

**Meeting of the Resources, Finance, Health and Safety Committee of Tibshelf Parish Council held on Tuesday 30<sup>th</sup> January 2024 at 7pm in Tibshelf Village Hall**

**MINUTES**

**Present:** Cllr L Kingscott (Chair), Cllr A Beckett, Cllr S Wood, Cllr H Varney, Cllr M Watkinson and Cllr M Ward.

**In attendance:** R Tattershaw – Parish Clerk and 1 member of public.

**RFHS070 1 Apologies for absence**

**a) To receive and note apologies from Councillors not able to attend.**

Apologies received from Cllr J Gilbody and Cllr B Jones.

**b) To consider reasons for absence provided by Councillors who cannot attend and resolve the Council's acceptance.**

Cllr J Gilbody was absent due to a family commitment.

Cllr B Jones was absent due to a work commitment.

It was moved by Cllr Beckett, seconded by Cllr Wood and **resolved** unanimously to accept the reasons for absence.

**RFHS071 2 Declaration of Members' Interests**

None.

**RFHS072 3 Requests for Dispensations**

None.

**RFHS073 4 Public Speaking**

None.

**RFHS074 5 Confidential items**

**To determine which, if any, items from the agenda should, by reason of the confidential nature of the business to be transacted be taken with the public & press excluded.**

It was **resolved** unanimously that item 12 was confidential in nature under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) as the business to be transacted included staffing information.

**RFHS075 6 Chair's Announcements**

None.

**RFHS076 7 To approve the draft minutes of the meeting of the Parish Council Resources, Finance, Health and Safety Committee held on 28th November 2023.**

It was moved by Cllr Beckett, seconded by Cllr Watkinson and **resolved** unanimously to accept the minutes of the meeting as accurate.

**RFHS077 8 To approve a family ashes plot procedure and associated costings.**

It was moved by Cllr Wood, seconded by Cllr Watkinson and **resolved** unanimously to provide family ashes plots within the Parish cemetery as below:

- 6 Person plot (double depth).
- 1 Family headstone per plot with individual flush to ground plaques.
- One member of the family to hold Exclusive Right of Burial for the plot, and this will need to be transferred after their death.
- Fee of £100 for the family plot payable upon the first interment.
- Each set of ashes to incur interment fees.
- Plots will be along the newly installed cemetery path behind the shelter - The Clerk to include the allocated plots on the cemetery plan.

**RFHS078 9 To note Legionella testing has been carried out on the Village Hall and Pavilion and both results detected no Legionella bacteria.**

Noted.

**RFHS079 10 To consider actions to meet the Council's Biodiversity Policy.**

A discussion took place, and it was agreed the Clerk would draft an action plan for the next Full Council meeting.

**RFHS080 11 Exclusion of public and press**

To exclude the public & press, in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, by reason of the confidential nature of the following business.

**RFHS081 12 To note staff working hours and office cover.**

It was noted that the parish office will be closed on the occasional Thursday during staff leave.

**RFHS082 13 To confirm date and time of next meeting.**

Tuesday 5<sup>th</sup> March 2024 at 7pm.

The meeting closed at 8.05pm.