

Meeting of the Resources Committee of Tibshelf Parish Council held on Tuesday 4 October 2022 at 7pm in the Village Hall

MINUTES

Present: **Resources Committee:** Cllr A Beckett (Vice Chair)
Cllr R Heffer
Cllr S Wood
Cllr M Coupe (Chair)
Cllr I Brentnall

Also, in attendance: R Tattershaw – Parish Clerk and 1 member of the public.

RC001 To elect a Chair for the forthcoming year.

The Clerk asked for nominations for the position of Chair.
Cllr Wood nominated Cllr Beckett, seconded by Cllr Beckett.
Cllr Heffer nominated Cllr Coupe, seconded by Cllr Coupe
A vote was taken: Cllr Beckett (2 voted for). Cllr Coupe (3 voted for).

RC002 To elect a Vice Chair for the forthcoming year.

Cllr Coupe asked for nominations for the position of Vice Chair.
Cllr Wood nominated Cllr Beckett, seconded by Cllr Brentnall.
Cllr Coupe nominated Cllr Heffer, seconded by Cllr Heffer.
A vote was taken: Cllr Beckett (3 voted for). Cllr Heffer (2 voted for).

RC003 To receive apologies for absence

None

RC004 Declarations of Members' interests

None

RC005 Requests for dispensations

None

RC006 Public speaking

None

RC007 Confidential items

It was unanimously resolved that agenda items 17,18,19,20 and 21 were confidential as they included employee personal information.

RC008 Chair's announcements

None

RC009 Minutes of previous meeting

It was moved by Cllr Beckett, seconded by Cllr Wood and unanimously resolved to approve the minutes of the 22 March 2022.

RC010 To note the resignation from this committee of Cllr Salt.

It was moved by Cllr Heffer, seconded by Cllr Wood and unanimously resolved to accept the resignation of Cllr Salt

RC011 To consider a request to plant a memorial tree.

It was moved by Cllr Heffer, seconded by Cllr Brentnall and unanimously agreed to give permission to Mrs Tomlinson to plant a memorial tree in the parish cemetery at the location agreed with the parish clerk.

RC012 To consider a request for a memorial bench in the parish cemetery.

It was unanimously resolved that Cllr Coupe would arrange a visit to the parish cemetery with the applicant to discuss the location in further detail.

RC013 To consider quotes for repairs to the existing cemetery paths and installation of a new tarmac path.

The clerk provided 3 quotes for consideration. It was moved by Cllr Heffer, seconded by Cllr Brentnall and a vote was taken, 3 in favor, to accept quote 1 from RPH Surfacing. This will go to the next Full Council meeting on the 25.10.2022 for approval.

RC014 To approve the Sickness Absence policy.

It was moved by Cllr Beckett, seconded by Cllr Heffer and unanimously agreed that the clerk will amend the current absence policy contact details, absence notification times and incorporate Data Protection legislation.

RC015 To approve the Compassionate leave policy

It was unanimously agreed that the clerk would update the policy to a fully inclusive leave policy for the next Resources Committee meeting.

RC016 Exclusion of public and press

It was unanimously resolved to exclude the public and press, by reason of confidential nature of the following business, in accordance with the Public Bodies (Admission to meetings) Act 1960 s1.

RC017 Staffing review report

The report undertaken by Peter Leppard at the Council's request was noted.

RC018 Staffing review

The clerk provided 3 quotes for consideration. It was moved by Cllr Beckett, seconded by Cllr Heffer and unanimously agreed to accept the quote from the Local Government Resource Centre for the staffing review to be undertaken.

RC019 Employee job evaluation

It was moved by Cllr Heffer that the employee job evaluations be undertaken within the staffing review, and if agreed backdated to May 22 – this was not seconded.

It was moved by Cllr Beckett, seconded by Cllr Wood and a vote taken (3 in favor) that the job evaluation recommendations made by the Clerk for the Rangers positions be accepted. This will go to the next Full Council meeting on the 25.10.2022 for approval.

RC020 Recording of meetings

It was unanimously agreed that there was no longer an issue with the quality of sound of recorded meetings.

RC021 Payment for security of parish assets.

It was moved by Cllr Heffer, seconded by Cllr Beckett and unanimously resolved to increase the payment of securing the parish assets to £3250 per annum. This will go to the next Full Council meeting on the 25.10.2022 for approval.

Date of next meeting 06.12.22 at 7pm.

The meeting closed at 8.20 p.m.