

**Tibshelf Parish Council
Minutes of the Meeting of the Village Hall Management Committee
held on 6th September 2022 held at the Village Hall.**

Present: Cllrs A Beckett, P Billington, R A Heffer, R Vaughan, D Watson, S E Wood, Mr P Ward (arrived for item 7b).

In attendance: Rachel Tattershaw-Parish Clerk, Sharon Metcalfe-Administration Assistant.

VH0922/21 Apologies for Absence

An apology for absence was received from Cllr M Coupe.

VH0922/22 Declaration of Members Interests

None.

VH0922/23 To resolve to accept the minutes of the VH meeting on 5th July 22, as a true and accurate record

Cllr Heffer moved and Cllr Beckett seconded. All in favor.

VH0922/24 Resignation of Cllr Watson from the Village Hall Management Committee

The information was noted and will be on the full parish council meeting for Councillors to be nominated for this committee.

VH0922/25 Correspondence received

Thank you note from Tibshelf Infant & Nursery School

The Council wished it to be noted, that the expression of thanks is warmly received.

VH0922/26 Financial Reports

a) To note Receipt and Payments Jun- Aug 22

The information was noted.

b) Payment required from the VH to the PC for £3788.61

Cllr Beckett moved payment and Cllr Wood seconded. All in favor.

VH0422/27 Village Hall Matters

a) Current Regular Hirers

A discussion took place

It was agreed by all, to keep the hire costs for all regular users at the current rates (displayed on the village income spreadsheet).

Cllr Beckett moved, and Cllr Wood seconded to charge for the full duration of booking (including the set up and tidy away cost), unless its an evening block booking which will be allowed reasonable setup time (approx. half hour) free of charge. All in favour except Cllr Heffer who was against.

The additional bookings information was noted.

b) Storage Container

A discussion took place.

It was agreed by all, that Cllr Heffer and the Communications officer are going to visit the office of the container supplier to supply access information to them and obtain suitable container options with costings to bring back to the Council.

c) To consider the 4 quotations for tree works as per the tree survey report

The Admin Assistant read out the information documented about the Cherry trees.

Cllr Beckett moved, and Cllr Wood seconded to proceed with quotation B, so the work can be carried out in the school holidays at the end of October 22.

d) To consider replacement of the mirror ball at a cost of £48.94 + VAT

Cllr Heffer moved, and Cllr Beckett seconded. All in favour.

e) Charity Commission Governance document and clarification

It was agreed to amend the governance document registered with the Charity Commission to enable members of the public to attend Village Hall Committee meetings – this will be placed on the agenda of the next council meeting. If agreed it will be updated by the Clerk on the Charity Commission website. Cllr Heffer moved, and Cllr Wood seconded. All in favour.

f) Review of Village Hall Terms of Reference

It was agreed to amend 5.2 for the committee to make decisions on VH matters and to be taken to the council for noting. This will be placed on the agenda of the next council meeting. Cllr Heffer moved, and Cllr Beckett seconded. All in favour.

g) To consider a debit card for the Village Hall bank account

It was agreed to order a debit card for the use of the Admin Assistant. Cllr Beckett moved, and Cllr Wood seconded. All in favour.

h) Re-upholstering the bench seating

Cllr Heffer moved, and Cllr Wood seconded to dispose of the benches, as they are no longer fit for purpose. All in favour.

i) Discussion about the partition wall separating the black carpeted area from the hall

All agreed to keep the partition wall in place.

j) Discussion about Winter Warm Banks

All agreed in principal to allow these to take place in the village hall.

k) To consider extended warranty for the fridge and freezer at a cost of £5.40 per month

Cllr Heffer moved, and Cllr Wood seconded to decline the extended warranty. All in favour.

l) Table tennis club update

The reasons why the table tennis club are not hiring the village hall were noted.

m) Marketing of the village hall

No updates given.

VH0928/20 Date of Next Meeting.

1st November 2022. The meeting closed at 8.10pm.