

**Meeting of TIBSHELF PARISH COUNCIL held on  
TUESDAY 21<sup>st</sup> MARCH 2023 in the Parish Council Meeting Room at 7.00 pm.**

**MINUTES**

Present: Cllr R Heffer (Chair), Cllr A Beckett, Cllr M Coupe, Cllr S Wood, Cllr P Billington, Cllr K Salt (Vice Chair), Cllr R Vaughan and Cllr C Whitehead.

In attendance: R Tattershaw (Parish Clerk) and 3 members of the public.

**0323/2951                    1            Apologies for absence**

Apologies received from Cllr Watson.

Not in attendance:

Cllr Brentnall

Cllr Foley

**0323/2952                    2            Variations of order of business.**

None.

**0323/2953                    3            Declaration of Members' Interests**

Cllr Wood, Cllr Beckett and Cllr Whitehead declared an interest in item 15.

**0323/2954                    4            Requests for Dispensations**

None

**0323/2955                    5            Public Speaking**

A member of the public asked to lodge a complaint to the Standards Committee regarding victimisation from the Parish Council against Cllr Beckett. They stated they had contacted Bolsover District Council about this but had not received a response. The Clerk advised that they contact her and she will provide them with contact details for the Monitoring Officer. Cllr Beckett thanked the member of the public for their support and stated that she is making a complaint to the Ombudsman.

Cllr Beckett asked if the meeting at Bolsover District Council had taken place regarding the section 106 funds. Cllr Heffer said this was a highly confidential item that is currently under discussion. Cllr Beckett expressed concern that we may lose the funding.

**0323/2956                    6            Confidential items**

It was agreed that items 26 and 27 were confidential as they related to staffing matters.

**0323/2957                    7            Chair's Announcements**

Cllr Heffer was pleased to announce that the Great British Railway will be held in Derby and work will be spread across Derbyshire.

**0323/2958                    8            To approve the draft minutes of the Extraordinary Parish Council Meeting held 21 February 2023.**

It was proposed by Cllr Heffer, seconded by Cllr Beckett and unanimously resolved to approve the minutes of the meeting of the 21 February 2023.

**0323/2959                    9            Project & Communications Officer**

- a) To was proposed by Cllr Beckett, seconded by Cllr Whitehead and unanimously resolved to delay the summer newsletter edition by one week to a delivery date of Saturday 3<sup>rd</sup> June to enable the newly elected Councillors the opportunity to submit articles.

- b) It was proposed by Cllr Salt, seconded by Cllr Coupe and unanimously resolved to accept the revised newsletter advertising pricing structure of:
- £15.00 quarter of a page
  - £25 half a page
  - £45 full page
- With the addition that there is a 10% discount for Tibshelf Business' if they book for the year (4 editions) and a 5% discount for out of village business' if they book for the year.

**0323/2960                      10            Finance reports**

- a) It was proposed by Cllr Heffer, seconded by Cllr Vaughan and unanimously resolved to approve the Receipts and Payments report for February 2023.
- b) The income and expenditure report for April 2022 to 13 March 2023 was noted.
- c) It was proposed by Cllr Heffer, seconded by Cllr Vaughan and unanimously resolved to accept the asset register for 2022-2023. The Clerk was asked to confirm that asset values did not need to depreciate, and Cllr Beckett asked the Clerk to ensure the property valuations were up to date for the insurance renewal.
- d) It was proposed by Cllr Beckett, seconded by Cllr Coupe and unanimously resolved to accept the quote for £540.00 to install 3 signs at the Shetland Road Recreation Ground.
- e) It was proposed by Cllr Whitehead, seconded by Cllr Coupe and unanimously resolved to accept the quote from C.C.Services for a total of £9940.00 for grounds maintenance for 23/24.
- f) It was proposed by Cllr Coupe, seconded by Cllr Beckett and unanimously resolved to accept the quote from Civic Pride UK Ltd for £408.50 (on a 3 yearly contract) to test 43 lamp posts for the 23/24 hanging baskets. Cllr Beckett asked the Clerk to confirm that the lamp posts at Rockhouse Corner did not require testing by a different company.

**0323/2961                      11            To consider the attached memorial application for the Parish cemetery.**

It was proposed by Cllr Coupe, seconded by Cllr Wood and unanimously resolved to approve the memorial request from Mr D Patrick.

**0323/2962                      12            To consider funding for the Village Hall for tarmac repair works to the car park at a cost of £11860.60.**

It was proposed by Cllr Vaughan, seconded by Cllr Coupe and unanimously resolved to approve the funding request from the Village Hall for £11860.60 for tarmac repairs to the Village Hall car park.

**0323/2963                      13            To consider funding for an event to celebrate the Kings Coronation in the absence of not securing grant funding.**

Cllr Beckett confirmed that the grant application to Awards for All to fund the Kings Coronation event had been declined on the grounds that there was not enough evidence of community consultation and requested the Chair move standing orders to allow a member of the public to speak.

The Chair moved standing orders.

A member of the public informed the Council that the costs for staging and sound would be £600-£800 and the costs for good bands were £1200 per band.

The Clerk confirmed that £2000 had been allocated from the Covid Grant reserves for the Kings Coronation event in the 2023-24 budget, and there was a further £6809.71 left in the Covid Grant reserves.

It was proposed by Cllr Beckett, seconded by Cllr Coupe and unanimously resolved that a further £4000 be allocated from the Covid Grant reserves towards the Kings Coronation event and the Kings Coronation Working Party would seek sponsorship for the event to offset this funding.

**0323/2964                      14            To consider recent planning information, including:**

Application No: 23/00091/FUL

Proposal: Demolition of existing dormer bungalow. Erection of replacement new build single storey dwelling with detached garage.

Location: 54 Chesterfield Road Tibshelf Alfreton DE55 5NL

Circulated via email 27/02/2023 – No responses received.

The Derbyshire County Council - Road Traffic Regulation Act 1984

(Tibshelf, Newton & Doe Lea Various Streets)

(Waiting Restrictions) Order 2023

- a) Derbyshire County Council has been informed of obstructive parking taking place on the B6014 Doe Hill Lane near to the Tibshelf Community School access in Tibshelf. It is therefore our intention to install some parking restrictions which will enhance the visibility offered to pedestrians when crossing Doe Hill Lane to access the school and the bus stops.

b) Derbyshire County Council has been informed of obstructive parking taking place close to the junction of Back Lane with the B6014 High Street in Tibshelf. It is therefore our intention to install a short length of parking restrictions at this junction to provide enhanced visibility for vehicles when exiting on to High Street.

c) Derbyshire County Council has been informed of obstructive parking taking place on the B6014 Doe Hill Lane near to the Tibshelf Community School access in Tibshelf. It is therefore our intention to install some parking restrictions which will enhance the visibility offered to pedestrians when crossing Doe Hill Lane to access the school and the bus stops.

Circulated via email 01/03/2023

Response sent 15/03/2023:

At school picking up times the whole of that section of Doe Hill Lane is reduced to single file traffic (through parking) and the section between the Rock House corner island and the school ends up grid locked. Can the order be extended further to include the West View area?

**0323/2965 15 Update on the Warm Bank.**

Cllr Wood confirmed the Warm Bank would finish on the 25/04/2023, but they would continue with a Social Group and pay the hire costs of the Village Hall.

**0323/2966 16 To approve transferring the payroll service to Bolsover District Council - agreed at Resources Committee on the 07.03.2023.**

It was proposed by Cllr Beckett, seconded by Cllr Coupe and unanimously agreed to transfer the Parish Council payroll service to Bolsover District Council as from 1<sup>st</sup> April 2023.

**0323/2967 17. To approve the attached Staff Appraisal Policy.**

It was proposed by Cllr Beckett, seconded by Cllr Vaughan and unanimously resolved to approve the Staff Appraisal policy.

**0323/2968 18 To adopt the attached Model Councillor-Officer Protocol.**

It was proposed by Cllr Beckett, seconded by Cllr Wood and unanimously resolved to adopt the Model Councillor-Officer Protocol.

**0323/2969 19 To approve the attached Pavilion Storage Policy.**

It was proposed by Cllr Vaughan, seconded by Cllr Whitehead and unanimously resolved to approve the Pavilion Storage policy.

**0323/2970 20. To note the Pavilion and Village Hall bookings for the elections on the 4th May 2023**

a) Cllr Beckett and Cllr Wood confirmed the Food Bank items would be stored at the pavilion and this would not affect the election in anyway.

b) Cllr Beckett stated that she would lock the Pavilion and Cllr Vaughan stated that he would lock the Village Hall after the election.

**0323/2971 21 To approve the Annual Parish meeting be held on Tuesday 16th May 2023.**

Approved.

**0323/2972 22 To approve the Annual Council meeting be held on Tuesday 16th May 2023.**

Approved.

**0323/2973 23 To note the not yet approved minutes of the Resources Committee meeting on 7th March 2023.**

Noted.

**0323/2974 24 To note Bolsover District Council have confirmed the Extreme Wheels booking for the school holidays will be held on Tuesdays 1-3pm.**

Cllr Heffer confirmed he would contact Bolsover District Council to request the posters to enable the Comms and Projects Officer to begin promoting the event.

**0323/2975 25 Exclusion of public and press**

To exclude the public & press, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.

**0323/2976 26 To approve the payment of backdated salaries as agreed at Resources Committee on the 07.03.2023.**

It was proposed by Cllr Billington, seconded by Cllr Wood and unanimously resolved to approve payment of the backdated salaries at the current salary rates.

**0323/2977 27 To note the resignation of a staff member.**

Noted.

**0323/2978 28 To confirm the date and time of the next meeting.**

Next meeting to be held 18<sup>th</sup> April 2023 at 7pm.

**The meeting closed at 8 pm.**