

10th March 2021

To: All Members of Tibshelf Parish Council

NOTICE OF MEETING OF TIBSHELF PARISH COUNCIL

You are summoned to the **Meeting of TIBSHELF PARISH COUNCIL** to be held at **7:00 pm on TUESDAY 16th March 2021.**

This meeting will be held remotely via Zoom (joining details to follow).

Any Member of the Public wishing to join the meeting for Public Session or as an observer, due to current Covid restrictions, is requested to contact the Parish Council Office via the number above, or Email theclerk@tibshelfparishcouncil.gov.uk prior to 3.00pm on Monday 15th March for access details via the Zoom remote meeting process.

Mrs Susan Coldwell
LOCUM Parish Clerk/R.F.O.

AGENDA

1. To receive apologies for absence.

Council Members are to contact the Clerk giving notice of their apologies and reason direct via email theclerk@tibshelfparishcouncil.gov.uk or telephone before 3.30pm on Tuesday 16th March 2021. After that time, the Clerk will not have access and apologies will not be recorded as accepted.

In absolute, unforeseen circumstances, please send a message to the Clerks personal mobile number before 7pm of that day giving apologies and reason.

2. Declaration of Members Interests.

a) Members must ensure that they complete a Declarations of Interest prior to the start of the meeting and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

Where a Member indicates that they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

(b) To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest.

3. Public Speaking.

A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

If the **Police Liaison Officer**, a **County Council** or **District Council** Member is in attendance they will be given the opportunity to raise any relevant matter. NB: The Clerk has included Crime Figures for interest. Map of **January 2021 only** and statistics can be sourced on www.police.uk



All Boundary Area	Jan-21	Dec-19	Nov-19
Anti Social Behaviour	20	24	16
Violence & Sexual offences	20	12	14
Other theft	4	5	8
All other crimes	8	17	23
Total sees a decline	52	58	61

Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

4. Announcement from the Chair and

Council notification of any items in the Agenda which have not already been added to item 9 should be moved to item 10 according to:

Public Bodies (Admission to Meetings Act) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the above Act.

NONE EXEMPT ITEMS

5. To approve the Minutes of the Parish Council Meeting held on 16th February 2021. (Attached).

6. To receive an update from the Communications and Projects Officer

- a) Social Media Policy circulated to all Members-Discussion and approval
- b) Documents on the Tibshelf Website as at 25 February 2021-attached

7. Neighborhood Plan Steering Group

To receive a verbal update of progress from Cllr M Coupe

8. Village Hall Financial Report-(Attached)

9. Reports from the Locum Clerk & Responsible Finance Officer-(Attached)

- a) Receipts and Payments for the month of February 2021
- b) Actual/Budget Statement April 2020 to February 2021
- c) Balance sheet for the same period as in item b)-Information
- d) Information received since 15 February 21 for Members to note or request the Clerk should action
- e) Proposals for Council approval in addition to items a) and b)

10. EXEMPT ITEMS-See item 4) above

Extension of Casual Administration Assistant beyond 31 March 2021

11. Date and Time of Next Meeting-Scheduled for Tuesday 20th April 2021-7pm