggested by the Clerk was in the event of the bees stinging any allotment tenant, who would be liable. This would need to be investigated further with the Insurers, prior to any final permission being granted.

RESOLVED that subject to the clause above, permission be granted to site bee hives on the allotment site.

Proposed by Cllr I. Brentnall, seconded by Cllr M. Coupe, ALL in favour.

1220/2400 Members allowances for 2020/2021

The annual payment of Member allowances (£339.76 to the Chairman of the Council, £169.89 to remaining Members) for the current year was considered

RESOLVED That the allowances be approved.

Proposed by Cllr R. Vaughan, seconded by Cllr I Brentnall, ALL in favour.

1220/2401 Replacement defibrillator equipment outside the Parish Hall

The Clerk updated the meeting that following discussions with the equipment provider, the replacement pads required for the defibrillator were no longer available. In addition the current equipment was not supported, and as a result deemed obsolete.

The Clerk highlighted the costs discussed with the provider (£695.00 excluding V.A.T.) and the replacement pads at £99.00 excluding V.A.T. The pads would now have a longer shelf life (4 years instead of the previous 2 years).

RESOLVED That the Council approve replacement equipment at the costings shown above, with checks to establish the longevity of the this new kit with the manufacturer.

Proposed by Cllr R. Heffer, seconded by Cllr C. Whitehead. ALL in favour.

1220/2402 Update from the Communication and Projects Officer – including Newsletter – Winter 2021

The Communication and Projects Officer gave an update regarding the timescales for the next Newsletter, as follows :

File submission – 5th January 2021

Councillor scrutiny – 12th January 2021

Council meeting approval – 19 January 2021

Submission to printers – as soon as possible after this date.

Return from the printers and delivery to residents over the period beginning 30 January 2021.

NOTED.

The Communication and Projects Officer also sought approval for the Communication Strategy, which had been circulated earlier in the year.

Queries were raised by Cllr D. Watson as from her perspective the document gave guidance on how the Council communicates to the public; but little information about the Public communicating with the Council. This still needed updating. In addition, Cllr Mc Coupe stated that the documentation had not been included in the documents ahead of this particular meeting, thereby making an overall decision difficult. The Chairman added that the draft had been circulated for a period of 4 months previously – with ample time for feedback.

Discussion followed.

It was proposed by Cllr I. Brentnall, seconded by Cllr K. Salt that the Communication Strategy be approved.

8 Members voted in Favour, 3 Members voted against. Therefore the proposal to adopt the Communications Strategy was carried.

Further to the motion passed in October 2020, discussion followed regarding the decision for the Facebook site relating to the Neighbourhood Plan being passed over to the Communication and Projects Officer. Cllr M. Coupe stated he had set up the page to inform and educate regarding the Neighbourhood Plan; and as such this shows updates regarding

local details. He had sought guidance on this issue from the legal department at Bolsover District Council regarding the legality of such a proposal. Further discussion followed, and a proposal was tabled that the Council set up their own Facebook page for updates.

RESOLVED That the proposal be ratified.

Proposed by Cllr K. Salt and seconded by Cllr P. Billington. 9 Members voted in favour, 2 Members voted against.

Finally, thanks were made to the Communication and Projects Officer for his work on the Shop Local document that had recently been compiled.

1220/2403 Updates from the Clerk

The Clerk updated the meeting that the potential subsidence to the pavilion had revealed possibilities that the trees growing in the immediate area may be leading to the problems. The investigations would continue.

Tree surveys at the Recreation Ground had been held up with the County Council officers involved requiring to self isolate in the course of Covid concerns. They had indicated the surveys could begin ahead of Christmas or the early part of 2021.

Finally, reference was made to the Snow Warden Scheme, that had been engaged in previous years. The scheme was one that the Parish Rangers were nominated Council representatives to action gritting and snow clearance in bad weather round the Parish. As a result of the engagement, the Council received a deliver of grit bags to use as appropriate. It was agreed to re-engage in the initiative again for 2021.

1220/2404 Interim Audit Report from PKF Littlejohn

The Clerk updated that an interim qualified Audit Report had been received, as the Auditor had raised some questions close to the end of November – around the time the report should have been concluded. The information sought would be processed and a response returned to the Auditor for further evaluation.

NOTED

1220/2405 Village Hall Financial Report for the period ended 31 October 2020

The report on finances was presented thus :

Tibshelf Village Hall
Invoices/Regular Payments
OCTOBER 2020

STATEMENT DATE	METHOD OF PAYMENT	PAYEE	DETAILS	AMOUNT
Oct 2020	Direct Debit	EDF	Electric – Sept	£213.00
Oct 2020	Direct Debit	E On	Gas bill- 2 Sept	£251.00
Oct 2020	Direct Debit	Worldpay	Sept transaction charges	£8.15
Oct 2020	Cheque 679	Delta Cleaning Services	Cleaning products	£76.27
	TOTAL			£ 548.42

Balances at Bank 30th October 2020

Current Account £28,924.11

Reserve Account £7,758.09

Total

£36,682.20

RESOLVED approval

Proposed by Cllr I Brentnall, seconded by Cllr C Whitehead, ALL in favour.

1220/2406 Approval of Income and Expenditure reports for the period October to November 2020.

RESOLVED approval of the accounts (attached)

Proposed by Cllr K. Salt, seconded by Cllr A. Beckett, ALL in favour.

1220/2407 Office opening hours – Christmas and New Year 2020/2021

The Clerk updated the meeting on the following opening hours for the offices over the forthcoming holiday period.

Wednesday 23 December 2020 – offices closing 4.00 pm.

The offices would remain closed for staff holidays for the period 24 December 2020 to 03 January 2021.

NOTED

The meeting closed at 8.55 pm

Chairman.....

Date.....

Opening Balances October 2020 :	4000.00	Current Account
	211723.05	Deposit Account

Date	Payee	Detail	Expenditure	Income
01/10/2020	Bolsover District Council	Business Rates	47.00	
05/10/2020	Zurich	Insurance reimbursement		540.00
09/10/2020	Came and Company	Vehicle Insurance	975.32	
15/10/2020	P.A.Y.E.	Oct. Income Tax / N.I.	693.45	
	Derbyshire County Council	Pension scheme Conts.	1342.13	
	Staff salaries	October 2020	5890.42	
20/10/2020	Talk Talk Business	Telephone - office	46.74	
23/10/2020	Hoults Memorials	Memorial fee		82.00
28/10/2020	Zoom	Monthly fee	14.39	
	Roy Nadin Print	Newsletter	695.98	
	Waterplus	Pavilion	71.70	
	A. Towlerton	Consultancy (N. Plan)	810.00	
	Dickies	Work clothing	92.52	
	Quick Test	PAT Test kit calibration	60.00	
	Bolsover District Council	Dog Waste Bin service	218.40	
	Mathers	Remembrance Silhouettes	1441.92	
	Staples	Stationery	66.35	
	AML Midlands Limited	Emails / security	64.57	
	AML Midlands Limited	Broadband / Storage	45.60	
	Complete Security	Key Cutting	4.99	
	D.V.L.A.	Vehicle Tax	265.00	
	Post Office	Postage fee	15.13	
	Allstar Fuel	Diesel for vehicle	57.33	
	Biffa Waste	Waste collection	319.04	
	Clarkes	Grounds / Cemetery Maintenance	1330.00	
	British Gas	Electric - Parish Clock	75.31	
	EDF Energy	Electric - Parish Hall	76.00	
30/10/2020	Wilkinson Brothers	Burial fees (Dunning)		240.00
	Vodafone	Mobile Phone Contract	23.00	
	Natwest Bank	Interest		1.70
Totals :			<u>14742.29</u>	<u>863.70</u>

Closing Balances October 2020:	4000.00	Current Account
	197844.46	Deposit Account
Opening Balances November 2020 :	4000.00	Current Account
	197844.46	Deposit Account

				Account	
Date	Payee	Detail	Expenditure	Income	
02/11/2020	Bolsover District Council	Business Rates	47.00		
	Wilkinson Brothers	Burial Fee return	240.00		
	Cadmans Feeds	Plant bulbs	1600.00		
	Allstar Fuel	Diesel for vehicle	65.00		
	A. Towleron	Neighbourhood Plan Mtg.	60.00		
03/11/2020	Wilkinsons	Grave reopening		50.00	
13/11/2020	P.A.Y.E.	Nov. Income Tax / N.I.	716.47		
	Derbyshire County Council	Pension scheme Conts.	1321.06		
		Staff salaries	5867.05		
16/11/2020	AML Midlands Limited	Office remote support	78.00		
	AML Midlands Limited	Broadband / Storage	45.60		
	Biffa Waste	Waste collection	165.68		
	Clarkes	Grounds / Cemetery			
		Maintenance	1330.00		
	Mathers	Silhouette	148.32		
	Scouts Group	Newsletter deliveries	250.00		
18/11/2020	Wilkinson Brothers	Newsletter advertisement		20.00	
19/11/2020	Talk Talk Business	Telephone	46.74		
25/11/2020	Zoom	Monthly fee	14.39		
	Staples	Stationery	29.71		
	AML Midlands Limited	Emails / security	64.57		
	Staples	Office equipment	115.16		
26/11/2020	Wilkinson Brothers	Cemetery fee (Dowdall)		50.00	
		Burial Fees		785.00	
	Bolsover District Council	Covid Government Grant		22174.00	
	British Gas	Electric - Parish Clock	79.84		
30/11/2020	Royal British Legion	Remembrance Wreaths	60.00		
	EDF Energy	Electric - Parish Hall	76.00		
	Natwest Bank	Interest		1.64	
Totals :			12420.59	23080.64	
Closing Balances November 2020:			4000.00	Current	
			208504.51	Account	
				Deposit	
				Account	

