

**Meeting of TIBSHELF PARISH COUNCIL held on
TUESDAY 17 October 2023 in the Parish Council Meeting Room at 7.00 pm.**

MINUTES

Present: Cllr A Beckett (Chair), Cllr S Wood, Cllr Gilbody, Cllr Ward, Cllr Jones, Cllr Watkinson, Cllr H Varney and Cllr Kingscott.

Not present: Cllr R Vaughan, Cllr D Rutland and Cllr G Foley.

In attendance: R Tattershaw (Parish Clerk), M Scarborough (Comms and Project Officer), Deborah Watson (District Councillor), 1 guest speaker on behalf of Remedi and 1 member of the public.

1023/3128 1 To receive apologies for absence

None received.

1023/3129 2 Variations of order of business.

The Clerk apologised that item 8 should be:

To approve the draft minutes of the meeting of the Extraordinary Parish Council held 26th September 2023.

1023/3130 3 Declaration of Members' Interests

None.

1023/3131 4 Requests for Dispensations

None.

1023/3132 5 Public Speaking

A representative from a charity called Remedi explained that they are working on the Derbyshire Immediate Justice Scheme for the Police and Commissioner with Derbyshire Constabulary. The Derbyshire Police Force have received a grant for £4.4 million to focus on anti-social behavior and Remedi will be working with perpetrators to repair the damage they have caused in areas across Derbyshire. It was agreed the Clerk would arrange a meeting with Remedi to discuss potential projects within Tibshelf.

Cllr Gilbody in his role as District Councillor updated on the following:

- Cllr Barron has confirmed there are no plans to install the barrier at the school.
- The road works will commence on West View the week commencing 23.10.2023 – it is unclear if all of the estate repairs will be undertaken at this time.
- DCC will clear the no.7 footpath the week commencing 23.10.2023.
- The manhole cover in the field will be repaired the week commencing 23.10.2023.
- The faulty speed sign near Townsend Junior School has been reported.
- Cllr Barron may have funding for a village bike rack.

District Cllr Watson feedback the following update on the Public Space Protection Order:

- The BDC consultation has now ended and is ready for review.
- The responses are currently with the legal team.
- BDC feel that the Parish Council need to consult with members of the parish if they wish to go ahead with the full ban of dogs from the Shetland Road playing field.
- To note that if the ban is imposed the signage will need replacing.
- To note BDC only have 2 x Enforcement Officers for the District, but the Parish Council could undertake overt monitoring themselves - footage would need to be submitted with names and addressed to BDC and they would act upon it.

1023/3133 6 Confidential items

It was agreed that in view of the confidential nature of the business in item 24 to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1 and under the General Data Protection Regulation and Data Protection Act 2018.

1023/3134 7 Chair's Announcements

None.

1023/3135 8 To approve the draft minutes of the meeting of the Extraordinary Parish Council held 26th September 2023.

It was moved by Cllr Kingscott, seconded by Cllr Gilbody and unanimously **resolved** to accept the minutes as a true and accurate record.

1023/3136 9 Project & Communications Officer incl,

a) To note an update on the Section 106 Survey.

99 Responses have been received so far and these will be reviewed by the Sec 106 Working Party at the meeting to be held on the 17th November 2023.

b) To consider the creation of a Neighbourhood Watch.

It was moved by Cllr Kingscott, seconded by Cllr Varney and unanimously **resolved** to complete the registration form for the Community Watch Scheme. The Projects and Communications Officer to be registered as the Scheme Co-Ordinator.

c) To note grant funding opportunities.

No decision has been made as yet on the Police and Crime Commissioner ASB grant made at the end of August 2023.

1023/3197 10 Finance reports – attached including relevant papers in the report

a) It was moved by Cllr Beckett, seconded by Cllr Kingscott and unanimously **resolved** to approve the attached Receipts/Payments and Reconciliation report for September 2023. (Appendix 1023/3197A).

b) The income and expenditure report for April 2023 to Sept 2023 was noted. (Appendix 1023/3197B).

c) It was noted that the Parish Council truck annual commercial vehicle insurance policy has been renewed at a reduced premium of £836.17pa. compared to the 2022 cost of £880.19p.a.

d) To consider investing reserves with Bolsover District Council - It was agreed the Clerk would seek further information from BDC in regard to investment limits and any administration costs for the next Full Council meeting.

e) It was moved by Cllr Beckett, seconded by Cllr Gilbody and unanimously **resolved** to replace electrical and safety items on the church Christmas lights at a cost of approx. £300.

f) It was moved by Cllr Kingscott, seconded by Cllr Gilbody and unanimously **resolved** to approve a budget code for Village Hall staff costs and virement of associated 23/24 costs.

g) It was moved by Cllr Kingscott, seconded by Cllr Wood and unanimously **resolved** to approve recharging 50% of the Administration Assistants salary to the Village Hall to cover Village Hall duties undertaken and virement of associated 23/24 costs.

h) It was moved by Cllr Beckett, seconded by Cllr Kingscott and unanimously **resolved** to approve a quote for £750 from SJ Burrows to undertake urgent tree work at the parish cemetery.

i) It was agreed to accept Cllr Watkinson's offer to cover the wood surround to the Christmas tree planter in Astro turf at no cost to the Parish Council.

1023/3198 11 Clerk Reports including:

a) It was moved by Cllr Beckett, seconded by Cllr Kingscott and unanimously **resolved** to sign up to the Local Council Award Scheme at a cost of £50.00 and make an application for The Foundation Award in early 2024 at a cost of £80.00

b) Information on the Christmas Tree Festival at St John the Baptist Church was noted, and it was moved by Cllr Beckett, seconded by Cllr Watkinson and unanimously **resolved** that the Parish Council will decorate a tree with an allocated budget of £50 for decorations.

1023/3199 12 To consider recent planning information, including:

Application No: 23/00495/FUL Decision Level: Delegated

Proposal: Installation of plant rooms and sub stations to power the EV charging points with a canopy over the bays

Location: Roadchef Tibshelf Services M1 Northbound Newtonwood Lane Tibshelf

Applicant: Mr Paul Comer

Circulated via email 29.09.2023. No comments received.

Application No: 23/00496/ADV Decision Level: Delegated
Proposal: One number totem sign
Location: Roadchef Tibshelf Services M1 Northbound Newtonwood Lane Tibshelf
Applicant: Mr Paul Comer
Circulated via email 29.09.2023. No comments received.

Application No: 23/00501/TPO Decision Level: Delegated
Proposal: To fell Ash tree and plant replacement tree
Location: 1 Heathfield Gardens Tibshelf Alfreton DE55 5ND
Applicant: Jill Ashmore
Circulated via email 06.10.2023. No comments received.

1023/3200 13 Correspondence received:

- a) It was moved by Cllr Wood, seconded by Gilbody and unanimously **resolved** to approve the grant application from St John the Baptist Church for £200.00 towards marketing of the Christmas Tree festival.
- b) It was moved by Cllr Wood, seconded by Cllr Varney and unanimously **resolved** to decline the request to release a small box of fireworks in the Parish Cemetery on 03/11/2023 at 4.30pm in memory of an 80th Birthday due to Parish Council health and safety requirements and the consideration of other families with loved ones buried at the cemetery and to offer as an alternative the lighting of sparklers on the grave.
- c) It was moved by Cllr Wood, seconded by Cllr Varney and unanimously **resolved** to approve a request from St John the Baptist Church for the use of the Village Hall car park during the Christmas Tree Festival to be held the 9th and 10th December 2023.

1023/3201 14 To consider a request from the local barbers for them to hold a key to the Village Hall car park for customer use Monday to Friday until 7pm and Saturdays until 4pm.

It was moved by Cllr Beckett, seconded by Cllr Jones and unanimously **resolved** to approve the local barbers holding a key to the Village Hall car park for use by customers Monday to Friday until 7pm and Saturdays until 4pm with a 6 month review.

1023/3202 15 To note the 'draft' minutes of the Section 106 Working Party meeting on the 26 September 2023.

Noted.

1023/3203 16 To consider an event to celebrate the D-Day 80th Anniversary on the 6 June 2024.

It was agreed the Clerk would liaise with the Historical Society and feedback to the next Full Council meeting.

1023/3204 17 To note an update on the firework display event to be held 5th November 2023.

Cllr Beckett and the Clerk provided the following information:

- To be held Sunday 5th November.
- Pyrotex professional firework company will be organising the fireworks and they have provided their insurance and method statement.
- There will be silent children's display followed by the full display to music.
- The football club have given permission for the use of the field.
- The event will be placed on BDC's voluntary firework event register.
- The Parish Council will have a risk assessment in place.
- The fire service will be informed of the event.

1023/3205 18 To note an update on the Remembrance Parade to be held 12th November 2023.

Cllr Beckett and the Clerk provided the following information:

- A temporary road closure application has been made to BDC.
- The bus service companies have been informed.
- The Parish Council website and social media have advertised the event and the temporary disruption to the traffic.
- Volunteer Marshall in place.
- Wreaths, reading and roll call have been confirmed.
- Details have been confirmed with Rev Manley.

1023/3206 19 To consider and approve a Council Plan

It was moved by Cllr Kingscott, seconded by Cllr Beckett and unanimously **resolved** to approve the Council Plan with a monthly review.

1023/3207 20 To approve an Information Security policy

It was moved by Cllr Kingscott, seconded by Cllr Watkinson and unanimously **resolved** to approve the Information Security policy.

1023/3208 21 To approve a Safeguarding policy

It was moved by Cllr Kingscott, seconded by Cllr Wood and unanimously **resolved** to approve the Safeguarding policy.

1023/3209 22 To approve Working Party Terms of Reference

It was moved by Cllr Beckett, seconded by Cllr Wood and unanimously **resolved** to approve the Working Party Terms of Reference.

1023/3210 23 To consider a Council response process to planning applications.

It was agreed to continue with individual Councillor comments with the existing paperwork in place.

9pm Standing orders were moved to continue the meeting.

1023/3211 24 Confidential items

Exclusion of public and press

To exclude the public & press, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.

1023/3212 25 To note an update on the Parish Maintenance Projects Report.

The Clerk updated the Council on the reasons the report will not be brought to Full Council for consideration.

1023/3213 26 To confirm date and time of the next meeting.

Tuesday 21st November at 7pm.