

12 January 2022

To: Tibshelf Parish Councillors

You are summoned to attend the meeting of Tibshelf Parish Council to be held at 7pm on Tuesday 18 January 2022 at the Village Hall.

All are reminded to observe the national Covid-19 requirements (e.g. face coverings) in force at the date of the meeting.

Peter Leppard

Locum Clerk to the Council (theclerk@tibshelfparishcouncil.gov.uk)

AGENDA (MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND)

PART ONE

1. To receive apologies for absence

2. Declaration of Members Interests and requests for Dispensations

a) Members must ensure that they complete a Declaration of Interests prior to the start of the meeting, indicating the action to be taken (i.e. stay in the meeting or leave the meeting or stay in the meeting to make representations and then leave prior to any consideration/determination of the item).

Where a Member indicates that they have a pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under agenda item 3.

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

b) To receive and, if appropriate, approve requests for Dispensations from Members on matters in which they have a disclosable pecuniary interest.

3. Public Speaking

A period of **not more than fifteen minutes** will be made available for members of the public and Members of the Council to comment on any matter.

If a Police Officer or County or District Councillor is in attendance, they will be given opportunity to raise any relevant matter. Members of the Parish Council will however restrict Police matters they raise to those relating to their Council Ward

4. Confidential items

To determine which items from the agenda should, by reason of the confidential nature of the business to be transacted, be taken with the public & press excluded.

5. Chair's Announcements

6. To approve the draft Minutes of the meetings of the Parish Council held on

- 14 December
- 4 January

7. Locum Parish Clerk's report

- a) Current situation re subsidence damage to Sports Pavilion
- b) Current situation re actions from June 2021 trees survey
- c) Style of minutes
- d) Letter from Tibshelf Scouts & Guides

8. Responsible Finance Officer's report

- a) Financial position, April to October 2021
- b) To approve Receipts and Payments report for December
- c) Additional hours worked by staff, December and January
- d) Payments made by the Parish Council on behalf of the Village Hall

9. Project & Communications Officer's report

- a) To consider the draft Parish Newsletter for Spring, and agree the final version
- b) To discuss the Stonebroom Pre-School advert

10. Neighbourhood Plan Steering Group's report (verbal) – to include update from exhibition on 26/27 November (*deferred from Dec 14th Council meeting*)

11. Contract for hanging baskets etc – to consider estimates and decide a contractor

12. To review plans for the Queen's Platinum Jubilee – to include consideration of creating a working group with other local groups/organisations to hold a 'party in the park', using Covid grant funding

13. To consider adoption of DALC's draft Home Working Policy (*deferred from Dec 14th Council mtg*)

14. To consider recent Planning applications, including:

- 21/00731/FUL (Biggin Farm, Chesterfield Rd)
- 21/00758/LAWPRO (Tremwen, Sitwell Grange La)
- 22/00015/FUL (Chestnut View Farm, Chesterfield Rd)

15. To confirm date and time of next meetings – Tuesdays 8 February (to consider Neighbourhood Plan matters) and 15 February (normal monthly meeting), both at 7pm.

16. Exclusion of public and press

To exclude the public & press, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.

PART TWO

17. To receive an update on recruitment of a Parish Clerk/RFO

(END)