

**Meeting of the Resources, Finance, Health and Safety Committee of Tibshelf Parish Council held on
Tuesday 12TH September 2023 at 7pm in the Parish Council Meeting Hall
MINUTES**

Present: Cllr L Kingscott (Chair), Cllr A Beckett, Cllr S Wood, Cllr J Gilbody, Cllr H Varney, Cllr B Jones (Vice Chair) and Cllr M Ward.

In attendance: R Tattershaw – Parish Clerk.

RFHS037 1 To receive apologies for absence

Apologies received from Cllr M Watkinson.

RFHS038 2 Declaration of Members' Interests

Cllr Wood declared an interest in item 15.

RFHS039 3 Requests for Dispensations

None.

RFHS040 4 Public Speaking

RFHS041 5 Confidential items

It was agreed item 18 was confidential under the General Data Protection Regulation and Data Protection Act 2018.

RFHS042 6 To approve the draft minutes of the meeting of the Parish Council Resources, Finance, health and Safety Committee held on 8th August 2023.

It was moved by Cllr Gilbody, seconded by Cllr Beckett and **resolved** unanimously to accept the minutes of the meeting as accurate.

RFHS043 7 To note the completion of the Fire Risk Assessment on the Pavilion and consider the following recommendations and associated costs:

- a) It was moved by Cllr Beckett, seconded by Cllr Kingscott and unanimously **resolved** to defer the decision to install an automatic fire alarm with manual call points at all 3 entrances to the pavilion, smoke/heat detectors in all rooms and alarm sounder beacons for 6 months.
- b) It was moved Cllr Gilbody, seconded by Cllr Varney and unanimously **resolved** to defer replacing emergency lighting to LED bulkhead fittings and the installation of 2 extra lights in the social room toilets and 2 extra lights on exit doors at the pavilion for 6 months.
- c) It was moved by Cllr Beckett, seconded by Cllr Jones and unanimously resolved to defer the fire door inspection at the pavilion for 6 months.

RFHS044 8 To consider replacing 2 heaters in the Pavilion meeting room at a cost of £360.00.

It was moved by Cllr Beckett, seconded by Cllr Gilbody and unanimously **resolved** to defer replacing 2 heaters at the pavilion for 6 months.

RFHS045 9 Correspondence received:

- a) It was moved by Cllr Gilbody, seconded by Cllr Kingscott and **resolved** unanimously to approve the request to plant a memorial tree at the Parish Cemetery.

RFHS046 10 To consider the current procedure for the re-opening of double burial plots in the Parish cemetery.

It was moved by Cllr Ward, seconded by Cllr Jones and **resolved** unanimously to continue with the current procedure for the re-opening of double plots in the Parish cemetery and the cemetery rules and regulations will be updated to include this procedure.

RFHS047 11 To consider the appointment of an Apprentice Ranger

It was moved by Cllr Beckett, seconded by Cllr Varney and unanimously **resolved** this item was confidential under the General Data Protection Regulation and Data Protection Act 2018.

RFHS048 12 To consider a memorial wall at the Parish Cemetery.

It was moved by Cllr Gilbody, seconded by Cllr Jones and unanimously **resolved** that the committee would organise a site visit to the cemetery before the next committee meeting on the 28.11.2023.

RFHS049 13 To review the security arrangements of the Lincoln Street playground.

It was moved by Cllr Beckett, seconded by Cllr Gilbody and unanimously **resolved** not to continue to secure the Lincoln Street playground in line with Bolsover District Council.

RFHS050 14 To consider the preparation of a Rangers maintenance projects report.

It was moved by Cllr Gilbody, seconded by Cllr Kingscott and unanimously **resolved** that the Clerk prepare a maintenance project report for the Full Council meeting on the 17.10.2023.

RFHS051 15 To consider the installation of a white 'letters to heaven' post box at the Parish cemetery at a cost of approx. £180.

It was moved by Cllr Beckett, seconded by Cllr Gilbody and unanimously **resolved** the Clerk contact a local ironmonger to discuss this further with an agreed budget of £200.

RFHS052 16 To consider an application for an Anti-Social Behaviour Grant.

It was moved by Cllr Kingscott, seconded by Cllr Beckett and unanimously **resolved** that an application is made for £5000 towards the cost of the 29 week Extreme Wheels package for 2024.

RFHS053 17 Exclusion of public and press

The Council are recommended to resolve members of the press and public are excluded from the meeting during consideration of the following agenda items by reason of the confidential nature of the items of business to be transacted in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.

RFHS054 18 To consider security arrangements of Parish facilities in October 2023.

Holiday cover of the Parish amenities was discussed and agreed.

RFHS055 19 To consider the appointment of an Apprentice Ranger.

It was moved by Cllr Wood, seconded by Cllr Kingscott and unanimously **resolved** to review this in 18 months.

RFHS056 20 To confirm date and time of next meeting.

28th November 2023 at 7pm.