

Tibshelf Parish Council
Minutes of the Meeting of the Village Hall Management Committee 09th January 2024
held at the Village Hall.

Present: Cllrs A Beckett, J Gilbody, H Varney, M Ward, S E Wood, P Ward and C Whitehead.

In attendance: Rachel Tattershaw-Parish Clerk, Sharon Metcalfe-Administration Assistant.

VH0124/109 Apologies for Absence

Cllr B Jones, Cllr L Kingscott and W Kingscott.

VH0124/110 Declaration of Members Interests

None.

VH0124/111 Public Speaking

Kat Johnson attended on behalf of BCSV (Bolsover Community and Voluntary Service). She introduced herself as the Co-ordinator to share information/help or volunteer. She will be sending a short online survey to be completed by Councillors and holding on-line forums requesting we share with them whats going off in our community.

The meeting was adjourned at 7.05pm to accommodate an invitee to the S106 meeting, then this meeting resumed at 7.30pm.

Cllr J Gilbody read out an email he received today from Tibshelf Playgroup regarding planned temporary closure of the village hall, during works to the village hall floor.

VH0124/112 Confidential Items

Items 9 was resolved as confidential.

VH0124/113 To resolve to accept the minutes of the Village Hall Committee Meeting held on 10 October 24, as a true and accurate record

C Whitehead moved and Cllr A Beckett seconded. All in favour.

VH0124/114 Financial

a) To approve the receipts and payments as of 31 December 23

Cllr A Beckett moved, and Cllr C Whitehead seconded. All in favour.

b) To note bar income of £19,616.60 and expenditure of £12,635.16 as of 31 December 23.

The information was noted. Cllr S E Wood expressed thanks to W Kingscott for his support in running the bar facility.

c) To approve payment to Tibshelf Parish Council for reimbursement of the Village Hall expenses- Apr- Dec 23 for £9659.55.

Cllr A Beckett moved and Cllr J Gilbody seconded. All in favour.

d) To note 2023/24 and 2024/25 draft budget figures.

This information was noted.

e) To consider installing light sensors in the Village Hall toilets at a cost of £220.00 exc VAT.

Cllr A Beckett moved, and Cllr S Wood seconded. All in favour.

f) To consider and approve redecoration of the hall during installation of the floor and approve associated costs at a maximum of £1850.00.

Cllr J Gilbody moved, and Cllr H Varney seconded. All in favour. Alternative quotes will be sourced and to proceed with the best option.

g) To note options for purchasing new chairs for the village hall will be re-visited once the flooring and decoration dates have been confirmed.

The Clerk confirmed we will be proceeding with a grant application towards the costs. A grant pot of £2.5k has been identified.

h) To note a grant application is to be submitted for the repair works to the rear pathway and wall, pending the outcome of the village hall flooring grant.

The information was noted.

i) To consider the Green Bunch planter proposal and approve associated costs.

Cllr A Beckett moved and Cllr J Gilbody seconded to accept the planter proposal, subject to us having the option of installing and sourcing the sleepers.

j) To review the current bar fee of £10 mid-week and £20 on a Friday or Saturday night.

A discussion took place. As this is an extra facility and results in additional administration duties for paid staff, it was agreed to keep the current charges. Clarification was made to charge £10 for Fri, Sat & Sun daytime. Cllr J Gilbody moved, and Cllr H Varney seconded. All in favour.

k) To note the renegotiated contract with World Pay to reduce costs over the next 12 months for card transactions.

The information was noted.

l) To consider the CPO' s report, incl:

i. Fundraising opportunities.

Cllr A Beckett moved, and Cllr S Wood seconded to register for the easyfunding.com site. All in favour.

ii. Pavement advertising board.

A discussion took place, all agreed it was not necessary at this time.

iii. Grant Funding opportunities.

The information was noted.

m) To consider purchasing a gambling license for the Village Hall bingo at a cost of £40.00.

This agenda item was removed.

n) To consider options and associated costs for a hearing loop system for the Village Hall.

The administration assistant explained the quotes were not available at this time.

A Cllr asked for us to investigate if we have a current working system in the hall.

VH0124/115 Village Hall matters

a) Current regular users/hirers

Tibshelf Playgroup - Mon-Fri am (excludes Weds).

Art Group - Mon evenings.

TPC Social Group – Tues pm.

TPC Games Afternoon – Tues pm.

Tibshelf Tots – Weds am.

Yoga-Weds pm.

Staffa Baby Clinics - 1st & 3rd Wednesdays pm.

Tibshelf Band – Thurs evenings.

BDC- Chair based class and low impact class- Fri pm.

TVH Darts and Dominoes night- last Friday of each month (starting 24/2/24)

TVH Bingo- Sunday evenings.

The information was noted.

b) Booking Information.

The information was noted.

c) To consider future use of the meeting room and disabled access.

A discussion took place. It was agreed the Clerk is to obtain a survey for disabled access requirements for the Village Hall and to ask Bolsover Community and Voluntary Service if they are aware of any funding. The meeting room will not be included in this survey.

d) To discuss storage of the table tennis table.

A discussion took place. The table tennis table is to stay in the hall. The Clerk is to organise signage to keep off the table tennis table and price up a table tennis table cover.

e) To note the procedures for stock taking.

The Clerk confirmed stock taking is to be carried out when large orders come in, which is different to the current bar management procedures. All agreed this procedure is acceptable.

f) To consider free use of the meeting room by Tibshelf Community First Responders for monthly meetings 2024-25.

Cllr J Gilbody moved, and P Ward seconded. All in favour.

VH0124/116 Correspondence

To note an email received:

I'd just like to say a big thank you to you and everyone at the Village Hall/Tibshelf Parish Council for the support given to my drumming challenge for Children in Need on Friday. We raised an amazing £147!

The information was noted.

The meeting was adjourned at 8.50pm and resumed at 9.10pm.

VH0124/117 Confidential

To consider an email received relating to cleaning of the Village Hall.

A discussion took place. It was decided to contact the hall hirer and invite them to a meeting.

VH0124/118 Date of Next Meeting

To be confirmed.

The meeting closed at 9.30pm.