

**Meeting of TIBSHELF PARISH COUNCIL held on  
TUESDAY 18 July 2023 in the Parish Council Meeting Room at 7.15 pm.**

**MINUTES**

Present: Cllr A Beckett, Cllr S Wood, Cllr R Vaughan, Cllr Foley, Cllr Gilbody, Cllr Varney, Cllr Ward, and Cllr Kingscott.

In attendance: R Tattershaw (Parish Clerk), M Scarborough (Comms and Project Officer), PCSO Ashton and 3 members of the public.

**0723/3051 1. To receive apologies for absence**

Apologies received from Cllr B Jones.

**0723/3052 2. Variations of order of business.**

None.

**0723/3053 3. Declaration of Members' Interests**

None.

**0723/3054 4. Requests for Dispensations**

None.

**0723/3055 5. Public Speaking**

A member of the public requested the vandalised Horse Chestnut trees on the Shetland Road playing field weren't removed as they were sprouting shoots. The Clerk confirmed they were not being removed.

The Clerk read out the following update from District Councillor Watson:

*The latest copy of the Intouch magazine which covers the wider District, will be delivered next week. This issue outlines the priorities for Bolsover District Council for this term of office which includes predominantly continuing to improve the economic growth of the District and always providing good quality services for our residents.*

*There is also an update on Dragonfly, the Council's wholly owned company which will be undertaking development projects around the local area, including the new crematorium on which works are due to start later this year. Dragonfly is an exciting venture which will bring financial returns for the benefit of everyone in the district of Bolsover.*

*Justin and I have now settled into our new roles on the Council. Justin is now enjoying the challenge of the Planning Committee and I have now been appointed as a Director on the Board of Dragonfly.*

*The planning officer will imminently be recommending that prior approval be granted for the change of use of first floor of the old co-op building into 4 flats. This does not affect the ground floor retail space which will, for now, remain.*

*As District Cllrs for Tibshelf, both Justin and I are disappointed that current central government planning legislation permits this type of development without having to prove compliance with the usual standards required from either the Bolsover Local Plan or indeed the newly adopted Tibshelf Neighbourhood Plan. Parish Cllrs may be interested to note that the comments from the Highways Department deemed any potential consequences from this proposed development to be in the nature of an inconvenience rather than a hazard.*

*As I have reported previously the District wide PSPO covering dogs expires at the end of October. In order to review this Order there is a requirement to hold a public consultation. A consultation document and a website page on which to submit responses are currently being drafted.*

*When this goes live Parish Councils will be emailed and it is at this point that Tibshelf Parish Council will be able to make comment on the Order and how it affects our Parish.*

Cllr Gilbody in his role as District Councillor feedback the following:

- PSPO on the Shetland Road playing field. The nationwide PSPO states dogs are not allowed within the play area and the District PSPO states that dogs must be on leads on the playing field and waste must be cleaned up.
- Bolsover DC has no immediate changes planned for the Lincoln Street play area and have confirmed they will not contribute to securing the play area in the evenings.
- The overgrown path next to the allotments has been identified as path 7 and is the responsibility of DCC - Cllr Gilbody has reported this issue to Cllr Barron.
- The BDC Anti-Social Behaviour Team have extended an offer to talk to the allotment tenants and advise on security and cameras.
- Cllr Gilbody has requested DCC improve site security on the old school site.
- The request for a barrier to the cabin on High Street to protect children walking past has been put on hold pending the new school development.
- Parking/Yellow lines outside of the local butchers – DCC have been contacted.
- The manhole cover outside of the old flats has been rectified by BDC.
- A disabled parking bay at Town End has been agreed.
- Sec 106 funding – it is unlikely that the plan for a 3G pitch will happen due to the cut off being October 2023.
- Waste oil drums on the old school site have been reported to BDC Environmental health.

Cllr Beckett reported a pothole on the High Street - Clerk to report to DCC.

PCSO Ashton introduced himself to the meeting. Reports of young people in the Brook Street area and anti-social behaviour were raised. PCSO Ashton confirmed this is on the priority list.

It was also raised that the lights are on a lot of the time in the closed King Edward pub.

**0723/3056 6. Confidential items**

It was agreed item 24 was confidential under the General Data Protection Regulation and Data Protection Act 2018.

**0723/3057 7. Chair's Announcements**

None

**0723/3058 8. To approve the draft minutes of the meeting of the Parish Council meeting held 20th June 2023.**

It was proposed by Cllr Kingscott, seconded by Cllr Beckett and **resolved** unanimously to accept the minutes of the 20<sup>th</sup> June 2023 as an accurate record.

**0723/3059 9. To receive written applications for the office of Parish Councillor and to Co-opt a candidate to fill the existing vacancy.**

One application had been received from Diane Rutland for the office of Parish Councillor. A vote was taken to co-opt Diane Rutland: All in favor.

Cllr Rutland signed her Acceptance of Office.

**0723/3060 10. To note the draft minutes of the Resources, Finance, Health and Safety Committee held on 4 July 2023.**

The minutes were noted.

**0723/3061 11. Project & Communications Officer report**

a) Newsletter schedule, dates and pages.

It was proposed by Cllr Kingscott, seconded by Cllr Varney and **resolved** unanimously to accept the annual newsletter schedule and dates, and that the Communications and Projects Officer is to use up to 4 extra pages at a cost of £100 if required.

b) Grant availability

Noted. It was agreed the Communications and Projects Officer include in future reports progress information on current grant applications.

**0723/3062 12. Finance reports – attached including relevant papers in the report.**

- a) It was proposed by Cllr Beckett, seconded by Cllr Wood and **resolved** unanimously to approve the Receipts and Payments report for June 2023.
- b) The attached income and expenditure report for April 2023 to June 2023 was noted.
- c) The costs agreed via email with all Councillors (due to time constraints) to register the Title of Tibshelf Playing Field at £450+VAT plus disbursements with Underwood Vinecombe solicitors were noted.
- d) It was proposed by Cllr Gilbody, seconded by Cllr Kingscott and **resolved** unanimously to approve the cost of £250.00 plus VAT to W.A. Barnes Sales and Lettings to obtain a current valuation on the Shetland Road Playing Field for the purpose of registering the title.
- e) It was agreed for the Clerk to provide further information for the next Full Council meeting on the Public Sector Deposit Fund.
- f) It was agreed the Clerk would compare the cost and quality of De Walt equipment before replacing the petrol run hedge cutter and strimmer with Stihl battery operated equipment at a total cost of £1047.76 as agreed at the Resources, Finance and health and Safety Committee on 04.07.2023.
- g) It was proposed by Cllr Kingscott, seconded by Cllr Gilbody and **resolved** unanimously to approve a recycled memorial bench for the Parish Cemetery for remembrance plaques at a cost of £544.15 as agreed at the Resources, Finance and health and Safety Committee on 04.07.2023.
- h) The installation of 6 x A3 signs to meet Health and Safety advice at the Shetland Road playing field at a cost of £960.00 as agreed by the Resources, Finance, Health and Safety Committee was noted.

**0723/3063 13. To approve the Rangers supporting the carnival set up the week commencing 17th July 2023.**

It was proposed by Cllr Wood, seconded by Cllr Gilbody and **resolved** unanimously the Rangers would support Tibshelf carnival with the collection of seats, tables and the scouts marquee, and return items after the carnival.

**0723/3064 14. To consider recent planning information**

Application No: 22/00543/FUL

Proposal: Conversion of an agricultural building to a dwelling house

Location: Biggin Farm Chesterfield Road Tibshelf Alfreton

Applicant: Mr Peter Byard

OS Map Ref: 444499 362538

Circulated via email 16/06/2023 – no comments received.

Application No: 23/00349/FUL

Proposal: Construction of a terrace of 3 two bed houses and 2 detached four bed houses with associated off-street parking and amenity space.

Location: Land at form 45 High Street, Tibshelf.

Applicant: Mr Steve Rye

It was agreed Councillors would send comments to the Clerk within the 21 days deadline.

**0723/3065 15. To approve the Games Social Group held on a Tuesday afternoon 3pm to 5pm in the Village Hall being held as a Parish Council event.**

It was proposed by Cllr Beckett, seconded by Cllr Kingscott and **resolved** unanimously to approve the Games Social Group as a Parish Council event.

**0723/3066 16. To consider an amendment to the Village Hall Terms of Reference.**

It was proposed by Cllr Kingscott, seconded by Cllr Wood and **resolved** unanimously to include the following in the Village Hall Terms of Reference:

5.2 The Committee is delegated with the power to make decisions within the Village Hall budget as per the following Financial Regulation:

- the Full Council for all items over £5,000
- a duly delegated committee of the council for items over £1000; or
- the Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £1000.

Any decisions made will be taken to the next full council meeting for noting.

5.3 The Committee may decide to organise events, but when doing so must give full consideration to health and safety and insurance requirements.

**0723/3067 17. To approve the registration of the Deed of Dedication between Tibshelf Parish Council and the National Playing Fields Association made on the 17th of July 2013 alongside registration of the land title of Shetland Road Playing Field at the HMRC.**

It was proposed by Cllr Beckett, seconded by Cllr Wood and **resolved** unanimously to register the Deed of Dedication between Tibshelf Parish Council and the National Playing Fields Association made on the 17th of July 2013 alongside registration of the land title of Shetland Road Playing Field at the HMRC.

**0723/3068 18. To approve the closedown of the title for the expired lease interest between the Parish Council and the Trustees of Tibshelf Radio Controlled Racing Car Club at the Shetland Road playing Field at a cost of £150.00 plus VAT.**

It was proposed by Cllr Beckett, seconded by Cllr Kingscott and **resolved** unanimously to close down the title for the expired lease interest between the Parish Council and the Trustees of Tibshelf Radio Controlled Racing Car Club at the Shetland Road playing Field at a cost of £150.00 plus VAT.

**0723/6069 19. To approve registering the title of the Village Hall with the Land Registry at a cost of £450+VAT plus disbursements and the fee incurred for a current valuation if required.**

It was proposed by Cllr Kingscott, seconded by Cllr Varney and **resolved** unanimously to approve registering the title of the Village Hall with the Land Registry at a cost of £450+VAT plus disbursements and the fee incurred for a current valuation if required.

**0723/3070 20. To review and approve the Equality and Diversity policy.**

It was proposed by Cllr Kingscott, seconded by Cllr Beckett and **resolved** unanimously to approve the Equality and Diversity policy.

**0723/3071 21. To approve actions and aims within the Council Business Plan.**

It was **resolved** unanimously this item would be moved to the next Full Council meeting in September.

**0723/3072 22. To consider free use of the Village Hall by Councillor Wood on Thursday 10th August for 3hrs to hold a Breast Cancer UK afternoon tea event.**

It was proposed by Cllr Rutland, seconded by Cllr Gilbody and **resolved** unanimously to approve free use of the Village Hall by Councillor Wood on Thursday 10th August for 3hrs to hold a Breast Cancer UK afternoon tea event.

**0723/3073 23. Exclusion of public and press**

**To/ exclude the public & press, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.**

**0723/3074 24. To consider the recommendations from the Resources, Finance, Health and Safety Committee held on 4 July 2023 on the Staffing Review Report.**

It was **resolved** unanimously to increase the hours of the Administration Assistant from 15 hours pw to 18 hours pw with an increase in salary and updated job description as from 31<sup>st</sup> July 2023.

**0723/3075 25. To confirm the date and time of the next meeting.**

19<sup>th</sup> September 2023 at 7pm.

The meeting closed at 8.45pm.