

**Meeting of the HEALTH & SAFETY COMMITTEE of Tibshelf Parish Council held on
TUESDAY 11 OCTOBER 2022 in the Village Hall at 7pm.**

MINUTES

Present: Cllr S Wood (Chair), Cllr A Beckett, Cllr M Coupe, Cllr R Heffer
In attendance: P Leppard (Locum Parish Clerk) and 1 member of the public.

1022/HS015 1 To receive apologies for absence

Apologies had been received from Cllr C Whitehead.

1022/HS016 2 Declaration of Members' Interests

None

1022/HS017 3 Requests for Dispensations

None

1022/HS018 4 Public Speaking

None

1022/HS019 5 Confidential items

It was resolved that there were none on the agenda.

1022/HS020 6 Chair's Announcements

None

1022/HS021 7 To approve the draft Minutes of the Committee's meeting of 16 August

It was proposed by Cllr Heffer, seconded by Cllr Beckett and resolved unanimously to approve these minutes.

1022/HS022 8 Update on H&S advisor's visit

The tabled document was noted. The Clerk would progress the necessary actions. See also minute 1022/HS027.

1022/HS023 9-10 Legionella Risk Assessment reports on the Pavilion and Village Hall

The tabled documents were noted. The Clerk would progress the necessary actions.

1022/HS024 11-12 Asbestos Survey reports on the Pavilion and Village Hall

The tabled documents were noted. The Clerk would progress the necessary actions.

1022/HS025 13 Shetland Rd playground repairs

Two quotations were considered. It was proposed by Cllr Heffer, seconded by Cllr Coupe and unanimously resolved to accept Quotation 2, which was from Huck Tek in the sum of £3189 + VAT.

1022/HS026 14 Village Hall safety

The tabled document was considered. It was proposed by Cllr Heffer, seconded by Cllr Coupe and unanimously resolved to return all the chairs to the Village Hall, storing them in stacks of 5 (with their backs to the room) around as much of the perimeter of the hall as is necessary. The option of creating a new stud-boarded store within the hall was considered but discounted.

1022/HS027 15 Ellis Whittam H&S update Sept 2022

This document had been considered during the discussion of agenda item 8. Re the high-priority item "Roads/paths in poor condition", it was noted that cemetery works had already been authorised but, as regards the locations around the village hall, the Clerk was instructed to obtain estimates as necessary.

1022/HS028 16 Date and time of next meeting

This was resolved to be on 7 February 2023 at 7pm.

Meeting closed at 7.20pm.