

Date: 13th September 2023

To: Tibshelf Parish Councillors

You are summoned to attend the meeting of Tibshelf Parish Council to be held at 7pm on Tuesday 19th September 2023 at the Parish Council Meeting Room.

Rachel Tattershaw

Clerk to the Council (theclerk@tibshelfparishcouncil.gov.uk)

AGENDA (MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND)

1. To receive apologies for absence

2. Variations of order of business.

3. Declaration of Members' Interests

4. Requests for Dispensations

To receive and, if appropriate, approve.

5. Public Speaking

A period of **not more than fifteen minutes** will be made available for members of the public and Members of the Council to comment on any matter.

If a Police Officer or County or District Councillor is in attendance, they will be given opportunity to raise any relevant matter. Members of the Parish Council will however restrict Police matters they raise to those relating to their Council Ward

6. Confidential items

The Council are recommended to resolve that members of the press and public are excluded from the meeting during consideration of the following agenda items by reason of the confidential nature of the items of business to be transacted in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.

7. Chair's Announcements

8. To approve the draft minutes of the meeting of the Parish Council meeting held 22nd August 2023.

9. To consider and approve Section 106 funding projects.

10. Project & Communications Officer incl,

- a) To approve the Autumn/Winter Newsletter Draft.
- b) PSPO Update: Confirmation of email response sent to BDC on behalf of the Parish Council.
- c) To consider a Neighbourhood Watch Scheme for Tibshelf.
- d) To Note Parish Council Event Dates.
- e) Grant Funding Opportunities.

11. Finance reports – attached including relevant papers in the report

- a) To approve the attached Receipts and Payments reports for July and August 2023.
- b) To note the attached income and expenditure report for July to August 2023.
- c) To note the AGAR external response for the 2022-23 financial year.
- d) To consider investing reserves with Bolsover District Council – information attached.
- e) To consider the Extreme Wheels package for 2024 – information attached.
- f) To consider the following Christmas Light installation costs:
 - i. The purchase of 5 additional Christmas trees at a cost of £160 per tree.
 - ii. To mount Christmas trees onto Lamp posts at a cost of £700.
 - iii. To supply, erect, decorate and dispose of a 20ft tree and fit the small Christmas trees to the High Street and check brackets, PAT test and set timers at a cost of £1450.00 – Cost reduced to £1200 if the Rangers fit the trees and PAT test.

12. Clerks report – attached including:

- a) To consider replacing a section of boundary fencing at the allotments.
- b) To note the cemetery path repairs update.
- c) To approve the Clerk attending SLCC annual conference training on the 28.09.2023.
- d) To note the progress on the land title registration of the Shetland Road playing field.
- e) To note the progress on the land title registration of the Village Hall.

13. To consider a Council response process to planning applications.

14. To consider the promotional responsibilities of Council events.

15. To consider the Social Group and Warm Bank being held as a Council activity.

16. Correspondence received:

- a) To consider a request from Tibshelf Parish Football Club to have a fridge and freezer in the pavilion changing rooms.

17. To note the Parish Council and Tibshelf Community Association joint firework display will be held on the 4th November 2023 and to confirm:

- a) The Parish Council firework and bonfire condition endorsement will be met – see attached schedule.
- b) That Tibshelf Community Association have insurance in place as joint event holders.

18. To approve a Parish Council Christmas Fayre on the 18th November 2023.

19. To note the Parish Council Christmas Light Switch on event is to be held on the 1st December 2023.

20. To approve fundraising activities being undertaken at the Village Hall bingo evenings to raise funds for next year's Parish carnival.

21. To note the minutes of the Resources, Finance, Health and Safety committee meeting held on the 8th August 2023.

22. To note the minutes of the Resources, Finance, Health and Safety committee meeting held on the 12th September 2023.

23. To approve the following action agreed by Resources, Finance, Health and Safety committee meeting held on the 12th September 2023:

It was moved by Cllr Beckett, seconded by Cllr Gilbody and unanimously **resolved** not to continue to secure the Lincoln Street playground in line with Bolsover District Council.

24. To approve the following amendments and addendums to the Football Club licence as recommended by the Resources, Finance, Health and Safety Committee on the 8th August 2023:

1. Increase of the annual rent from 2023 to £850.
2. A weekly spot check of the premises to be carried out every Wednesday.
3. The Football Club to purchase their own cleaning products and carry out a weekly clean of the changing rooms and showers. If the cleaning has not been undertaken the Parish Clerk will organise and a re-charge will be made to the Football Club for all costs incurred.
4. The Football Club are liable for damages and repairs to the changing rooms and showers. These are to be reported to the Parish Clerk within 24 hours to arrange for the work to be undertaken and the Football Club will be re-charged.
5. A £50 penalty fine for the changing room lights or showers being left on overnight.

25. To consider Councillor attendance at the PCSO Community Engagement events to be held at the Village Hall.

26. Exclusion of public and press

The Council are recommended to resolve that members of the press and public are excluded from the meeting during consideration of the following agenda items by reason of the confidential nature of the items of business to be transacted in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.

27. To approve the Rangers revised contract of employment.

28. To note a public liability claim made against the Parish Council.

29. To confirm date and time of the next meeting.