

Meeting of TIBSHELF PARISH COUNCIL held at
7:00 pm on TUESDAY 16 NOVEMBER 2021 in Tibshelf Village Hall

MINUTES

Present:

Councillors – A Beckett, P Billington, M Coupe, G Foley, R Heffer, K Salt MBE, R Vaughan, D Watson, S Wood

In attendance:

The Locum Clerk / RFO
Communication and Projects Officer
Derbyshire County Councillor James Barron
Three members of the public

1 1121/2573 To receive apologies for absence

Apologies were sent to the Locum Clerk from Cllrs I Brentnall and C Whitehead.

Cllr I Brentnall – Personal health matter
Cllr C Whitehead – Personal health matter
Cllr K Salt moved that the apologies be accepted. Cllr S Wood seconded. All in favour.

2 1121/2574 Declaration of Members Interests

No interests were declared by members present.

3 1121/2575 Public Speaking

No residents present had matters they wished to raise.

Cllr A Beckett raised the matter of fly-tipping. Further fly-tips had been reported, an increase likely due to the dark nights drawing in. Cllr M Coupe said issues had also occurred on Love Lane. Bolsover District Council could be asked to install a covert camera to track vehicles. Cllr D Watson was unable to comment in public on measures being looked at. Cllr J Barron would chase up these matters and had no objection to physical barriers being placed to block vehicles from entering affected locations. Cllr J Barron would forward an email outlining Derbyshire County Council's position on barriers. Cllr A Beckett asked Cllr J Barron to press for barriers and authorised people could be given a key. Cllr J Barron said a similar approach was in place in North East Derbyshire. However Bolsover District Council should submit the application for this. Cllr A Beckett proposed Tibshelf Parish Council send a letter to Ken Eastwood in his roles on Derbyshire County Council and Bolsover District Council asking for barriers to be erected. Cllr M Coupe recommended mentioning Love Lane and Cllr S Wood said the road leading to Smith's Scrap Yard was being used for criminal activity.

There was no representative from the Police present. The latest crime statistics for Tibshelf can be found on www.police.uk

Derbyshire County Councillor report In the report, Cllr J Barron said representations would be made to improve the condition of the Tibshelf Common Car Park. It had been suggested to Cllr J Barron that Deakins Butchers could direct customers to park there to alleviate parking issues immediately around the shop. It was reported that West View would be resurfaced in the near future. Cllr J Barron also thanked Tibshelf Parish Council and those who organised the Remembrance service and parade. It was important to remember the fallen in past and present wars. Finally, Cllr J Barron referred to a Derbyshire County Council Holmlea consultation on future works done at the care home. It is currently not fit for purpose, but Cllr J Barron does want to see it remain open.

Cllr A Beckett said that a report on Holmlea will be going before the Cabinet of Derbyshire County Council soon and that Tibshelf Parish Council and residents will campaign to keep it open. Cllr J Barron said any closures would be temporary to allow for works to be done. He acknowledged Holmlea is important to the village. Cllr K Salt said this was a u-turn from Conservative Party election pledges to not close care homes.

Cllr K Salt was aware of campaigns being organised to stop the closures. Residents were alarmed and unsure how the village is in this position after fighting off closures a few years ago. Cllr J Barron said temporary closures were not a u-turn. If permanent closures did happen, Cllr J Barron would be very unhappy. Cllr A Beckett said the care home had been allowed to go downhill by all political parties, with decades of underinvestment. Work was needed, but not at the expense of care staff or residents.

Cllr A Beckett asked if there were any updates on the proposed new primary school for Tibshelf. Cllr J Barron said the topic was still sensitive, but new information could be given in December 2021. Cllr A Beckett asked if the new primary school was linked to the Holmlea consultation. Cllr J Barron said they were two separate issues.

Bolsover District Councillor report Cllr R Heffer had nothing to report for Tibshelf. Cllr D Watson reported on the Dog Patrol Public Spaces Protection Order. Shetland Road Recreation Ground's current signage banning all dogs is disproportionate and can't be enforced in full. No evidence has been presented of a byelaw banning all dogs. Unless that is presented, Bolsover District Council will allow dogs to go on the field, but not the children's playing areas. Cllr A Beckett said Tibshelf Parish Council doesn't want dogs on the field at all. If documentation of the previous byelaw cannot be found, a new one should be made to stop all dogs. Cllr D Watson said three residents had said they want to be able to walk their dogs on there because the trial can get too muddy in wet weather. The football clubs have allowed spectators to have dogs on there also. Any new byelaw would need proper consultation. Cllr M Coupe said a byelaw did exist saying only guide dogs. The Locum Clerk would research and report back at a future meeting.

Recording Commenced

4 1121/2576 Announcements from the Chairman

A) Cllr A Beckett had no exempt items on the agenda which have not already been added to item 11

B) Any other announcements from the Chairman

I. Christmas Craft Fayre – Saturday 13th November 21

Cllr A Beckett reported that the craft fayre had been held and was very well attended. Stall holders were pleased with the footfall. The event raised £238. Cllr A Beckett recommended that the funds were donated to local groups and charities and suggested British Royal Legion and St John the Baptist's Church. Cllr R Heffer suggested Tibshelf Parish Council keep the money. Cllr S Wood suggested giving it all to St John the Baptist's Church. Cllr D Watson asked how the Village Hall's finances were and if a donation there would be needed. Cllr A Beckett said the Village Hall finances are in a strong position. Cllr K Salt proposed 50% goes to Royal British Legion and 50% to St John the Baptist's Church. Cllr A Beckett seconded. All in favour.

II. Remembrance Sunday – 14 November 21

Cllr A Beckett reported that the event went very well and the parade was fantastic. Unfortunately, due to groups taking pandemic measures, not everyone could join the Church service. Thanks were given to Cllr I Brentnall and Cllr R Heffer for organising the event. Cllr R Heffer noted that in other parishes the Scouts and Guide groups had gone into the Church. Cllr A Beckett said that was a decision for those groups based on their own risk assessments.

Cllr S Wood asked Cllr D Watson why, when a photo was taken outside of the Church on the 14th November 2021, Cllr S Wood was excluded, despite being close by. Cllr D Watson said she hadn't realised Cllr S Wood was there. Cllr S Wood said they'd had a conversation moments earlier. Cllr D Watson apologised to Cllr S Wood. Cllr S Wood said Tibshelf Parish Council should be working together. When Cllr S Wood puts on Kid's Activities events, effort is made to include all councillors but many don't get involved. Cllr D Watson said a working party was set up to organise children's events and this hadn't been held in a long time. As a result, Cllr D Watson was not aware when Kid's Activities events take place. Cllr S Wood said all events are advertised and there are no barriers to joining in the organisation of Kid's Activities.

III. Christmas Switch On Event – Friday 3 December 21

Cllr A Beckett said all arrangements were in place for the event. Thanks were given to Cllr S Wood for purchasing the selection boxes and crafts for the day. Cllr D Watson asked if this was a Tibshelf Parish Council event. Cllr A Beckett confirmed that it was. Cllr D Watson said this information hadn't been given to councillors. Cllr A Beckett said this event had been on recent agendas and is an annual event done every year. Cllr A Beckett said 100 selection boxes could be given to Cllr D Watson to wrap. Cllr D Watson agreed to wrap 100 selection boxes.

IV. Parish Carol Concert – 20th December 21

Cllr A Beckett, as lead organiser of the event, reported that seats would be restricted to 189 people. The Band and organist would play the music. The program of hymns and songs would be the same as last time the event was held. Cllr M Coupe asked if the event would require a ticket. Cllr A Beckett asked the Communication and Projects Officer if it was possible to use an online booking website where tickets can be printed off. A member of the public recommended using the website Eventbrite. This was a free way to provide tickets for an event. Cllr A Beckett also suggested using a spreadsheet so that residents could ring who did not have access to the internet. The Communications and Project Officer would look into this.

V. Bench at Rock House Corner

Cllr A Beckett had asked for this item to be an agenda item. Concern was expressed at how long it was taking to fix the bench. The Locum Clerk said that emails had been sent to members asking for their views on if the bench should be resin, plastic or decking planks. This information was needed before quotes could be obtained. No member responded. At the next meeting, Cllr R Heffer had said recycled plastic could be sourced, and was still sourcing it now. Cllr R Heffer said the company was from Morton, but doesn't want to put them under too much pressure. Cllr A Beckett said Tibshelf Parish Council's priority was to sort the bench and wanted the project to move more quickly. Cllr R Heffer said he was withdrawing his help and the staff can organise it on their own.

Cllr A Beckett asked members if they preferred decking, resin or recycled plastic. Cllr K Salt proposed the decision was left with the Parish Rangers, who would know more about which type of material would be appropriate. Cllr A Beckett said it was for members to decide on a material, but the rest of the job would be left to the Parish Rangers as professionals. Cllr M Coupe said plastic or resin would be more durable. Cllr R Heffer said for the costs involved of repair, a new seat could be purchased.

Cllr P Billington would come back to the Locum Clerk with quotes for materials. The Parish Rangers to assess the base of the chair to see what it is sat on and if one or two benches could safely fit there.

NON-EXEMPT ITEMS

5 1121/2577 To approve the Minutes of the Parish Council meeting held Tuesday 19 October 2021

Cllr A Beckett drew member's attention to the draft minutes in the agenda pack. Cllr A Beckett moved the minutes be accepted as an accurate record. Cllr S Wood seconded. Cllr D Watson said the minutes of Item 13 b) did not reflect how the meeting came to an end. Cllr R Heffer agreed. Cllr M Coupe was unaware that a chairman could end a meeting prematurely. Cllr A Beckett said standing orders of the council do allow a chairman to end a meeting if it is getting out of order. Business of the council was no longer being conducted in a proper manner and so the meeting was ended.

Cllr K Salt said that two of the members listed as present did not attend. These were Cllrs P Billington and Cllrs S Wood who were in isolation. The Locum Clerk to amend the final minutes accordingly.

A recorded vote took place. Cllr A Beckett, S Wood, P Billington, G Foley and R Vaughan voted in favour. Cllr D Watson, R Heffer, M Coupe and K Salt voted against. The motion was carried by 5 votes in favour to 4 votes against.

6 **1121/2578** **To approve the Minutes of the Resource Committee meeting held Tuesday 2nd November 2021**

Cllr A Beckett drew member's attention to the draft minutes in the agenda pack. Cllr A Beckett asked the Locum Clerk if these should be approved by the Resources Committee. Cllr M Coupe agreed. The Locum Clerk agreed to place these on the next Resources Committee meeting agenda.

7 **1121/2579** **Locum Parish Clerk Report**

a) *Queen's Platinum Jubilee Project Plans 2022*

Cllr A Beckett drew member's attention to the report in the agenda pack. The report contained details of tree species, locations and costs. Anthony Clarke's equipment could not plant the trees. Cllr M Coupe had spoken with the Parish Rangers about some small willow trees that would not be covered by the tree preservation order. Cllr M Coupe asked for Tibshelf Parish Council's permission to have them removed due to being in the line where the new horse chestnuts will go. Additional costs could be incurred if a digger is hired. Cllr R Heffer knew of two local residents that had one. Cllr A Beckett suggested Cllr M Coupe meet with Anthony Clarke about the willow trees. Cllr M Coupe said he would meet with a resident who has a digger and also meet with Anthony Clarke at the Shetland Road recreational ground. Cllr A Beckett said that this should be brought to the next available meeting, or an extraordinary meeting could be called to deal with this urgently.

b) *Date and names for Pavilion/Recreation Sports Ground Working Party*

Cllr A Beckett asked for members to put themselves forward for the working group. Cllr S Wood, P Billington, A Beckett, G Foley, R Vaughan, M Coupe and R Heffer put themselves forward. Cllr A Beckett said both football clubs should be invited to send a representative, along with the food bank and representatives of young people in the village. The meeting would be arranged for as soon as possible.

c) *Request to plant a tree in the cemetery*

Cllr A Beckett said a letter had been received from Wilkinson Bros Ltd on behalf of a family. Cllr M Coupe expressed concern that some trees already at the cemetery had died due to lack of watering. Cllr M Coupe recommended that either Tibshelf Parish Council or the owner maintains the trees properly. Cllr A Beckett said this would be part of rules and regulations of the cemetery. Cllr M Coupe moved that the request be granted. Cllr P Billington seconded. All in favour.

d) *Byelaws latest information sourced*

Cllr A Beckett thanked Cllr I Brentnall for the time taken to research and write a report on the byelaws covering parish grounds. Cllr A Beckett said that more time would be needed to research this matter. The Communications and Project Officer to research further.

8 **1121/2580** **Responsible Finance Officer Report**

a) *Receipts and Payments for the month of October 2021*

Cllr A Beckett drew member's attention to the document in their agenda pack. Cllr A Beckett asked the Locum Clerk what Groundwork UK was. The Locum Clerk said it related to returning unspent money on the neighbourhood plan. Cllr R Heffer asked about the costs of fuel for the Parish Ranger's truck. The Locum Clerk explained that during the recent petrol shortages, the Rangers filled up the vehicle as much as possible. The fuel now in there should last a long time. The fuel budget hasn't been exceeded.

b) *Member's Allowances*

Cllr A Beckett referred to a report by the Locum Clerk. It recommended no change from the previous year's allowance of £169.89 for councillors and £339.76 for the Chairman. The Locum Clerk explained that the public need to have notice of the amount one month prior to it being paid out. Cllr A Beckett pointed out that many members either do not take the allowance or donate it to local groups and causes. Cllr D Watson moved that councillors no longer receive the allowance. Cllr M Coupe seconded. Cllr A Beckett said that local groups who rely on donations from councillors could apply for a section 137 grant. The Locum Clerk explained that allowances should be declared as income for

tax purposes. This would be a large administrative effort by council staff to ensure they have declared it properly, and so not paying allowances would be helpful. All in favour.

c) *Recommended work following Tree Survey – Quote by DCC*

Cllr A Beckett drew member's attention to the report in their agenda packs. A quote of £1,456 + VAT had been received from Derbyshire County Council to address issues with a number of trees. The Locum Clerk explained that there were other trees that needed addressing too, but this report was for those needing urgent attention within the next 6 months. Cllr P Billington moved that the quote is accepted. Cllr M Coupe seconded. All in favour.

d) *Japanese Knotweed – Two Quotes Received*

Cllr A Beckett explained that Japanese knotweed was a persistent problem and needed frequent treatment. Two quotes had been received to continue this work. Derbyshire County Council had quoted £620 + VAT for one year and The Knotweed Co. Ltd had quoted £650 + VAT for five years. Cllr P Billington moved that The Knotweed Co Ltd's quote be accepted. Cllr M Coupe seconded. All in favour.

e) *Sponsorship for Drama Group – Tibshelf Community School*

Cllr A Beckett asked members if they would like to sponsor the drama group. Cllr K Salt proposed that £250 is sent to the group. Cllr J Barron suggested the £250 could be evenly split between himself and Tibshelf Parish Council. Cllr A Beckett suggested Cllr J Barron match the £250 by Tibshelf Parish Council. Cllr D Watson said Tibshelf Parish Council may not be allowed to give money to what is a Derbyshire County Council function. Any requests should come from the PTA if one exists. The Locum Clerk to check this with the school on how best to pay in line with section 137 rules and report back to the council before paying.

f) *Christmas Trees in the Village – Additional Costs*

Cllr A Beckett explained that if the Parish Rangers did not help R C Cook to install trees, this would incur an additional cost of £350 for an extra man to help. The Locum Clerk said that R C Cook would be happy to just be provided a key, but not receive any further help. The Locum Clerk said the Rangers are currently busy. Cllr K Salt moved that £350 be paid for an extra man and the Parish Rangers are not asked to help. Cllr M Coupe seconded. All in favour.

9 1121/2581 To receive a verbal update from the Communication and Projects Officer

a) *Draft Edition of Parish News circulated 11 November 2021*

Cllr A Beckett said members had received the latest draft after the delay of one month from the previous meeting. Cllr A Beckett provided the Chair's Address for members to read. Cllr D Watson said members hadn't seen the final version and so couldn't make a decision. Cllr K Salt said the Communication and Projects Officer had agreed to swap two articles around, and Cllr K Salt expressed the opinions that the cemetery bench policy article did not reflect the July 2020 Resource Committee minutes and the 'Which Council Does What' article was unnecessary. The Communication and Projects Officer said that members had received all information. The main draft was sent through on the 11th November, the Christmas fayre article had been recently sent out and a few typographical errors had been corrected. The bench policy article had been written with the exact minutes to hand.

Cllr A Beckett expressed concern that the Communications and Projects Officer is employed to produce the newsletter and this job was being made very difficult. The 'Which Council Does What' article is useful because of comments seen on Facebook earlier in the day where residents were unsure who to contact about an issue in the village. Other residents keep the newsletter for reference because it contains all contact details and information. Cllr A Beckett said by already having delayed the newsletter by one month, community events were not as well advertised. Members have the opportunity to submit or suggest articles or during the submission period. Cllr M Coupe asked if articles need to have been made available to members three clear days before the meeting. Cllr A Beckett said these were newsletter articles, and not resolutions or financial matters. If the newsletter doesn't go out again, more important community events could be missed like the parish carol concert.

Cllr R Vaughan said the newsletter should go out before Christmas and the reasons given by other members weren't enough to justify stopping it going out. Cllr A Beckett proposed that the newsletter is printed and goes out to the public. Cllr P Billington seconded. 5 members voted in favour. 1 against. 3 abstained.

The publication schedule was as follows:

- 18/11/21: Approved draft sent to the printers
- 27/11/21 to 12/12/21: Delivery by the Scouts to households in the parish

b) Tibshelf Community School Poster Campaign

The Communications and Project Officer explained that an email had been received from Tibshelf Community School to help promote the winners of a recycling poster competition. They had asked for posters to be placed on lampposts, noticeboards, the Facebook page and website. Cllr D Watson said posters could not go on lamp posts, despite the Neighbourhood Plan Steering Group putting their posters up on lamp posts. Cllr A Beckett moved posters are placed on the noticeboards, Facebook page, website and in future newsletter editions. Cllr S Wood seconded. All in favour.

c) Proposal for a Newsletter Working Party

The Communication and Projects Officer said that the proposal was for members to sit down with the Officer and talk through the content. The Communication and Projects Officer withdrew the agenda item, in part due to a disagreement over the three day rule, and in part because it wouldn't fit into the Spring Edition newsletter schedule due to the Christmas period coming up and the schedule being one month shorter because the Winter Edition was delayed. Cllr M Coupe asked if this proposal was designed to overcome the problems experienced when producing a newsletter draft. The Communications and Project Officer said it could calm down the process. Cllr A Beckett said a single meeting would be enough to create a written terms of reference covering the newsletter's content and production schedule.

10 1121/2582 Neighbourhood Plan Steering Group

a) Verbal update of anything urgent from Cllr M Coupe

Cllr M Coupe said the Neighbourhood Plan Exhibition would be held on Friday 26th November and Saturday 27th November. Members of the Steering Group would be meeting on Thursday 25th November at the Church to go over the material so they can present the information and answer questions the following few days. Cllr A Beckett asked what power the neighbourhood plan would hold over worrying developments like the King Edward VII pub that had seen tiling and chimney stacks removed. Cllr M Coupe said there was a policy to persevere the historical heritage of the village and this includes the tiles and chimneys

11 1121/2583 EXEMPT ITEMS – See item 4) above

1 Recruitment of Parish Clerk/R.F.O.

2 Locum Clerk/R.F.O. Pay and working dates

3 Overtime paid to staff October 21 and November 21-Verbal by Locum Clerk
Information only as this had been paid

4 NJC Pay Award-April 21 to March 22-Updates

The Locum Clerk circulated brief details in that an agreement had not been made to date. Cllr A Beckett pointed out that the proposal which was still on the table was for a 1.75% increase.

The Locum Clerk reminded the Council that, should the agreement be made during the tax year 2021/22 then the Council has to consider paying back pay for any employee who was classed as a 'Leaver' during the tax year April 21 to March 22. Currently there was only 1 employee this would affect.

5 Council response to letter from 'Leaver' 29 September 21

1121/2584

12. Date and Time of Next Meeting-Scheduled for Tuesday 14 December 2021-7pm

The meeting closed at 9.05pm

DRAFT