

Meeting of the Resources Committee of Tibshelf Parish Council held on Tuesday 7 March 2023 at 7.00pm in the Parish Council Meeting Room.

MINUTES

Present: Resources Committee: Cllr M Coupe (Chair)
Cllr A Beckett (Vice Chair)
Cllr R Heffer
Cllr S Wood
Cllr Brentnall

Also in attendance: R Tattershaw – Parish Clerk

RC050 1 To receive apologies for absence
None

RC051 2 Declarations of Members' interests
None

RC052 3 Requests for dispensations
None

RC053 4 Public speaking
None

RC054 5 Confidential items

It was agreed items 12, 14, 15 and 16 were confidential as they related to payroll and staffing matters. It was proposed by Cllr Brentnall, seconded by Cllr Heffer and unanimously resolved to move item 13 into open session as it did not contain any staff data.

RC055 6 Chair's announcements
None

RC056 7 Minutes of previous meeting

It was moved by Cllr Heffer, seconded by Cllr Beckett and unanimously resolved to approve the minutes of the 31 January 2023.

RC057 8 To consider transferring the payroll service to Bolsover District Council

Cllr Heffer declared an interest in this item.

It was proposed by Cllr Brentnall, seconded by Cllr Beckett and unanimously resolved to transfer the payroll service from Sage to Bolsover District Council at an annual cost of £480.00 as from April 2023. To go to Full Council for approval on the 21 March 2023 as per the Terms of Reference.

RC058 9 To consider the cemetery fees for 2023-2024

It was proposed by Cllr Heffer, seconded by Cllr Wood and unanimously resolved to amend the cemetery fees for 2023 as follows:

New grave from 16 years:

- Within Parish £300.00
- Outside of Parish (never resided within the Parish) £1500.00
- Ex resident of the Parish £585.00

Still born (up to 1 year) £0.00

New grave upto 16 years £0.00

Reopening of a burial plot:

- Within the Parish £150.00
- Outside of the Parish £1500.00

Cremated remains:

- Within the Parish £100.00
- Outside of the Parish £300.00

Reopening of cremated plot:

- Within Parish £50.00
- Outside of Parish £150.00

Exclusive Rights of Burial Fees (term of 50 years):

- Adult £100.00
- Under 16 years £0.00
- Cremated remains £100.00

Transfer of Exclusive Right of Burial £30.00

Memorial application fee (maximum size 21" x 21"):

- Within Parish £100.00
- Outside of Parish £300.00

Memorial application fee (over 21" x 21"): £500.00

Additional inscription on existing monument £40.00

Trees, rose bushes or shrubs £100.00

RC059 10 To approve the Cemetery Bench Policy.

It was agreed that the Clerk would review the draft policy for the next Resources meeting and look into the options of the Parish Council purchasing benches and plaques.

RC060 11 To consider a for £2835.00 to repair the Shetland Road playground wetpour surface.

It was proposed by Cllr Beckett, seconded by Cllr Heffer and unanimously resolved that the Clerk would request a further quote to replace the front section of the wetpour surface only, and if this quote was not above £1500.00 the Clerk would have the delegated authority to request the work be undertaken. If the quote was above £1500.00 then it was resolved to accept the quote for £2835.00 from Soft Surfaces to replace all 4 sides of the playground wetpour surface.

RC061 12 Exclusion of public and press

To exclude the public & press, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.

RC062 13 To consider and agree actions on the staff pay period report.

It was proposed by Cllr Beckett, seconded by Cllr Heffer and unanimously resolved to accept the recommendation of the report.

To go to Full Council for approval on the 21 March 2023 as per the Terms of Reference.

RC063 14 Council keyholder information.

The Clerk informed committee of cover required this year for the securing of Parish amenities. It was resolved that the Clerk would circulate this information by email to all Councillors.

RC064 15 To note a staff member's resignation and consider recruitment options.

It was resolved that the Clerk would monitor the current Village Hall security for the next 2 months and feedback to Resources Committee.

RC065 16 To consider recognition of a staff member's service to the Council.

Ideas were discussed and it was resolved that Cllr Wood would organise this and link up with the Clerk.

RC066 17 Date of next meeting

To be confirmed.

The meeting closed at 8.40pm.