

Tibshelf Parish Council
Minutes of the Meeting of the Village Hall Management Committee
held on 5th July 2022 held at the Village Hall.

Present: Cllrs A Beckett, P Billington, M Coupe, R A Heffer, R Vaughan, D Watson, S E Wood. 1 member of the public.

In attendance: Rachel Tattershaw-Parish Clerk, Sharon Metcalfe-Administration Assistant.

VH0722/09 To elect a Chair for the forthcoming year

Cllr Vaughan asked for nominations for the position.

Cllr Beckett nominated Cllr Vaughan as Chairman, seconded by Cllr Wood.

Cllr Watson nominated Cllr Coupe as Chairman, seconded by Cllr Heffer.

A vote was taken Cllr Vaughan (4 voted for); Cllr Coupe (3 voted for).

Cllr Vaughan accepted the position.

VH0722/10 To elect a Vice-Chair for the forthcoming year

Cllr Vaughan asked for nominations for the position.

Cllr Watson nominated Cllr Coupe as Vice-Chairman, seconded by Cllr Heffer.

Cllr Beckett nominated Cllr Wood as Vice-Chairman, seconded by Cllr Billington.

A vote was taken Cllr Coupe (3 voted for); Cllr Wood (4 voted for).

Cllr Wood accepted the position.

VH0722/11 Apologies for Absence

An apology for absence was received from Mr. P Ward due to a prior commitment.

VH022/12 Declaration of Members Interests

Cllr Heffer & Watson for item 10D.

VH0722/13 Public Speaking

None.

VH0744/14 Confidential Items

Items 9 & 10 L were moved to the confidential section.

VH0722/15 To resolve to accept the minutes of the VH meeting on 26th April 22, as a true and accurate record

Cllr Beckett moved and Cllr Wood. All in favor.

VH0722/16 Financial Reports

To note Receipt and Payments April 22- May 22

The information was noted.

VH0722/17 Fire Alarm/Emergency Lighting

This item was moved to the confidential section.

The information was noted.

VH0422/18 Village Hall Matters: The following items were discussed:

a) Current Regular Hirers

The information was noted. The Admin Ass updated that the Taiko Drums has now ceased.

b) Storage Container

A discussion took place.

- MS confirmed Derby Fire & Rescue had visited and said that an external fire door would be required in the container and that it would require a fire alarm installing.
- MS to check with the container company to check that they can lift it over the fence from the side of the current flats if given access onto the land during the planned demolition works.
- Cllrs Heffer & Watson are to check with BDC to see if the bollards can be taken out to the front of the flats and access opened up onto the land to enable delivery of the container during the demolition works.
- MS to let them know what questions to ask the planning dept to establish if a planning app needs to be put in.

c) Alternative village hall storage solutions

A discussion took place.

- Cllr Heffer moved to contact BDC to establish planning requirements, Cllr Watson is to take this forward in terms of the container or the option of building an extension to the front of the village hall - committee will then need to agree a way forward.
- The office staff to locate previous drawings which are plans to re-configure the toilets and extend the office space.
- MS to have a look at extension costs and quotes to switch ladies and gents' toilets around.

All agreed.

d) To consider hire costs for the Bolsover Wellness Group

A discussion took place.

Cllr Coupe moved and Cllr Beckett seconded to charge the existing community rate of £7ph. All in favour. Cllrs Heffer and Cllr Watson declared an interest and did not vote.

e) To consider the request for a reduced room hire rate for East Midlands Housing Group Ltd.

A discussion took place.

Cllr Beckett moved, and Cllr Coupe seconded to charge the existing community rate of £7ph. All in favour.

f) To consider charges for room hire on a weekend evening booking, if its reserved for decorating for an event to be held the next day.

The information was noted. No changes to the current pricing structure. The rate for an evening booking, whether used for an event that night or setting up for the next day is the same.

g) To consider a request to remove the 'Wizard of Oz' display prior to a wedding on the Bank Holiday weekend at the end of August.

Cllr Vaughan moved, and Cllr Heffer seconded. It was agreed to put in storage until further notice. All in favour.

h) Bouncy castle update

Verbal update from the Clerk, the information supplied at the last meeting was incorrect.

Individuals cannot obtain insurance for a hired bouncy castle.

Therefore, bouncy castles will only be allowed in the hall if the company stay and man it and if they provide valid insurance.

i) Replacement carpet & seats upholstery update

The Admin Asst will contact the carpet fitter to book the date.

The Clerk advised that the wording in the 'terms of reference' says any decisions need to go back to the Parish Council. The Clerk will obtain further information for committee to consider in regard to amendments to the current 'terms of reference' to take to the Parish Council. Cllr Heffer is also going to look into this. Minutes of this meeting will go to the Parish Council for noting.

The Charity Commission website says the Parish Councillors are Trustees of the Village Hall Management Committee.

j) Marketing of the village hall

The Clerk advised we have contacted various groups, promoted on the website and flyers are to be handed out at the carnival.

The information for extra bookings was noted.

The Clerk is to obtain a price for a banner to promote bookings.

k) Ceiling tiles for the village hall

All agreed the existing tiles are satisfactory no that the ranger has replaced some of the worst ones.

l) Staff cover discussion

This item was moved to confidential.

VH0722/19 Exclusion of public and press

Unanimously resolved to exclude the public and press, by reason of the confidential nature of the following business, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1.

Staff cover discussion

Skeleton rota noted, as only 1 cleaner for 4-6 weeks. The information was noted.

Fire Alarm/Emergency Lighting

Cllr Beckett moved and Cllr Coupe the quotation of £1110.00. All in favour.

VH0722/20Date of Next Meeting.

6th September 2022. The meeting closed at 8.35pm.