

**Meeting of TIBSHELF PARISH COUNCIL held on
TUESDAY 19 September 2023 in the Parish Council Meeting Room at 7.00 pm.**

MINUTES

Present: Cllr A Beckett (Chair), Cllr S Wood, Cllr R Vaughan, Cllr Foley, Cllr Gilbody, Cllr Ward, Cllr Rutland, Cllr Jones, Cllr Watkinson and Cllr Kingscott.

In attendance: R Tattershaw (Parish Clerk), M Scarborough (Comms and Project Officer), Matt Connley (Bolsover District Council) and 2 members of the public.

0923/3086 1. To receive apologies for absence

Apologies received from Cllr Helen Varney.

0923/3087 2. Variations of order of business

It was **resolved** to swap item 9 To consider and approve Section 106 funding projects with item 7 To approve the draft minutes of the meeting of the Parish Council meeting held 22nd August 2023.

0923/3088 3. Declaration of Members' Interests

Cllr Wood declared an interest in item 15.

0923/3089 4. Requests for Dispensations

None received.

0923/3090 5. Public Speaking

A member of the public asked if the Parish Council would consider supporting (financially and via marketing) the Christmas Tree event to be held in St Johns the Baptist church on the 9th and 10th December 2023. Other local community groups had also been approached, and it is being organised to raise funds for church roof repairs, singing and crafts. The Clerk confirmed they would send a grant application form and gather further details; this would then be placed on the agenda for the Full Council meeting in October to be discussed further.

The Clerk confirmed Dst Cllr Watson had sent her apologies.

Cllr Gilbody in his role as District Councillor updated on the following:

- The overhanging trees on Newton Road have been reported by Cllr Baron to the railway as they come under their responsibility.
- Overgrown path no. 7 has been reported to Derbyshire County Council and Cllr Barron on a number of occasions.
- Derbyshire County Council have been chased regarding the request for a barrier at the infant school.
- Bolsover District Council have installed an additional disabled bay at the junior school.
- Section 106 funding spending delays and the poor communication with Parish Councils has been discussed at Bolsover District Council.
- Bolsover District Council have stated they want the Parish and District newsletters to remain as separate newsletters to avoid any conflicts of interest.
- Anti-social behaviour at the old school site has been reported to Bolsover District Council and they will be working jointly with Derbyshire County Council to resolve.
- Issues regarding children throwing stones from the land on Back Lane into private resident's gardens have been report to Bolsover District Council.

Cllr Beckett stated she has been frustrated with the lack of communication from Bolsover District Council regarding the Section 106 funding and she has raised this on many occasions over the last few years. Cllr Beckett thanked Cllr Gilbody for his work to improve this situation.

Cllr Beckett stated it would be beneficial if the district newsletter could communicate more information on District activities.

0923/3091 6. Confidential items

In view of the confidential nature of the business in items 27 and 28 to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1 and under the General Data Protection Regulation and Data Protection Act 2018.

0923/3092 7. To consider and approve Section 106 funding projects

It was moved by Cllr Gilbody, seconded by Cllr Wood and unanimously **resolved** to move standing orders to allow Matt Connley to speak during this agenda item.

Matt confirmed that there are section 106 funds of just over £164,000 to spent within the Parish by December 2024. He has looked into costings for a Multi-Use Games Area (MUGA) and has received costings for an 80m x 70m MUGA ranging from £199,601.00 to £213,601.00 – the majority of these costs are for the groundworks required.

Matt advised that any project requiring planning permission be avoided due to the time restraints.

It was moved by Cllr Beckett, seconded by Cllr Gilbody and unanimously **resolved** that the Council sets up a Working Party to concentrate on the Section 106 projects and the Communications and Projects Officer creates a survey via Facebook and the Parish Council website to seek community feedback - this will also be communicated to schools and via the Parish Council newsletter.

Matt Connley state that he would be happy to attend the Working Party meetings.

0923/3093 8. Chair's Announcements

None.

0923/3094 9. To approve the draft minutes of the meeting of the Parish Council meeting held 22nd August 2023.

It was moved by Cllr Jones, seconded by Cllr Kingscott and unanimously **resolved** to accept the minutes as a true and accurate record.

0923/3095 10. Communications and Project Officers (CPO) Report

a) To approve the Autumn/Winter a) Newsletter Draft

It was moved by Cllr Gilbody, seconded by Cllr Wood and unanimously **resolved** to approve the draft newsletter with the race night advert to be amended to a music bingo quiz.

b) PSPO response to Bolsover District Council

The email response sent on behalf of the Parish Council to Bolsover District Council was noted.

c) Neighbourhood Watch Scheme

It was **resolved** that the CPO would bring further information on a Neighbourhood Watch Scheme to a future Full Council meeting.

d) Parish Council events

The following Parish Council events were noted:

Remembrance Sunday -12th November 2023. The Clerk confirmed a budget of £1000.

Parish Carol Concert – 18th December 2023. The Clerk confirmed a budget of £800.

e) Grant funding opportunities

Information was noted.

0923/3096 11. Finance reports

a) It was moved by Cllr Wood, seconded by Cllr Gilbody and unanimously **resolved** to accept the Receipts and Payments reports for July and August 2023 (Appendix 0923/3096/A).

b) The income and expenditure report for July to August 2023 was noted.

c) The AGAR external response for the 2022-23 financial year was noted.

d) It was **resolved** the Clerk would seek further information from Bolsover District Council on the investment scheme for Parish Councils.

e) It was moved by Cllr Beckett, seconded by Cllr Vaughan and unanimously **resolved** to book the 10 week Extreme Wheels package from Bolsover District Council for 2024 if the current grant application for funding to support the 29 week package was unsuccessful.

f) To consider the following Christmas light installation costs:

i. It was moved by Cllr Wood, seconded by Cllr Kingscott and unanimously **resolved** to purchase 5 additional Christmas trees for High Street businesses at a cost of £160 per tree out of the remaining Covid funds.

ii. It was moved by Cllr Beckett, seconded by Cllr Wood and unanimously **resolved** to accept the quote for £700 to mount Christmas trees on Lamp posts.

iii. It was moved by Cllr Jones, seconded by Cllr Vaughan and unanimously **resolved** to accept a quote to supply, erect, decorate and dispose of a 20ft tree, check brackets and set timers for the High Street Christmas trees at a cost of £1200 with the Rangers fitting the High Street trees and PAT testing.

0923/3097 12 Clerks report

a) To consider replacing a section of boundary fencing at the allotments.

It was moved by Cllr Wood, seconded by Cllr Gilbody and unanimously **resolved** that the Clerk contact the Allotment Society and request they consider sourcing a grant application for this work or contributing towards the replacement fencing.

b) Cemetery path repairs update

It was noted the contractors have returned and repaired the lower edge of the newly installed cemetery path.

c) Clerk training attendance

It was moved by Cllr Wood, seconded by Cllr Gilbody and unanimously **resolved** to approve the Clerk attending SLCC annual conference training on the 28.09.2023 at a cost of £45.00 and re-claiming the associated mileage costs in line with financial regulations.

d) Shetland Road Sports Ground land title registration

It was noted that the land title registration of the Shetland Road playing field is now complete and it was noted that a small area of land to the rear of the pavilion (including a rear corner of the pavilion building) was sold by the Parish Council to Standen Homes in 1986 and is not included within the title. The legal advice received is that a 'possession' case to claim this area of land may not be successful due to a public footpath running through it.

e) Village Hall land title registration

It was noted that the deeds have been delivered to the solicitor to begin the registration of the title to the Village Hall.

0923/3098 13. To consider a Council response process to planning applications.

It was **resolved** to defer this item to the next Full Council meeting and the Clerk to re-circulate documentation received from Bolsover District Council.

0923/3099 14. To consider the promotional responsibilities of Council events.

It was **resolved** that the Communications and Projects Officer will promote Parish Council events via the Parish Council Facebook page and website and Councillors will be able to share the content.

0923/3100 15. To consider the Social Group and Warm Bank being held as a Council activity.

It was moved by Cllr Gilbody, seconded by Cllr Jones and unanimously **resolved** that the Social Group remains a private activity and the Warm Bank that runs from the beginning of October to the end of April will be a Parish Council activity.

0923/3101 16. Correspondence received

a) **To consider a request from Tibshelf Parish Football Club to have a fridge and freezer in the pavilion changing rooms.**

It was moved by Cllr Gilbody, seconded by Cllr Wood and unanimously **resolved** to approve the request by the Football Club to have a fridge and freezer in the pavilion changing rooms and that these would be PAT tested by the Council.

0923/3102 17. To note the Parish Council and Tibshelf Community Association joint firework display will be held on the 4th November 2023.

a) Cllr Beckett confirmed the Parish Council insurance policy condition schedule for a firework and bonfire display would be met.

b) Cllr Beckett confirmed that Tibshelf Community Association will have insurance in place for this joint event.

c) The Clerk confirmed a budget of £4000 for this event.

0923/3103 18. To approve a Parish Council Christmas Fayre on the 18th November 2023.

It was moved by Cllr Gilbody, seconded by Cllr Jones and unanimously **resolved** to approve the Parish Council Christmas Fayre Event to raise fund for the Parish Council.

0923/3104 19. To note the Parish Council Christmas Light Switch on event is to be held on the 1st December 2023.

Noted.

0923/3105 20. To approve fundraising activities being undertaken at the Village Hall bingo evenings to raise funds for next year's Parish Carnival.

Cllr Beckett declared an interest in this item.

It was moved by Cllr Vaughan, seconded by Cllr Gilbody and unanimously **resolved** for fundraising activities to be undertaken at the Village Hall bingo evenings to raise funds for next year's Parish Carnival.

0923/3106 21. To note the minutes of the Resources, Finance, Health and Safety committee meeting held on the 8th August 2023.

Noted.

0923/3107 22. To note the minutes of the Resources, Finance, Health and Safety committee meeting held on the 12th September 2023.

Noted.

0923/3108 23. To approve the recommendation by Resources, Finance, Health and Safety committee meeting held on the 12th September 2023 not to continue to secure the Lincoln Street playground in line with Bolsover District Council.

It was moved by Cllr Beckett, seconded by Cllr Vaughan and unanimously **resolved** not to continue to secure the Lincoln Street playground in line with Bolsover District Council.

0923/3109 24. To approve the following amendments and addendums to the Football Club licence as recommended by the Resources, Finance, Health and Safety Committee on the 8th August 2023:

1. **Increase of the annual rent from 2023 to £850.**
2. **A weekly spot check of the premises to be carried out every Wednesday.**
3. **The Football Club to purchase their own cleaning products and carry out a weekly clean of the changing rooms and showers. If the cleaning has not been undertaken the Parish Clerk will organise and a re-charge will be made to the Football Club for all costs incurred.**
4. **The Football Club are liable for damages and repairs to the changing rooms and showers. These are to be reported to the Parish Clerk within 24 hours to arrange for the work to be undertaken and the Football Club will be re-charged.**
5. **A £50 penalty fine for the changing room lights or showers being left on overnight.**

It was moved by Cllr Beckett, seconded by Cllr Kingscott to defer this item to an Extra Ordinary meeting of the Parish Council to enable the Tibshelf Football Club to attend.

A vote was taken: 8 in favor, 2 abstentions.

0923/3110 25. To consider Councillor attendance at the PCSO Community Engagement events to be held at the Village Hall.

It was **resolved** that Councillors could attend if they were available. The Clerk to circulate dates.

0923/3111 26. Exclusion of public and press

To/ exclude the public & press, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.

0923/3112 27. To approve the Rangers revised contract of employment.

It was moved by Cllr Beckett, seconded by Cllr Kingscott and unanimously **resolved** to approve the Rangers revised contract of employment.

0923/3113 28. To note a public liability claim made against the Parish Council.

Information was shared by the Clerk and noted.

0923/3114 29. To confirm date and time of the next meeting.

To be confirmed.