

**Minutes of the MEETING of TIBSHELF PARISH COUNCIL  
held remotely via Zoom,  
on Tuesday 19<sup>th</sup> January 2021 at 7.10pm**

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**Present:**

Councillors A Beckett, P Billington, I Brentnall, M Coupe, G Foley, R Heffer, R Vaughan, D S Watson, C Whitehead.

**In attendance:**

Parish Clerk, Projects and Communications Officer.  
Cllr C. Moseby (Derbyshire County Council)  
P.C.S.O. Jason Ashton  
3 members of the public.

**NON-EXEMPT ITEMS**

Prior to the formal commencement of the meeting, Members observed 1 minute's silence in memory of former Council member M. Pope who had recently passed away.

**0121/2408 Apologies for Absence**

Apologies for absence were received from Cllr. K. Salt (unwell).

Moved : to accept the apology

Proposed by Cllr. I. Brentnall, seconded by Cllr C. Whitehead ALL in favour.

**0121/2409 Declarations of Members Interests**

Cllr D. Watson declared a non- prejudicial interest in Planning items, and opted to not participate in the vote as she is a member of the Planning Committee at Bolsover District Council.

**0121/2410 Public Speaking**

**County Councillor Clive Moseby** stated the seriousness of the Covid health warnings for Derbyshire, in spite of recent case numbers reported to be dropping. He mentioned the opening of a new Test Centre at South Normanton. All centres were seeking to recruit staff – in administrative roles as well as medical, for the sites across the region.

Cllr Moseby said he would continue to issue his updates from County to the Clerk for dispersion onwards. Finally, he added that there was still a limited amount of funding in his Community Grant available for community groups if they put in an application to him.

Cllr I. Brentnall raised a query to Cllr Moseby about a collapsed manhole near Victoria Terrace, which was not traffic light controlled and in his view a hazard to traffic nearby. Cllr Moseby said he would try to ascertain the details and circulate to the office.

**P.C.S.O. Jason Ashton** was welcomed to the meeting. He gave updates on the present situation, involving extensive support to the Police as they engaged with the public on Covid 19 restriction compliance. The key message was education of the public, with each situation taken on it's own merits each time rather than issue multiple ticket fines. He had been dealing with various social unrest situations and breaches but was keen to emphasise that the Tibshelf area was generally observant of the rules regarding meeting and moving around.

**Cllr D. Watson** updated that the majority of staff at Bolsover District Council were working remotely, with only minor numbers staff working from The Arc. Leisure services were suspended at the present time, and all District Council meetings were being held remotely via social platforms. The Council's small business grants were being actioned as quickly as possible. Cllr Watson acknowledged there had been an issue with refuse collection in the previous week, but the service had caught up again over the weekend period. Whilst she was aware of disharmony in certain areas of Tibshelf regarding collection and access points on the narrow roads, there also needed to be some co-operation from residents to ensure traffic flow for larger vehicles was not impeded by inconsiderate parking.

**0121/2411 Minutes of the Parish Council Meeting held on 15<sup>th</sup> December 2020**

The Chairman requested that in future the Minute pages be numbered. There were some minor amendments to be resolved in the text. In addition, one Member felt that there were inaccuracies, as some abstentions during the voting were not recorded. The Clerk said he would amend as appropriate, and requested details of those abstentions to be incorporated into the Minutes. RESOLVED that, the Minutes of the Meeting of Tibshelf Parish Council held on 15<sup>th</sup> December 2020 be amended as appropriate, and re-presented for approval at a future meeting.

Proposed by Cllr R. Heffer, seconded by Cllr I. Brentnall, ALL in favour.

**0121/2412 Chair's Announcements**

The Chair acknowledged the minute silence held earlier in respect of M. Pope, a former Councillor at the Parish.

**0121/2413 To consider the request from Tibshelf Playgroup for rent waiver for the period January to 12 February 2021**

Deferred – to be considered by the Village Hall Sub Committee (N.B. Members suggested that the Group be directed to the Council Grant Application process in the interim)

**01221/2414 Quotations received for rear pathway work at the Parish Hall**

Deferred – to be considered by the Village Hall Sub Committee

**0121/2415 To consider the situation regarding the Neighbourhood Plan**

The Chairman of the Neighbourhood Steering Group had obtained the requisite six signatories to request a review of the decision made in October 2020 to suspend the working party.

Lengthy discussion followed regarding the remit of the steering group, the work that was yet to be undertaken by the group and issues of timing ahead of the Public Consultation. Reservations were raised regarding the updates provided by Derbyshire County Council and Bolsover District Council around proposals for the new school and demolition of the flats in the High Street that would have an ultimate effect upon the content within the Neighbourhood Plan. The Chairman of the Neighbourhood Plan Steering Group stated that

the Council would always be kept informed of the progression of the work undertaken by the group on a regular basis

RESOLVED That the Neighbourhood Plan Steering Group continue it's work, to enable a draft Plan to be presented to the Parish Council, with due consultations in the public domain as appropriate, to enable the Plan to be prepared.

Proposed by Cllr M. Coupe, seconded by Cllr R. Heffer, 8 voted in favour, 1 against.

**0121/2416 To consider response from the Parish Council on Planning application received**

20/00590/ FUL Location : 121 High Street, Tibshelf, Alfreton, DE55 5PP

Proposal : Conversion of the King Edward Public House (Use class Sui Generis) to 12 no. apartments (Use Class 3) together with external works

RESOLVED : Raise no objection, subject to the following proviso :

- (a) That the building is saved and not demolished as part of the development;
- (b) That the front elevation is retained and improved, as considered a Heritage Building within the Parish;
- (c) The details of fine carving and woodwork to various aspects of the building are retained.

Proposed by Cllr M. Coupe, seconded by Cllr P. Billington, 8 voted in favour, 1 abstension

**0121/2417 To note the decisions in previous applications :**

20/00498/FUL Location : 36 Babbington Street, Tibshelf, Alfreton, DE55 5QD

Proposal : Proposed single storey extensions to the rear and side elevations

Permission – subject to conditions regarding timescale, roof and wall materials in construction

NOTED

**0121/2418 Update from the Communication and Projects Officer**

The Communication and Projects Officer updated the meeting on the draft newsletter. The latest edition was drafted, with opportunity for Member comment. Due to the present restrictions, it would be published Online only.

Cllr R. Heffer expressed reservations over accessibility for residents if the Newsletter was only available on Facebook. It was highlighted that the document would be loaded to the Website Cllr D. Watson suggested the issue be delayed until the current restrictions were lifted. Cllr C. Whitehead suggested key items be placed on the noticeboards for viewing. After discussion it was proposed :

- (a) to place pertinent and time sensitive time-sensitive information online, i.e. Covid 19 vaccination updates and shop local details;
- (b) Place details regarding Covid 19 vaccination, shop local and an advisory note (that the newsletter is delayed) onto the noticeboards;
- (c) At a suitable point in time, arrange for hard copies to be printed and distributed to homes as normal.

Proposed by Cllr A. Beckett, seconded by Cllr R. Heffer, 8 voted in favour, 1 voted against.

**0121/2419            Updates from the Clerk**

Annual Governance – the Auditor information request received had a response issued, but there was no further update at the present time.

Grants – acknowledgements received following December 2020 Council. The recipients were most grateful – and asked for Members to be thanked :

    Tibshelf Parish Church - £337.20 for audio equipment

    Hucknall and Linby Brass Band - £350 to acknowledge disruption and lack of funds in 2020

    Town End Junior School - for the distribution of Christmas boxes to the children

Parish Hall – radiator replacement project was completed over the Christmas period; some minor issues resolved by the Contractor and the system working well

Covid Support Grant - £22174 received November : The Clerk requested Members give due consideration ahead of the Budget Meeting, to potential use for this sum within the Parish.

Finally, he was working on the accounts and budget preparation.

**0121/2420    Village Hall Financial Report – for periods November and December 2020**

**Tibshelf Village Hall**  
**Invoices/Regular Payments**  
**NOVEMBER 2020**

<b>STATEMENT DATE</b>	<b>METHOD OF PAYMENT</b>	<b>PAYEE</b>	<b>DETAILS</b>	<b>AMOUNT</b>
Nov 2020	Cheque 678	Fingersafe Worldwide Ltd	Door protectors	£262.80
Nov 2020	Direct Debit	EDF	Electric bill-Oct	£213.00
Nov 2020	Direct Debit	E On	Gas bill – 2 Oct	£251.00
Nov 2020	Cheque 680	PPL/PRS Ltd	Music license	£389.68
Nov 2020	Direct Debit	Worldpay	Oct transaction charges	£8.15
Nov 2020	Cheque 681	ADS Ins Ltd	Charity & Community Connect Insurance	£199.65
	<b>TOTAL</b>			<b>£ 1324.28</b>

Balances at Bank 30<sup>th</sup> November 2020

Current Account        £28,532.08

Reserve Account       £7,758.16

Total                                £36,290.24

**DECEMBER 2020**

<b>STATEMENT DATE</b>	<b>METHOD OF PAYMENT</b>	<b>PAYEE</b>	<b>DETAILS</b>	<b>AMOUNT</b>
Dec 2020	Direct Debit	EDF	Electric bill-Nov	£213.00
Dec 2020	Direct Debit	E On	Gas bill – 2 Nov	£126.00
Dec 2020	Cheque 682	Waterplus	Water supply/usage Aug 20-Nov 20	£334.30
Dec 2020	Direct Debit	Worldpay	Nov transaction charges	£8.15
	<b>TOTAL</b>			<b>£ 681.45</b>

Balances at Bank 31<sup>st</sup> December 2020

Current Account     £28,542.38

Reserve Account    £ 7,758.23

Total                             £36,300.61

RESOLVED approval

Proposed by Cllr M. Coupe, seconded by Cllr C. Whitehead, ALL in favour.

**0121/2421     Approval of Income and Expenditure reports for December 2020.**

RESOLVED approval of the accounts

Proposed by Cllr I. Brentnall, seconded by Cllr C. Whitehead, ALL in favour.

**0121/2422     Exclusion of the Public and Press**

Due to the confidential nature of the discussions to follow.

Proposed by Cllr A. Beckett, seconded by Cllr I. Brentnall, ALL in favour

**0121/2423     Administrative Officer – conclusion of probationary period**

This item was discussed by Members and a decision was taken.

**0121/2424     Staffing – temporary administrative support**

This item was discussed by Members and a decision was taken.

**0121/2425     Office opening arrangements – January 2021 onwards**

This item was discussed by Members and was noted.

The meeting closed at 9.10 pm

Chairman.....

Date.....



Date	Payee	Detail	Expenditure	Income
01/12/2020	Allstar	Vehicle fuel	60.00	
	Harrabelle	Rec. ground gate	372.00	
	Harrabelle	Cemetery storage removal	990.00	
	Screwfix	Safety Footware / equipment	50.31	
	Bolsover District Council	Business Rates	47.00	
02/12/2020	Vodafone	Mobile Phone Contract	23.00	
09/12/2020	Waterplus	Water - Pavilion	89.49	
	Robert Ganley	Christmas Dec. expenditure	58.34	
	Citron Hygiene	Sanitary Bins	135.60	
	AML Midlands Limited	Broadband / Storage	45.60	
	Biffa Waste	Waste collection	163.81	
	Rialtis	Annual Licence Fee	148.80	
	Clarkes	Grounds / Cemetery Maint.	70.00	
	S. Wood	Christmas Activities Reimb.	320.00	
15/12/2020	Staff salaries	December 2020	5827.14	
	P.A.Y.E.	Dec. Income Tax / N.I.	716.47	
	Derbyshire County Council	Pension scheme Conts.	1354.71	
	Midshire	Photocopier charges	115.07	
21/12/2020	Talk Talk Business	Telephone	51.54	
23/12/2020	City of Bradford Council	Christmas Lighting / tree	979.20	
	AML Midlands Limited	Emails / security	64.57	
	Office Reality Limited	Ergonomic Chair	192.94	
	Derbyshire Unemployed Workers Centre	Grant Payment	100.00	
	St. John Church	Grant Payment	337.20	
	Hucknall and Linby Brass Band	Grant Payment	350.00	
	Tibshelf Councillors x 7	Allowances 2020/2021	1359.10	
	Robert Ganley	Christmas Lights installation	40.00	
	Stephen Ansell	Christmas Lights installation	40.00	
	Keith Spencer	Christmas Lights installation	40.00	
	CF Corporate	Photocopier Lease	158.95	
	Zoom	Monthly fee	14.39	
	Holbury Hardware	Batteries	5.99	
	Tibshelf Post Office	Postage Stamps	15.60	
29/12/2020	British Gas	Electric - Parish Clock	105.90	
	EDF Energy	Electric - Pavilion	76.00	
31/12/2020	Natwest Bank	Charges	26.40	
	Vodafone	Mobile Phone Contract	23.00	
	Natwest Bank	Interest		1.71
Totals :			14568.12	1.71
Closing	Balances December 2020 :	Current Account :	4000.00	

Deposit Account :

193938.10