

## Minutes of the Village Hall Management Committee meeting held on 28<sup>th</sup> March 2023 in the Council Meeting Room

Present: Cllr R Vaughan, Cllr S Wood, Cllr A Beckett.

**VH0323/66                    1            Apologies for absence**

Cllr Billington and Cllr Coupe.

Absent: Cllr Heffer.

**VH0323/67                    2            Declaration of Members' interests**

None.

**VH0323/68                    3            Public speaking**

None.

**VH0323/69                    4            Confidential items**

None.

**VH0323/70                    5            To resolve to accept the minutes of meeting held on the 14<sup>th</sup> March 23 as a true and accurate record (see attached).**

It was proposed by Cllr Wood, seconded by Cllr Beckett and unanimously resolved to approve the minutes of the 14<sup>th</sup> of March 2023.

**VH0323/71                    6            Financial**

- a) The correction to the approximate year end accounts figures for 22/23 including reserves totalling £23,000 was noted.
- b) It was proposed by Cllr Beckett, seconded by Cllr Wood and unanimously resolved to reimburse L Kingscott for the cost of a till for the Village Hall bar for £139.99.
- c) Cllr Vaughan removed standing orders to allow a member of the public to speak.  
It was proposed by Cllr Beckett, second by Cllr Wood and unanimously resolved to approve opening credit accounts with bar stock supply companies Booker & ASD with a credit limit of £1500. It was agreed the credit limit would be reviewed once the bar was up and running.
- d) It was agreed the Bar Supervisor would be a card holder to purchase Village Hall bar stock from Bookers with permission to order stock from ASD. It was agreed the payment card would be held securely within the parish office and a disclaimer form would be signed when the card is required. The Bar Supervisor would download the secure app to make purchases.
- e) It was proposed by Cllr Beckett, seconded by Cllr Wood and unanimously resolved that bar stock can be purchased by the Bar Supervisor staff from other outlets and claim costs back from the Village Hall.
- f) It was agreed not to accept the quote for £487.50 for the additional line markings for the remainder of the Village Hall car park. It was agreed the Clerk would contact Cllr Barron to seek assistance with this.

**VH0323/72                    7            To consider Village Hall matters.**

- a) The attached Village Hall Bar Management Procedures were agreed.

**VH0323/73                    8            Date of Next Meeting**

To be confirmed.

The meeting closed at 8.10pm.