

Tibshelf Parish Council

Minutes of the Meeting of the Village Hall Management Committee 10TH October 2023 held at the Village Hall.

Present: Cllrs A Beckett, J Gilbody, B Jones, L Kingscott, H Varney, M Ward, S E Wood, W Kingscott, P Ward and C Whitehead.

In attendance: Rachel Tattershaw-Parish Clerk, Sharon Metcalfe-Administration Assistant.

VH1023/99 Apologies for Absence

None.

VH1023/100 Declaration of Members Interests

Cllr S E Wood – items 6l,7e and 7g.

W Kingscott- items 6m.

VH1023/101 Public Speaking

A member of the public requested a key to the car park, so that his clients can park in the car park. He will ensure the gates are locked before he goes home each night. It was agreed to place this item on the FPC agenda, 17.10.23.

VH1023/102 Confidential Items

Items 9 a, b & c.

VH1023/103 To resolve to accept the minutes of the VH meeting held on 18 July 23, as a true and accurate record

Cllr L Kingscott moved and Cllr A Beckett second. All in favour.

VH1023/104 Financial

a) To approve the Village Hall Finance policy

It was **Resolved** to accept the policy., subject to clarifying that under the Financial Authority section, it is a necessity the FPC to approve spend over £5000 for the VH Management Committee. Cllr A Beckett moved and L Kingscott seconded. All in favour.

b) To approve the receipts and payments as at 30 Sept 23

It was **Resolved** to approve. Cllr J Gilbody moved, and C Whitehead seconded. All in favour. A request for a more detailed breakdown was made.

c) To note bar Income and expenditure as at 30 Sept 23

The information was noted.

d) To approve variable direct debit payments to World pay

It was **Resolved** to approve. Cllr J Gilbody moved, and Cllr A Beckett seconded. All In favour. The administration assistant is to investigate cheaper alternatives.

e) To approve payment to TPC for reimbursement of the Village Hall expenses-Apr-Sept 23 for £8380.70

It was **Resolved** to approve Cllr J Gilbody moved, and C Whitehead seconded. All in favour.

f) To note an application will be made to the National Lottery Awards for All for a grant to repair/replace the village hall floor on the 15 November 23 (increased claim limit of £20k from this date) and to note the other grant funding opportunities available

The information was noted.

g) To consider replacement of the banquet chairs. We currently have approx. 25 damaged. All chairs are stained. Cost to replace per chair -vinyl-up to £33.54, material-up to £43.14 exc VAT, plus delivery up to £150.00 (information available at the meeting).

For information - The cost to re-cover and paint the existing chairs is approximately £4.5k, £45 per chair.

It was agreed for the administration assistant to bring back costings for suitable plastic chairs to the January meeting.

h) To consider and approve redecoration of the hall during installation of the floor and approve associated costs

It was agreed for the Clerk to bring back decorating costs to the January meeting.

i) To consider repair works to the rear pathway and wall

It was agreed to apply for a grant once the floor has been repaired. All in favour.

j) To consider the funding of entertainment fees and administration for Village Hall fundraising events

It was **Resolved** that entertainment will be paid by cheque or bacs on the booking date or following day. If required a deposit could be paid to secure a booking. Cllr A Beckett moved, and Cllr S E Wood seconded. All in favour.

k) To consider 1 x free room hire request including bar from Tibshelf Band for the 2/12/23. To raise funds for the band.

Cllr J Gilbody moved, and C Whitehead seconded. All in favour.

l) To consider the installation of a bike rack at the village hall

It was agreed to ask BDC, if they would consider installing a bike rack on the High St.

m) To consider the purchase of a darts board, dart mat and sets of dominoes at a cost not exceeding £130.00 for the Village Hall

It was **Resolved** to spend up to £130.00. Cllr A Beckett moved, and Cllr S E Wood seconded. All in favour. 1 x Friday a month will be a dedicated dominoes and darts evening.

VH1023/105 Village Hall matters

a) Current regular users/hirers

Tibshelf Playgroup - Mon-Fri am (excludes Weds).

Art Group - Mon evenings.

TPC Social Group – Tues pm.

Games Afternoon – Tues pm.

Tibshelf Tots – Weds am.

Yoga-Weds pm.

Staffa Baby Clinics - 1st & 3rd Wednesdays pm.

Tibshelf Band – Thurs evenings.

BDC- Chair based class and low impact class- Fri pm.

Bingo- Sunday evenings.

The information was noted.

b) Booking Information

The information was noted.

c) To note upcoming Village Hall events

i) Oktoberfest 14/10/23 with a £1 entry fee. All proceeds to the Village Hall.

ii) Music Bingo 20/10/23.

The information was noted. It was confirmed ticket monies are for the Village Hall.

d) To consider arrangements for the marketing & ticket sales of the Tibshelf Got Talent event - 24/11/23

Cllr L Kingscott gave the committee an update. The CPO is to liaise with her to produce posters and tickets. Ticket monies will go to the Village Hall.

e) To consider Cllr Wood organising a New Year's Eve party to be held in the Village Hall and the consumption of alcohol on the premises

It was **Resolved** to market this as a ticketed family event. The CPO is to organise posters/tickets. Ticket price £5 per adult, 3-17yr old £2.50 and under 3 are free. All ticket monies to Village Hall. Cllr J Gilbody moved, and Cllr A Beckett seconded. All in favour.

f) To approve out of hours contacts for Village Hall matters

It was **Resolved** the contacts will be the Chair, Vice-Chair, Cllr R Vaughan, and W Kingscott. Cllr A Beckett moved, and Cllr B Jones seconded. All in favour.

g) To consider storing the table tennis table in the Village Hall for the use at the game's afternoon

It was **Resolved** to secure the table tennis with a strap behind the stacked chairs in the Village Hall. Cllr A Beckett moved, and Cllr H Varney seconded. All in favour.

h) To consider re-design of the Village Hall logo

It was agreed to look at rebranding and logos for all areas including TPC.

i) To consider the next steps in the sale of the Village Hall stage

It was **Resolved** for Cllr J Gilbody to liaise with a potential buyer to obtain the best sale price for the stage. Cllr A Beckett moved and W Kingscott seconded. All in favour.

VH1023/106 Correspondence

a) A request has been received from Tibshelf Playgroup to increase the height of the rear garden fence to improve security

A discussion took place. It was **Resolved** to decline this request, as the hall is for all users and the current fencing is adequate for a Village Hall setting. Cllr B Jones moved, and Cllr M Ward seconded. All in favour.

b) A member of the public has asked -What has happened to the figures from the "Wizard of Oz" which were displayed outside the Village Hall and were commissioned for a considerable amount of money?"

It was **Resolved** to install these at the beginning of December and take down mid-January. Cllr S E Wood moved, and C Whitehead seconded. All in favour.

c) A request from a Morris dancing group for an Ale Feast event. Requiring a dance hall, kitchen cooking facilities, parking. Bringing own alcohol/food. Overnight parking including 10 campervans and indoor camping for 20 people to sleep overnight. Access late afternoon 27th to 1pm Sunday 28th January. Parking for up to 70 cars

It was **Resolved** to decline this request on the basis that this booking does not fit our hire criteria. Nor can we accommodate 70 cars. Cllr A Beckett moved, and C Whitehead seconded. All in favour.

VH1023/107 Confidential

a) To note the resignation of a cleaner

The information was noted.

Standing orders were moved.

b) To consider recruitment options of a part time cleaner for the Village Hall and agree an action plan

It was **Resolved** to advertise a temporary cleaning post of 6 hrs for a period of 6 mths, with a possibility of becoming permanent. Cllr A Beckett moved and Cllr L Kingscott seconded. All in favour.

c) To consider cleaning cover of the Village Hall during staff leave

The committee were made aware that during the upcoming staff leave, Playgroup will mop the hall floor and the Rangers are carrying out the cleaning duties.

VH1023/108 Date of Next Meeting

09.01.24 at 7pm.

The meeting close at 9.08pm.