

**Meeting of TIBSHELF PARISH COUNCIL held on
TUESDAY 19 APRIL 2022 in the Village Hall**

MINUTES

Present: Cllrs A Beckett (chair), I Brentnall, M Coupe, R Heffer, K Salt, R Vaughan, D Watson, C Whitehead & S

In attendance: R Tattershaw (Parish Clerk), P Leppard (Locum Parish Clerk), M Scarborough (Communications & Projects Officer) and 1 member of the

0422/268 1 To consider apologies for

Apologies had been received from Cllr P Billington.

There was a discussion about how apologies are dealt with at Council

0422/268 2 Declaration of Members'

None

0422/2682 3 Requests for dispensations

None

0422/268 4 Public

Cllr Brentnall noted that he had received public complaints about manure dumped on Shetland Rd recreation ground; he would provide more details to the Clerk after the meeting.

Cllr Watson, in her Borough Councillor capacity, described next steps towards demolition of the High St flats.

0422/2684 5 Confidential

It was confirmed that no agenda items were confidential, other than already stated on the

0422/2685 6 Chair's announcements

None

0422/268 7 To approve the Minutes of the previous meeting of the Parish

It was proposed by Cllr Beckett, seconded by Cllr Brentnall and resolved unanimously to approve the minutes of the 15 March

0422/2687 8 Locum Parish Clerk's report

This had been distributed in advance and was noted.

0422/2688 9 Locum RFO's report

a. The financial position as at 28-2-22 was noted. The Clerk undertook to provide, post-meeting, an explanation of the significant increase in costs allocated to expense code 4185.

b. It was resolved to approve the Receipts & Payments report for March 2022.

c. It was proposed by Cllr Brentnall, seconded by Cllr Whitehead and unanimously resolved to approve a reimbursement payment of £1175.17 from Tibshelf Village Hall to Tibshelf Parish Council.

d. It was proposed by Cllr Beckett, seconded by Cllr Watson and unanimously resolved to continue, in the new financial year 2022/23, treating unspent Covid-19 grant monies as a ringfenced pot.

e. Funds so far committed to be spent on June's Platinum Jubilee event were noted.

f. The Council's previous internal auditor now being unavailable, it was resolved that Brian Wood be appointed the Council's internal auditor for FY2021/22.

g. It was resolved to approve that the Council's assets register at 31-3-22 be valued as £309,014.

0422/2689 10 Communications & Projects Officer's report

a. Consideration of the annual report was deferred until the next meeting.

b. It was proposed by Cllr Brentnall, seconded by Cllr Beckett and resolved (6 in favour, 2 against, 1 abstention) to approve the content of the summer edition of *Tibshelf News* subject to officers making several alterations agreed in the meeting.

c. The Communications & Projects Officer undertook to advise councillors, post-meeting, of typical lead times for ordering Xmas lights.

0422/2690 11 Speed Indicator Devices (SIDs)

It was resolved not to pursue the Police & Crime Commissioner's offer of possible grant-funding for SIDs

and not to install any new SIDs at present.

~~0422/2689 9 Locum RFO's report~~
It was resolved to approve that the Council's assets register at 31-3-22 be valued as £309,014.

0422/2692 13 Neighbourhood Plan Steering Group

- a. It was proposed by Cllr Watson, seconded by Cllr Heffer and unanimously resolved that the draft Neighbourhood Plan is now ready for Regulation 14 (of the Neighbourhood Planning (General) Regulations 2012) consultation and that such consultation should now proceed. It was noted that the Neighbourhood Plan Steering Group would arrange this.
- b. It was proposed by Cllr Whitehead, seconded by Cllr Watson and unanimously resolved to apply to Locality for a grant to cover the costs of the Neighbourhood Plan website for the further period for which it is still needed.

0422/2693 14 Planning applications

None

0422/2694 15 Date and time of next meeting

It was resolved that the Council's next meeting will be on Tuesday 17 May at 7.30pm.

0422/2695 16 Annual Parish Meeting

It was resolved that this will take place in the Village Hall on Tuesday 17 May at 7pm,.

0422/2696 Exclusion of public and

It was unanimously resolved to exclude the public and press, by reason of the confidential nature of the following business, in accordance with the Public Bodies (Admission to Meetings) Act 1960,

0422/2697 Staffing

- a. There was a discussion on how the Council's office will be staffed going forward, and it was agreed to consider the matter in more detail at the next meeting.
- b. It was resolved to purchase a laptop for the Clerk, at a cost not exceeding £600, and to set up a mobile phone contract for the
- c. It was noted that a job evaluation exercise is currently in progress for all posts except the Clerk.

The meeting closed at 9.05pm