

**Meeting of TIBSHELF PARISH COUNCIL held on
TUESDAY 15 NOVEMBER 2022 in the Village Hall meeting room at 7.00 pm.**

MINUTES

Present: Cllr R Heffer (Chair), Cllr K Salt (Vice-chair), Cllr A Beckett, Cllr M Coupe, Cllr R Vaughan, Cllr S Wood, Cllr C Whitehead, Cllr G Foley, Cllr I Brentnall and Cllr P Billington.

In attendance: R Tattershaw (Parish Clerk). Cllr J Barron and 1 Member of the public.

1122/2846 1 To receive apologies for absence

Apologies received from Cllr D Watson.

Apologies accepted.

1122/2847 2 Declaration of Members' Interests

Cllr Beckett and Cllr Wood expressed an interest in item 16.

1122/2848 3 Requests for Dispensations

None

1122/2849 4 Public Speaking

Cllr Barron updated councillors on the following issues:

- The new school consultation was positive. They are awaiting a response from DCC.
- £226,000 has been allocated to Holmelea to remove hazards – he is not aware of what will be happening with Holmelea at this time.
- The poor bus service between Tibshelf and Blackwell is due to a shortage of bus drivers.
- The West View estate will have the resurfacing works completed by April 2023.
- Cllr Barron thanked Cllr Beckett, Cllr Wood, Cllr Whitehead and Lian Kingscott for the success of the Warm Bank and confirmed he will be donating £1000.
- Families of residents transferred from Holmelea will continue to have their travel expenses paid for by DCC.

Cllr Salt asked if Natalie Hoy would be attending a council meeting as per the previous invite. Cllr Heffer has spoken with Natalie, and she had said Tibshelf are on her list of meetings to attend. It was agreed the Clerk would email Cllr Barron to obtain a copy of the reports.

Parking issues linked to Doe Hill school were raised. Cllr Barron confirmed that the bus stand had been painted and this has helped by providing a place for cars to pass safely. Cllr Heffer agreed he would write to Highways about this issue – Cllr Barron to send contact email details to the Clerk.

Cllr Barron gave his apologies for the meeting in May 2023.

Cllr Heffer stated he has been informed by Bolsover DC that the demolition cost of the flats would be highly confidential for the next 5 years as this information could affect future works tenders.

Cllr Barron confirmed he would invite the Police and Crime Commissioner to the December meeting.

1122/2850 5 Confidential items

It was confirmed that item 19 was confidential as it relates to staff pay.

1122/2851 6 Chair's Announcements

It was agreed that a letter of thanks would be sent by the clerk to the Rye family for the use of the car parks during the Remembrance parade and also to the Scouts and Guides for their participation.

1122/2852 7 To approve the draft minutes of the meeting of the Parish Council held on 25th October 2022.

It was proposed by Cllr Heffer, seconded by Cllr Vaughan and resolved unanimously to approve the minutes of the 25 October meeting.

1122/2853 8 Project & Communications Officer's report

a) Questions for school children

The results were noted.

Cllr Beckett proposed a working party to look into future projects, seconded by Cllr Whitehead and resolved unanimously. It was agreed the clerk would set a date for a working party meeting and email all councillors to seek their interest in attending. The Communications Officer will invite youths and residents to participate.

The use of Section 106 money held by Bolsover DC was discussed. Cllr Heffer will provide the Clerk with a contact at Bolsover DC to follow up funding availability with and to invite them to attend the working group.

b) Website image and copyright

It was moved by Cllr Brentnall, seconded by Cllr Vaughan and resolved unanimously to approve payment of the settlement fee to Alamy for the use of a copyrighted image on the Parish website. It was agreed that the Communications Officer would seek a reduction on the settlement fee up until the payment due date of the 21.11.22.

It was agreed photos of Tibshelf activities would be used on the website in future.

1122/2854 9 Finance reports

a) It was moved by Cllr Beckett, seconded by Cllr Vaughan and resolved unanimously to approve the receipts and payments for October 2022.

b) The income and expenditure report for April 2022 to October 2022 was noted.

c) It was moved by Cllr Coupe, seconded by Cllr Salt to approve the quote from Woolley Moor nurseries for the winter planting of the 5 boundary planters.

It was moved by Cllr Vaughan, seconded by Cllr Whitehead not to accept the quote from Woolley Moor nurseries for the winter planting.

A vote was taken: 3 in favour of planting the boundary planters and 7 against.

7 in favour of not accepting the quote and 3 against.

It was agreed that if the Green Bunch or any other local group chose to undertake the planting of the boundary it would be accepted by the council. The clerk will ensure any dead plants from the summer planting are removed.

1122/2855 10 Clerks report

a) The Civility and Respect pledge training was noted, and the pledge signed by the Chair.

b) It was noted that the Shetland Road play area repairs quote is currently being reviewed by Hucktek.

c) It was noted that the cemetery tarmac works will start the week commencing 09.01.23.

d) It was moved by Cllr Beckett, seconded by Cllr Coupe and resolved unanimously that the Christmas lights on the church tower will continue to be installed by volunteers and a risk assessment completed between the parish council and the church. The volunteers will be offered the opportunity to undertake online health and safety training. It was agreed that Rob Cook's quote for £70.00 to install a control box and timer be accepted.

e) The Christmas office opening hours were noted.

f) The Kings Coronation celebration was noted.

g) It was agreed for the clerk to undertake cemetery training at a cost of £50.00 and IOSH training at a cost of £399.00.

h) It was noted that all parish council events must be placed on a full council meeting agenda for approval. This will ensure the Clerk has an action point to begin the risk assessment and ensure we are meeting our insurance requirements. It was also noted that any parish events must be accounted for by the Clerk for audit purposes.

i) It was moved by Cllr Beckett, seconded by Cllr Coupe and resolved unanimously that it was not safe for the Parish Rangers to continue to litter pick roads where there is no pavement as this is the responsibility of Bolsover DC.

j) It was moved by Cllr Beckett, seconded by Cllr Wood and resolved unanimously that the parish council would purchase the electrical items identified by the Health and Safety consultant for use by the Rangers, and that the Clerk would purchase these as required.

1122/2856 11 Correspondence received

a) A grant request from Tibshelf Football Club and Derbyshire FA for improvement works to be undertaken to the football pitches at Shetland Road was considered. It was agreed that Cllr Heffer would look into Section 106 funding with Bolsover DC and update the Clerk to be brought back to the next council meeting on the 20 December 2022. The Clerk informed council that Pete Rigney from Derbyshire FA would be happy to attend a future council meeting and it was agreed an invite would be extended.

1122/2857 12 To consider recent planning information:

22/00458/FUL 16 Overmoor View Tibshelf, DE55 5LG - Proposed single storey rear extension with render to walls has been granted.

22/00543/FUL Biggin Farm Chesterfield Road Tibshelf Alfreton.

Proposal: Complete refurbishment and extensions to an existing building – Response sent 04.11.22.

22/00555/FUL 3 Waverley Street Tibshelf Alfreton DE55 5PS

Proposal: Extensive internal alterations to existing medical centre with a new ground floor extension. Replacement of existing windows to suit the extension and installation of photovoltaic panels. Demolition of 5 Waverley Street to

accommodate for amended new car parking layout – no objections.

1122/2858 13 As-yet unapproved Health and Safety committee minutes of the 11.10.2022.

Noted.

1122/2859 14 Health and Safety policy statements

Approved.

1122/2860 15 Training and Development Policy

It was moved by Cllr Beckett, seconded by Cllr Salt and resolved unanimously to approve the Health and Safety policy.

1122/2861 16 Food Bank update on the Warm Bank

- Attendance at the Warm Bank has now increased.
- Volunteers are to undertake DBS checks.
- Now named “Warm bank and social”.
- Cllr Barron has donated £1,000 from his funding to support the initiative.
- The Food Bank are seeking funding for a new cooker for the Village Hall.

1122/2862 17 Food hygiene certification of the Village Hall for the Warm Bank and parish events.

It was agreed Cllr Beckett and Cllr Heffer will confirm what kitchen equipment is required to meet the standards for a Food Hygiene Certificate so that hot food can be served.

1122/2863 18 Parish Council Christmas events

The following events were noted:

- Christmas Fayre – 19/11/22
- Christmas light switch on – 02/12/22
- Christmas disco – 10/12/22
- Kids Activities – 11/12/22
- Carol Concert – 19/12/22

1122/2864 19 Exclusion of public and press

To exclude the public & press, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.

1122/2865 20 2022-23 National Salary Award for staff.

It was moved by Cllr Coupe, seconded by Cllr Salt and resolved unanimously to approve the 2022/23 National Salary Award.

1122/2866 21 To confirm date and time of the next meeting.

Tuesday 20 December 2022.

The meeting closed at 8.50 p.m.